

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Minutes of the January 20, 2022, Regular Meeting
of the Board of Education

1. Call to order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on January 20, 2022. Vice-President Andrew Champion called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Doerder, Lynch, Pyevich, Smithson

Members absent: Director Eastman

Other officials present: Dr. Michelle Morse, Superintendent; Dr. Michael Gillotti, Associate Superintendent; Brietta Collier, Director of Finance; Jill Matherly, Director of Human Resources; Curt Pratt, Director of Operations; Dave Hlas, Director of Special Services; Celeste Miller, Director of Communications; Robert Boley, HS Principal; Kristy Cleppe, HS Associate Principal; Alan Hartley, MS Principal; Jayme Olson, Interim Director of Curriculum Instruction and Assessment; Brian Walthart, PN Principal; David Farmer, Treasurer; Mary Heeringa, BEA Rep; Melissa Laufenberg, BESA Rep; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

2.01 Motion to Approve the Agenda.

Motion by Director Castro, seconded by Director Lynch, to approve the agenda as presented.

Ayes: 6 Directors Castro, Champion, Doerder, Lynch, Pyevich, Smithson

Nays: 0

Absent: 1 Director Eastman

Motion carried 6-0-1

3.0 Communications.

3.01 **President's Statement.** Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

There were no comments.

3.02 **Board Shared Communication.** Director Pyevich thanked the board and district for sending kind thoughts when his mother-in-law passed away a couple of weeks ago. He said it was very thoughtful. Director Pyevich requested more information at a future board meeting on our relationship with Beyond the Bells and Eau Claire Community Foundation.

Director Doerder had the opportunity to attend the ribbon cutting for the Health Science classroom and laboratory. She thanked everyone for attending and all the work that went into it. She said it is a fantastic program and our kids are really lucky to have it.

Vice President Champion attended the Ribbon Cutting Ceremony. He said it was nice to see so many staff and students there. He said it is a great program for our district. He also mentioned a recent article in the Quad City Times about the girls wrestling team in Bettendorf. He said it was very positive for the district.

Director Smithson said the coverage we got from the media about the health services was wonderful. She thought our students represented the district well.

Director Castro also attended the ribbon cutting and said it was awesome to see the services we provide to those kids who have an interest in the health field. He said that room used to be the old weight room and it is quite a change from what it was.

3.03 **Superintendent's Report.** Dr. Morse said it is hard to believe we are off and running in our second semester. Teachers had the opportunity to work in their classrooms last Friday.

Dr. Morse echoed the comments regarding the CNA program at the high school. She thanked the Directors who attended and said it meant a lot to staff and families who were present. She thanked Ms. Cleppe and her team for making the ribbon cutting successful. She thanked the Scott County Regional Authority for making this program possible through grant funding.

We held our second SIAC meeting this past Tuesday. There were approximately 30 students, teachers and community members in attendance. She thanked Celeste, Joyce, Cathy and Monica for all they did to make the meeting so successful. Curt Pratt took them through some activities around transportation and bell schedules. She said it was a great meeting and the feedback was positive.

Dr. Morse congratulated Surround Sound for finishing in second place at the Muscatine Show Choir event last week. Ava Rowland received best female vocalist and Tyler Koch received best male vocalist at the event. They will be competing again a week from Saturday at Davenport North.

We are continuing our work with Hanover around strategic planning, looking at our district data and where the district is going in the next five years. They will be in town next week to work with our administrative team and board.

Our State of the District event will be on Monday, January 24. The event will be at Grant Wood and will start at 5:00 pm.

Registration for the 2022-2023 school year is on February 1 for incoming kindergartners or any new families and February 7 for all returning families.

- 3.04 **Director of Finance Report.** Director of Finance Brie Collier reported we received our fiscal 2021 audit draft and it will be on the February agenda. She said our inventory audit is complete. The gentleman doing the inventory had nothing but good things to say about our facilities and staff. Lastly, all of our quarterly reports have been submitted in a timely manner.
- 3.05 **BEA Report.** Mary Heeringa said it has been a busy start to the second semester. Next week they will have their January member meeting and their Round Table meeting with central administration will take place in February.
- 3.06 **BESA Report.** Melissa Laufenberg thanked the district administration for bringing in a representative from William Penn University to talk about a learning opportunity for paraeducators. She thanked the board for considering the Pandemic Overload Pay and said it means a lot. She said the water main break last week gave the high school paraeducators an opportunity to help out in other buildings.
- 3.07 **Student Representative's Report.** There was no one in attendance.
- 3.08 **SEISTA Honor Orchestra.** SEISTA Honor Orchestra is a honor string orchestra experience for students in Southeastern Iowa. It is a one-day affair hosted at Bettendorf High School on Saturday, January 15th. This year there are two orchestras: High School and Middle School. Congratulations to the following Bettendorf students for being selected to participate in SEISTA Honor Orchestra 2022!

Middle School Orchestra (Rachel Palmer)

Violin: Aamira Beard, Sydney Coussens, Noah Leavitt, Ella Ripslinger, Claire Zaruba

Cello: Ben Gillette

Bass: Stella Lundh, Chloe Martin

High School Orchestra (Megan Cooney)

Violin: Jack Cockayne, Andrea Koehler, Xavier Potts, Audrey Scarlett, Gianna Schwartz,

Viola: Carolyn Kress, Braden Like, Jalyn Thorsen

Cello: Isabelle Appel, Preston Martens

4.0 Consent Agenda.

Motion by Director Lynch, seconded by Director Castro, to approve the consent agenda as printed.

Ayes: 6 Directors Champion, Doerder, Lynch, Pyevich, Smithson, Castro

Nays: 0

Absent: 1 Director Eastman

Motion carried 6-0-1

- 4.01 Approval December 16, 2021 Regular Board Meeting Minutes & January 6, 2022 Special Meeting.
- 4.02 Approval of January 20, 2022 Bills Recommended for Payment
- 4.03 Approval of Administrative Recommendations - Personnel
Certified Approval to Hire
Brylee Blanning/TBD/Floater Teacher/1.0 FTE/BA,2/\$41,441-contract prorated to start date/Pending licensure and verification/New position/ Effective date TBD
Courtney Eikenberry/MT/5 th Grade/1.0 FTE/MA,4/\$25,896-contract prorated to start date- 99 day contract/Pending licensure and verification /Replacing Leigh Cliburn/Effective 1/10/2022
Amanda Fugate/TBD/Floater Teacher/1.0 FTE/BA+15,9/\$54,011-contract prorated to start date/Pending licensure and verification/New position/Effective date TBD
Kallie Poor/TBD/Floater Teacher/1.0 FTE/BA,2/\$19,339-contract prorated to start date- 91 day contract/Pending licensure and verification/New position/Effective 1/21/2022 **Holly Scott**/BMS/School Nurse/1.0 FTE/\$18,064 -contract prorated to start date-85 day contract/pending licensure and verification/Replacing Donna Carlson/Effective 1/31/2022
Certified Transfer
Donna Carlson/From BMS to BHS/School Nurse/1.0 FTE/Replacing Roxanne Schmertmann/Effective 1/18/2022
Certified FYI
Janelle Cook/BMS/Physical Education/Amended start date to 11/22/2021 /Amended salary to \$35,384
Schedule D Resignation
Kaitlyn Andresen/BHS/Assistant Softball Coach/Effective 12/14/2021
Everett Hamner/BHS/Head Freshman Baseball Coach/Effective 9/1/2021
Ashley Sotelo-Ashby/BMS/Lunchroom Supervision/Effective 1/3/2022
Schedule D Approval to Hire
Steven Burwinkel/BHS/Assistant Varsity Baseball Coach /\$4,049/ Pending background check/Replacing Zach Paustian/Effective 1/21/2022
- 4.04 Approval of the 22-23 St. Ambrose Teaching Agreement
- 4.05 Open Enrollment Request. Denial of the open enrollment requests into Bettendorf.
Into Bettendorf
1 - Davenport
1 - Pleasant Valley
- 4.06 Open Enrollment Requests (Info Only). The following students have been approved for open enrollment.
Into Bettendorf for 21/22
6 - Davenport
Out of Bettendorf 21/22
1 - Davenport
1 - Pleasant Valley
- 4.07 Early Graduates - Quarter 2 additions - 2021-2022: Courtney Anderson, Zakiya Bolar, ZaTerrion Collier, Evan Forker, Khamale Russell, Benjamin Wollett
- 4.08 Approval of Donation for BHS Student Services - a \$500.00 donation provided to BHS Student Services for families in need was received from Ruhl & Ruhl Realtors, 1228 Middle Road, Bettendorf, IA 52722
- 4.09 Approval of Donation for field trips - a \$2000.00 from the Bettendorf Community Schools Foundation for the funding of Pre-School and Kindergarten field trips to the Family Museum in Bettendorf once each school year that BCSF funds.

- 4.10 Approval of Donation for BHS Fine Arts Boosters - a \$500.00 donation provided to BHS Fine Arts Boosters from an anonymous donor.
- 4.11 Approval of Donation for BHS Show Choir - a \$500.00 donation provided to BHS Show Choir from Anita Mraz, 1936 Pleasant Hill Lane, Lisle, IL 60532.

5.0 Informational/Action Items.

5.01 **BHS 2022/2023 New Course Offerings and Curriculum Plan Update.** Kristy Cleppe and Haleigh Hoyt gave an update on 2022/2023 new course proposals and changes to current classes. They also shared information on Career and Technical Education (CTE) and Future Ready and Work-Based Learning.

5.02 **BCSD Quarter I Data Presentation.** Dr. Mike Gillotti and Jayme Olson gave an update on MAP, FASTBridge and Discipline Referral Data. Dr. Gillotti noted that half of the referrals at the high school are attendance related issues.

5.03 **Statewide Voluntary Preschool Program (SWVPP) Increasing Enrollment.** As part of the district's response to the impact of the COVID-19 pandemic, the district's administration is authorized to submit a request to the School Budget Review committee (SBRC) for funding related to FY22 SWVPP increased enrollment in the amount of \$54,202.50.

Motion by Director Lynch, seconded by Director Doerder, to approve submission of request to the School Board Review Committee for funding related to FY22 SWVPP increased enrollment in the amount of \$54,202.50.

Ayes: 5 Directors Doerder, Lynch, Smithson, Castro, Champion

Nays: 0

Absent: 2 Director Eastman, Pyevich

Motion carried 5-0-2

5.04 **December Financials.** Director of Finance Brie Collier presented the monthly financial reports for December 2021. Through December, General fund revenue totaled \$21,294,925 and expenses totaled \$20,721,787. The fund balance in the General Fund at December 31, 2021 was \$12,669,211. Also presented were Management, PPEL, Debt Service, SAVE, Food Service, Insurance, Fiduciary, and Activity Funds reports.

The following variances were noted: Management and PPEL will receive an influx of cash in April when taxes are paid. In addition to paying our revenue bonds, the Sales Tax fund is shouldering the cost of the Hoover construction project. As noted last month, the Nutrition program has "right sized" its revenues as the state processed our reimbursement claims. Overall, the fund is operating at a surplus despite challenges with supply chain deliveries and increased food costs.

Motion by Director Smithson, seconded by Director Castro, to approve the December Financials as presented.

Ayes: 6 Directors Lynch, Pyevich, Smithson, Castro, Champion, Doerder

Nays: 0

Absent: 1 Director Eastman

Motion carried 6-0-1

5.05 **ESSER Fund Update.** ESSER II (Elementary and Secondary School Emergency Relief) Allocation is \$1,683,175.00 and needs to be spent by June 30, 2023. ESSER III Allocation is \$3,780,171.00 and needs to be spent by June 30, 2024. Dr. Morse and Ms. Collier shared a budget planning worksheet showing how the funds will be used over the next couple of years.

5.06 **First and Final Read of Policies.** The following board policies have been updated:

Policy 507.6: Student Insurance, General- updated the language to reflect current practice.

Policy 507.7: Custody and Parental Right - this language mirrors the recommended language from IASB, with the exception of the language indicating that BCSD will recognize the custodial parent as the primary caregiver, which was carried over from the previous version of this policy.

Policy 507.8: Student Special Health Service - added the information from Board Policy 507.8R1. This reflects the recommended language from IASB

Policy 507.8 R1: Special Health Services Regulation - deleted. This information has been added to Board Policy 507.8.

Policy 507.9: Wellness Policy -required IASB policy. Incorporated the wellness goal information from Board Policy 507.9R1 and added updated language included in the required IASB policy.

Policy 507.9 E1: Safe Snacks/Peanut/Tree Nut Regulation - Parent Letter- deleted. Added this information to the district website and parent/student handbook.

Policy 507.9R1: Wellness Regulation - deleted. Incorporated this language into Board Policy 507.9 in accordance with IASB policy requirements

Policy 507.9R2: Safe Snacks/Peanut/Tree Nut Regulation - deleted. This information has been embedded into the safe snack communication that is posted on the district website and will be added to the parent/student handbook.

Board Policy 507.10: Emergency School Closings - deleted. This is not a required IASB policy and the school closing information is in the parent/student handbook.

Board Policy 508.1: Class or Group Gifts to School - required IASB policy. Incorporated the wellness goal information from Board Policy 507.9R1 and added updated language included in the required IASB policy.

Board Policy 508.2: Open Night - deleted. Not an IASB required policy. We can be subject to scheduling changes that are beyond our control and may conflict with this policy.

Board Policy 508.3: Student Activity Account deleted. There is no corresponding IASB policy for this. This policy is redundant as student activity accounts are covered in policy 504.5 *Student Fund Raising*, 504.6 *Student Activity Program* and 704.5 *Student Activities Fund*.

Board Policy 508.4: Student Distribution of Non-Curricular Materials - deleted.

Redundant as this is already covered in Board Policy 903.5 and the corresponding regulations and exhibits. It is more appropriately maintained in the 900 series as part of School District Community Relations, which aligns with the recommendation from IASB.

Board Policy 508.4R1: Student Distribution of Non-Curricular Materials Regulation

- deleted. This is addressed in the more recently updated Board Policy 903.5R1

Board Policy 508.4E1: Application to Distribute Non-Curricular Materials in School

- deleted. This is addressed in the more recently updated Board Policy 903.5E1 and 903.5R2

Motion by Director Doerder, seconded by Director Castro, to approve the policies as presented.

Ayes: 6 Directors Pyevich, Smithson, Castro, Champion, Doerder, Lynch

Nays: 0

Absent: 1 Director Eastman

Motion carried 6-0-1

- 5.07 **Pandemic Overload Pay.** The BCSD Board of Directors and District Administration are very proud of the extra effort our staff have put in to work together in order to control community spread, adopt school mitigation methods, and facilitate a supportive work environment in order to provide a high quality educational experience for BCSD students and parents. In recognition of the extra time & effort this has taken; under less than desirable conditions, we are recommending that:

All permanent ten and twelve month certified and classified employees in good standing as of January 31st, 2022, that were employed on or before September 1st, 2021, will receive a onetime pandemic overload payment on the April 8, 2022 paycheck. All payments will be subject to applicable taxes and deductions. Payments shall be as follows: Employees scheduled to work 30 or more hours as of January 31, 2022 will receive a flat amount of \$750. Employees scheduled to work less than 30 hours as of January 31, 2022 will receive a flat amount of \$500. District and Building Administrators are not eligible to receive this payment. All payments are wages earned and will be subject to applicable taxes and withholdings. These payments are not transferable to paid time off. These payments will be made using federal ESSER funding.

Motion by Director Lynch, seconded by Director Castro, to approve Pandemic Overload Pay for employees.

Director Champion abstained because his spouse is employed by the district.

Ayes: 5 Directors Smithson, Castro, Doerder, Lynch, Pyevich

Nays: 0

Abstained: 1 Director Champion

Absent: 1 Director Eastman

Motion carried 5-0-1-1

- 5.08 **Hoover Playground.** Sealed bids for the Hoover Playground Equipment and Surface were received on Tuesday, January 11th, 2022. Bid Specifications developed by Bray Architects were sent to five companies with experience in Iowa K-12 playground installations. The district received one bid from Park Planet, who has done work for the district in previous projects.

The budget for the playground surface and equipment was originally \$170,000. The district received an SCRA grant for \$42,500 to provide additional funding. The remaining construction contingency for the project is currently \$70,263.93.

Motion by Director Smithson, seconded by Director Doerder, to approve the Hoover playground and surface base bid and alternate number one for a total of \$265,149 with the understanding that the additional funding will come from the project construction contingency.

Ayes: 6 Directors Castro, Champion, Doerder, Lynch, Pyevich, Smithson

Nays: 0

Absent: 1 Director Eastman

Motion carried 6-0-1

6. Future Events and Informational Items.

- Thursday, January 27, Hanover Board Workshop 6:00 pm
- Monday, January 24th, State of the District, 5:00 pm
- Thursday, February 10, 2022, BOE meeting, 6:30 pm
- Thursday, February 24, 2022, BOE meeting, 6:00 pm
- Monday, February 28, 2022, Board Workshop 6 pm
- Thursday, March 10, 2022, BOE meeting, 6:00 pm
- Thursday, March 31, 2022, BOE meeting, 6:00 pm

7. Closed Session - Real Estate.

7.01 Motion to Enter Closed Session - Real Estate.

Motion by Director Lynch, seconded by Director Doerder, to enter closed session in accordance with Iowa Code section 21.5 (1)(j), to discuss the purchase or sale of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay for that property or reduce the price the school district would receive for that property.

Ayes: 6 Directors Champion, Doerder, Lynch, Pyevich, Smithson, Castro
Nays: 0
Absent: 1 Director Eastman
Motion carried 6-0-1

Directors entered into closed session at 8:55 pm. Directors returned to open session at 9:31 pm.

8. Adjournment.

Director Smithson motioned to adjourn the meeting at 9:31 pm.

Andrew Champion, Vice-President

ATTEST:

Colleen Skolrood, Secretary