

Board Policy

Code No. 303.5

ADMINISTRATIVE DUTIES

Based on recommendation of the Superintendent, administrators shall be hired by the Board to assist the Superintendent in the day-to-day and leadership operations of the school district.

Each attendance center shall have a building principal responsible for the administration and operation of the attendance center. Each building principal, as chief administrator of the assigned attendance center, shall be responsible for: Duties as outlined in individual job descriptions.

The principal shall be considered the professional adviser to the Superintendent in matters pertaining to the attendance center supervised by the principal. Other duties of the principal and district administrators are reflected in the job descriptions shown in Exhibits in the 300 series.

Legal References: Iowa Code 279.8, .21, (2013)
281 Iowa Admin Code 12.4, (5), .4 (6), .4 (7)

Cross References: 301 Administrative Structure
303 Administrative Employees

Approved: April 22, 1991

Reapproved: February 7, 1994
July 10, 2000
February 3, 2003
June 19, 2006
February 1, 2010

Revised: Dec 21, 1992
May 5, 1997
July 10, 2000
February 20, 2018