

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the September 17, 2018, Regular Meeting
of the Board of Education
(pending Board approval)

1. Public Hearing for Mark Twain Bid Release #2.

A public hearing for Mark Twain Bid Package #2 Precast and Structural Steel Bid opened at 6:00 p.m. There were no comments and the public hearing closed at 6:00 p.m.

2. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on September 17, 2018. President Gordon Staley called the meeting to order at 6:01 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Holland, Lynch, Staley, Struck

Members absent: Directors Champion, Pyevich

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance; Kay Ingham, Director of Student Services; Lana LaSalle, TJ Principal; Caroline Olson, MT Principal; David Farmer, Treasurer; Ryan Longenecker, Student Representative; Monica Flink, Communications Assistant; Colleen Skolrood, Board Secretary.

3. Agenda Approval.

Motion by Director Holland, seconded by Director Lynch, to approve the agenda as presented.

Ayes: 5 Directors Castro, Holland, Lynch, Staley, Struck

Nays: 0

Absent: 2 Directors Champion, Pyevich

Motion carried 5-0-2

4. Commendations & Special Invited Guests.

4.01 Discussion MT Bid Package #1.

Bush Construction recommended the following prime contractors:

Bid Package 03A – Concrete Foundations.....K&E Flatwork

Bid Package 31A – Mass Excavation.....Needham Excavating

Bid Package 03A lowest bidder was K&E Flatwork at \$239,000.00. Bid Package 31A lowest bidder was Needham Excavating at \$306,280.00.

5. Comments and Suggestions from Audience.

5.01 President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items

of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Pepper Trahan, 6328 Patrick Pointe Rd., Davenport, talked about the high number of D's and F's in high school math courses. She also discussed the inaccuracy of special education numbers provided on the agenda.

6. Shared Communication & Committee Reports.

6.01 Board Shared Communication & Committee Reports (audio begins at 8m 05s).

Director Lynch attended board training for non-profit boards. He said he found it quite useful.

6.02 Student Representatives' Report.

Ryan Longenecker shared the main events for homecoming week. Hunger Drive officially starts on Monday, September 24th.

7. Consent Agenda.

Motion by Director Holland, seconded by Director Lynch, to approve the consent agenda as printed.

Ayes: 5 Directors Holland, Lynch, Staley, Struck, Castro

Nays: 0

Absent: 2 Directors Champion, Pyevich

Motion carried 5-0-2

7.01 Approval of September 4, 2018 Committee of the Whole

7.02 Approval of September 17, 2018 Bills Recommended for Payment

7.03 Approval of Administrative Recommendations – Personnel

Classified Retirement

Barbara Jordan/District/Outreach Coordinator/Effective 06/30/19

Classified Resignation

Rhonda DeFrance/Operations/Bus Driver/Effective 09/10/18

Darin Sheldon/Operations/HVAC Specialist/Effective 09/21/18

Recommendation to Hire

Ann Black/MT/Paraeducator/\$16.39 per hour/5.75 hours per day/New Position-Student Need/Effective 09/19/18

Kari Keever-Hall/TJ/Paraeducator/\$16.39 per hour/5.75 hours per day/New Position-Student Need/Effective 09/19/18

Margaret Laupp/MT/Paraeducator/\$16.39 per hour/5.75 hours per day/New Position-Student Need /Effective 09/19/18

Scott McCreary/Administration Center/Computer Technician/\$22.34 per hour/8.0

hours per day/Replacing Xavier Clark/Effective 09/18/18

Letter of Assignment Modification

Kathryn Corson/BMS/Nutrition Services- Interim Part-Time to Nutrition Services-
Part-Time/4.5 hours per day/Replacing Kristi Shinn/Effective 09/18/18

Starr Vogel/HH/Paraeducator/Same rate of pay/4.0 to 5.75 hours per day/Student
need/Effective 09/05/18

Certified Approval to Hire

Becky Schweizer/MT/Special Education/0.50 FTE/BA+15,3/\$19,942/ Pending
verification/New position - student need/Effective 9/10/18

Certified Lane Change

Cathleen Ahrens MA+15,16 to MA+30,17 \$3,427

Martha Beck MA+15,16 to MA+30,16 \$2,492

Ellen Braet BA,6 to BA+15,6 \$1,557

Shannan Campbell MA,7 to MA+15,7 \$1,557

Alec Clark BA+30,1 to MA,1 \$2,804

Elizabeth Cox MA+30,17 to MA+45,17 \$1,558

Becca DeGeorge MA,15 to MA+15,15 \$1,557

Jennifer Dietz BA,12 to BA+15,12 \$1,869

Erika Dvorak BA+15,3 to BA+30,3 \$1,557

Kory Esbaum BA,10, to BA+15,10 \$1,557

Christina Hesse BA,1 to BA+15,1 \$1,558

Raymond Knight BA,4 to BA+15,4 \$1,557

Madelyn Koepnick BA,2 to BA+15,2 \$1,557

Andrea Krause BA,2 to BA+15,2 \$1,560

Jocelyn Kyte MA+15,14 to MA+30,14 \$1,557

Scott Lammers MA,16 to MA+15,16 \$1,557

Diane Lichtenberg MA,16 to MA+15,16 \$1,557

Jennifer McDaniel MA+30,17 to MA+45,17 \$1,558

Jennifer McFate-Wikan MA,15 to MA+15,15 \$1,557

Laura Milburn BA,11 to BA+15,11 \$1,558

Holly Moreland BA+15,5 to BA+30,5 \$1,557

Samantha Nagle BA+15,2 to MA,2 \$4,361

Jill Schade MA,12 to MA+15,12 \$1,558

Lori Shepard BA,12 to BA+15,12 \$1,869

Lauren Showers MA+15,12 to MA+30,12 \$1,557

Michelle Silvera MA,10 to MA+15,10 \$1,558

Annmarie Ulrich BA+15,2 to MA,2 \$4,361

Schedule D Resignation

Bryce Flaherty/BHS/Assistant Sophomore Wrestling Coach/Effective 8/31/18

Robert Matthys, Jr/BHS/Head JV Softball Coach/Effective 9/4/18

Schedule D Approval to Hire

Ellen Jelinske/BMS/Lunchroom Supervision/\$1,402/Replacing Ben Driscoll/Effective
2018-2019 school year

Robert Matthys, Jr/BHS/Head Varsity Softball Coach/\$5,296/Replacing Jay
Hatch/Effective 2018-2019 school year

7.04 Approval of Legat Architects 2019 Facility Improvements

7.05 Approval of Legat Architectural Services for GEO Bond Referendum Campaign

7.06 Approval of the IMEG 2019 Facility Site Improvements

Resolution Naming Depositories

7.07 Approval of MOU Thomas Edison, BMS & Elementary Social Emotional Screener

- 7.08 Approval of Second & Final Reading of Policies - 404.1, 404.1R1 - DELETE, LINK TO 404.1, 404.1R2 - DELETE, LINK TO 404.1, 404.1R3 - RENUMBER TO 404.1R1, 404.1R4 - RENUMBER TO 404.1R2, 404.1R5- RENUMBER TO 404.1R3
- 7.09 Approval of Requests for Open Enrollment FOR INFORMATION ONLY. The following students have been approved for open enrollment.
Into Bettendorf from Davenport, 2018/19
Adrian Morris, grade 2, continuation
Charleston Vesey, grade 5, continuation
Creamonia Vesey, grade 5, continuation
Out of Bettendorf into Pleasant Valley, 2018/19
Brady Kuhrt, grade K, continuation
Hawley Kuhrt, grade 5, continuation
Hanley Schmidt, grade 5, continuation
Out of Bettendorf into Davenport, 2018/19
Aiyanna Houston, grade 1, continuation
Alvin Houston, grade K, continuation
Ahakiyanna Arpy, grade 4, continuation

8. Board Learning.

- 8.01 Board Learning: 2016-2018 Spending Analysis (audio begins at 11m 49s).

Finance Director Christensen noted that total district spending is well under the budget. He said this means one of two things, the district is under spending because they are managing expenses and not spending money where they need to or there is too much money in the budget. According to the account categories over the last three years, equipment and repairs/maintenance costs were significantly greater than was budgeted across all facilities. He said it is important to use the spending analysis document as a starting point to show if we are spending money in the right places. Director Castro requested a line item for central office personnel.

9. Discussion Items.

- 9.01 Discussion of FYE 2018 Certified Annual Report & Special Education Report (audio begins at 24m 35s).

The Finance Department certified the Certified Annual Report (CAR) with the state on September 14, 2018. The General Fund revenues of \$49.503M were \$71K higher than expenses of \$49.432M. The district will not be able to levy for cash reserves in the 2019/20 property tax levy because the district's current unassigned fund balance in the General Fund exceeds 2017/18 operating expenses. Construction of Grant Wood Elementary and the replacement of the Bettendorf High School HVAC system increased Facilities and Construction Purchased services by \$5.3M in fiscal year 2017/18. Employee medical claims increased and PPEL revenue decreased in 2017/18. PPEL expenses were under the budget.

Special education revenues increased. Overall special education deficit increased 2.6% The district's served special education enrollment is higher. Medicaid reimbursements increased, which is accounted for in the special education deficit for 2017/18. There was

a request for a more specific explanation of Medicaid reimbursements.

9.02 Curriculum Updates: Special Education (audio begins at 38m 40s).

As of Friday, September 14, there was a net gain of thirty Special Ed students in pre-K-12. Official count day for Special Ed is November 1. Perry Bentsen from BMS shared some information on the internal Assistive Tech team. Director of Student Services Kay Ingham shared information on the Challenging Behavior Team, Autism Training and internal CPI training.

Director Struck noted that Directors Pyevich and Castro have been asking for three years now what is being done to reduce the special education deficit. She agrees that it is too high for a district our size and would like to hear what is being done about it.

9.03 Early Retirement Discussion (audio begins at 53m 30s).

Director Lynch would like to know how many times the district has offered early retirement over the last five years and how many took it. He would also like to hear Superintendent Raso's recommendation and why. Director Struck said early retirement has been beneficial for the district in the past.

9.04 Discussion of Interfund Borrowing Resolution (audio begins at 58m 22s).

This resolution grants the Board Treasurer the authority to conduct loans between funds with an interest rate consistent for similar investments. This resolution provides the district the flexibility to conduct interfund loans as necessary during the 2018-2019 fiscal year. The Board Treasurer, Superintendent, and Finance Director will inform the board of all interfund loans as well as repayments upon occurrence.

Directors were not comfortable with this resolution as it is and would like to see something more limiting that requires board approval.

10. Action Items.

10.01 Approval of MT Bid Package #1.

Motion by Director Holland, seconded by Director Castro, to approve the Mark Twain Bid Package #1.

Ayes: 5 Directors Lynch, Staley, Struck, Castro, Holland

Nays: 0

Absent: 2 Directors Champion, Pyevich

Motion carried 5-0-2

10.02 Approval of FYE 2018 Certified Annual Report & Special Education Report.

Motion by Director Holland, there was no second, to approve the Fiscal Year End Annual Report & Special Education Report for June 30, 2018.

This will be brought back at the October board meeting.

10.03 Approval of Interfund Borrowing Resolution.

There was no motion or second.

11. Management Report.

11.01 Superintendent's Report –

* Reminder - Homecoming Parade on September 20, 6:00 pm

* AEA Board/Administrator Banquet - Wednesday, October 3, 6:00

* IASB Opportunities:

- IASB Workshop, October 29, DeWitt, IA

- IASB Annual Convention - November 14-16

11.02 Director of Finance's Report –He will be attending the IASB Workshop on October 16th in Cedar Rapids. He will also be attending the IASBO Conference at the end of October.

12. Future Events and Informational Items.

- September 16-22, Homecoming Week
- September 18, Elementary Principal Meeting, 2:10 pm
- September 25, MT Core Team Meeting, 11:00 am
- September 26, Board Agenda Planning, 5:00 pm
- September 26, PRC Meeting, 6:00 pm
- September 27, PEC Meeting 12:00 pm
- September 27, Curriculum Council Meeting, 1:00 pm
- October 1, BOE Meeting 6:00 pm

13. Adjournment.

Director Castro motion to adjourn the meeting at 7:17 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary