

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the July 9, 2018 Committee of the Whole
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their Committee of the Whole Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on July 9, 2018. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Members absent: None

Other officials present: Mike Raso, Superintendent; Celeste Miller, Director of Communications; Chris Andrus, Director of Operations; Heather Stocking, Director of Human Resources; Caroline Olson, MT Principal, Lana LaSalle, TJ Principal; David Farmer, Treasurer; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Lynch, to approve the agenda as presented.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

3. Consent Agenda.

Motion by Director Holland, seconded by Director Struck, to approve the consent agenda as printed.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

3.01 Approval of June 18, 2018 Regular Meeting Minutes

3.02 Approval of July 9, 2018 Bills Recommended for Payment

3.03 Approval of Administrative Recommendations – Personnel

Classified Resignation

Sarah Peakin/BHS/Secretary A/Effective 07/20/18

Michael Schwertman/Operations/Groundskeeper/Effective 07/31/18

Helena Stewart/BHS/Paraeducator/Effective 06/18/18

Recommendation to Hire

Kara Courtney/Operations/Bus Driver/\$17.67/18.40 after 90 days/4.0 hours per day/Replacing Joel Earnest/Effective 2018-19 school year

Rhonda DeFrance/Operations/Bus Driver/\$17.67/18.40 after 90 days/4.0 hours per day/Replacing Stephanie Moore/Effective 2018-19 school year

Jennifer Hamner/BMS/Paraeducator/\$16.39 per hour/7.5 hours on Tuesday and

Thursday/Replacing Jane Sullivan/Effective 08/20/18

Jody Murray/NA/Secretary B/\$16.09 per hour/5.75 hours per day/Replacing Erica Ellerbach/Effective 08/20/18

Terri Sierra/PN/Paraeducator/\$16.39 per hour/5.75 hours per day/Replacing Sherry McCombs/Effective 08/20/18

Letter of Assignment Modification

Ellen Kloberdanz/BHS/Paraeducator to Secretary A/\$16.39 to \$17.43 per hour/5.75 to 8.0 hours per day/Replacing Sarah Peakin/Effective 07/12/18

Certified Approval to Hire

Mariah Chapdelaine/BHS/Music-Vocal/1.0 FTE/BA,2/\$39,729/Pending licensure/Replacing Jordan McLaughlin/Effective 2018-2019 school year

Rhonda Nelson/MT/1st Grade/1.0 FTE/BA,0/\$36,925/Replacing Kristine Stewart/Effective 2018-2019 school year

Rachel Schwarz/GW/Special Education/1.0 FTE/BA,0/\$36,925/Pending licensure/Replacing Paul Barasel/Effective 2018-2019 school year

Certified Contract Modification

Melissa Hawthorn/BMS/Digital Literacy/From 0.66 to 1.0 FTE/ Realignment of classes-student need/Effective 2018-2019 school year

Schedule D Resignation

Spencer Mesick/BHS/Club Sponsor, Science (0.50)/ Effective 6/30/18

Tyler Strodtman/BHS/Assistant Varsity Swimming, Girls Coach (0.50)/ Effective 6/30/18

Tyler Strodtman/BHS/Assistant Varsity Swimming, Boys Coach/Effective 6/30/18

Schedule D Approval to Hire

Spencer Mesick/BHS/Club Sponsor, SAVE/\$1,247/Replacing Kaysha Ballentine/Effective 2018-2019 school year

Amanda Solomon/BHS/Club Sponsor, Science (0.50)/\$623/Replacing Spencer Mesick/Effective 2018-2019 school year

3.04 Approval of the Iowa State Cooperative Agreement

3.05 Approval of Western Governors University Teaching Agreement

3.06 Approval of a donation to the Bettendorf High School Football Team for the Football Golf Outing on August 4, 2018, in the amount of \$2000.00 from Suburban Construction Inc. 616 W. 35th Street, Davenport, IA. 52806-5804

3.07 Approval of a tuition application 2018-2019 for Rachel Lucas, grade 12, from Davenport

3.08 Approval of Requests for Open Enrollment (info only)

Into Bettendorf from Pleasant Valley 2017/18

Makenzie Clark, grade 8, continuation

Karly Heeney, grade 2, continuation

Cameron Wood, grade 7, continuation

Kayleigh Wood, grade 8, continuation

Into Bettendorf from Davenport, 2018/19

Hayden Fuller, grade 4, sibling attends

Grace Gasper, grade 10, continuation

Makayla Hughbanks, grade 10, continuation

Brynn Hultman, grade 6, continuation

Za'Kai LeShoure, grade K, siblings attend

Into Bettendorf from Pleasant Valley, 2018/19

Konstantinos Andreopoulos, grade 4, continuation

Vasiliki Andreopoulos, grade 7, continuation

Esther Solomon Holland, grade 7, new move

Luke Solomon Holland, grade 8, new move

Into Davenport from Bettendorf, 2018/19

Mia Gruetzmacher, grade K

Into Pleasant Valley from Bettendorf, 2018/19

Vincent Leon, grade 3, continuation

4. Commendations & Special Invited Guests.

- 4.01 National History Day - Junior Paper Award. Congratulations to Bettendorf Middle School's Isabelle Appel's for being awarded the Junior Paper award in the area of History of the Physical Sciences & Technology at the National History Day competition in Washington, D.C. Six BMS students presented their projects at the national event in June.
- 4.02 The University of Iowa - STEM Innovator Certified Teacher. Bettendorf High School Math Teacher Katy Mahoney has completed University of Iowa STEM Innovator® Teacher Certification and now has the skills to infuse innovation and the entrepreneurial mindset into her classroom.
- 4.03 Iowa Association of Student Councils Honor Council with Meritorious Distinction Award. The Bettendorf High School Student Council has been awarded the Iowa Association of Student Councils Honor Council with Meritorious Distinction Award. They will receive a plaque and special recognition at the IASC fall conference in Des Moines on Monday, October 29, 2018.

5. Discussion Items & Reports.

- 5.01 Discussion of Sales Tax Bond (audio begins at 2m 11s).

The following resolutions will need board action:

- Resolution 1 – Authorizes paying agent, transfer agent, and bond registrar
- Resolution 2 – Authorizes the Tax Exemption Certification
- Resolution 3 – Approves final terms of the sales tax bonding with JP Morgan Chase

- 5.02 Discussion of Elementary, BMS and BHS Handbook 2018/19 (audio beings at 4m 25s).

Changes made to the 2018/19 Handbooks include: Asbestos Notification, Elementary Parent/Teacher Conferences, Annual Notice to Parents about Chapter 103, Reports of Abuse of Students by Employees, Release of Student Information, BMS Rules and Regulations, BMS Safety, BHS Daily Bell Schedule, BHS Leadership, BHS Calendar, BHS Academic Information, and Graduation requirements.

- 5.03 Discussion of First Reading of Policies (audio begins at 5m 32s).

These policies update the FMLA forms to being online.

- 5.04 Discussion of Second Reading of Policies (audio begins at 6m 16s).

There were a couple of wording changes regarding child abuse reporting and sales tax bond.

5.05 Facility Discussion.

MT Update - Legat Architects (audio begins at 7m 7s).

Progress Update

- Design Development Phase is about 80% complete
- Weekly Core Team Meetings
- Met with City Officials and confirmed codes, ordinances, storm water, fire department, etc. It went very well.
- Site Planning
 - Coordinating geotechnical and structural requirements
 - Access points and construction logistics – trying to figure out how to get it built on the tiny site that is available
- Facilitated staff input meetings
- Further developed floor plans
- Developed exterior aesthetic – Concrete Formliner

Next Steps

- Submit planning and zoning package
- Print 100% design development documents
- 100% design development cost estimate - Bush
- Board approval of design development
- Start construction document phase
- Early bid releases

GW Update - Estes Construction (audio begins at 21m 08s).

It is on track to be substantially complete at the end of July. Director of Operations Chris Andrus noted the board already approved four of the nine change orders that were submitted. Mr. Andrus feels the cost of recessed lighting is too much and does not recommend the board approve this change order. He will keep the board posted on whether he can find something for less than \$1,500.00, which is the cost the board approved. Directors did not agree to the makerspace or outdoor learning space. Directors were not in favor of a sunshade for the pre-kindergarten playground. The playground is located on the north side of the building and other playgrounds in the district do not have sunshades. The last change order is for a scoreboard. The board wants to know if there are events scheduled for the gym first before approving a scoreboard.

BHS HVAC Update - Russell Construction (audio begins at 53m 11s).

Air Handling Units are set in seven of the eight mechanical rooms. VAV demolition is complete with installation not far behind. Asbestos abatement is complete in all mechanical rooms. Penthouse air handling units are set with new piping and ductwork installation ongoing. The project is currently tracking on budget (\$6,993,078).

Facility Plan (audio begins at 57m 25s).

The district has recently completed its facilities plan meetings at each of the district's schools. These meetings were informational and held for discussing future facility projects and all school improvements funded by SAVE (one-cent sales tax), PPEL (Physical Plant & Equipment Levy) and potentially a general obligation bond

referendum. One of the things that came out of the building discussions is the need for more updated secured entrances at Paul Norton and Herbert Hoover sooner rather than later. Also, a track at the Middle School is still a priority and has been on the facilities list since 2009.

During a discussion about the facilities plan meetings, Superintendent Raso noted that the district is at a point where district-wide financial decisions need to be made. He pointed out that total district enrollment has remained stable with increases in enrollment occurring at the secondary schools and declining enrollment at the primary schools, grades K-2. He proposed a consolidation of Thomas Jefferson Elementary with the new Mark Twain Elementary and to sell the Thomas Jefferson Elementary property. He also recommended that the board place a discussion item and action item on the agenda for the August 6th Committee of the Whole meeting.

Thomas Jefferson is a one-section building, built in 1949 and it requires \$1.4 million in identified facility infrastructure improvements that are priorities. A large portion of the cost would be for a new roof scheduled for next summer. The district has had prior discussions about the potential closure of Thomas Jefferson Elementary and merging it with the new Mark Twain Elementary, resulting in a projected savings of \$500K annually.

Director Champion has a problem with the timing of things, but seeing the financials has swayed him toward having to close a building at some point. He would like to know the operating costs of the new buildings. Director Struck wondered if it is better to close the building before going out for bond.

Regarding Edison Academy, the board does not feel the Thomas Jefferson site is a good fit for Edison. They are looking at building near the middle school or high school. Mr. Andrus said the feedback he has received regarding the borings at the south practice field at the high school is positive. Directors shared pros and cons of each location. They would like to hear from BHS Principal Joy Kelly, BMS Principal Lisa Reid, and Edison Academy Principal Tammy Chelf.

5.06 Finance Discussion.

Update Cash Flow (audio begins at 1h 37m 02s).

Dallon Christensen sent updates for each of the instruction areas, HVAC, Grant Wood, Mark Twain and overall general facilities planning.

5.07 Miscellaneous.

RHTR Process Discussion (audio begins at 1h 46m 56s).

Director of Human Resources Heather Stocking shared the hiring protocol for certified and classified staff and the administrative hiring process. Directors thought the information was informative and helpful.

2019 Legislative Priorities (audio begins at 2h 12m 55s).

Proposed BCSD 2018-19 Legislative Priorities:

- Special Education-State
- Special Education-Federal

- SAVE (Secure an Advanced Vision for Education)
- Supplemental State Aid
- Early Literacy
- School Calendars
- Mental Health.

Career Technical Education (CTE) Board Committee (audio begins at 1h 39m 40s).
Superintendent Raso sent the board the process he would like to use rather than reinvent the wheel. Directors Pyevich and Lynch volunteered to serve on the CTE Committee.

360 Evaluation (audio begins at 2h 17m 51s).
Director Struck reached out to Harry Heiligenthal of IASB and he sent a number of different tools that other districts use. Director Struck used the form that Carlisle district used and items from other surveys. It is lengthy, but the board can make changes. She made sure to include questions that align to the standard. The 360 Evaluation will be used in the spring.

6. Action Items.

6.01 Approval of Resolution Authorizing Sales Tax Bond Paying/Transfer Agent.

Motion by Director Lynch, seconded by Director Pyevich, to approve the resolution authorizing sales tax bond paying/transfer agent.

Ayes: 7 Directors Holland, Lynch, Pyevich, Staley, Struck, Castro, Champion
Nays: 0
Motion carried 7-0

6.02 Approval of Resolution Authorizing Sales Tax Bond Tax Certification.

Motion by Director Lynch, seconded by Director Holland, to approve the resolution authorizing sales tax bond tax certification.

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland
Nays: 0
Motion carried 7-0

6.03 Approval of Resolution Authorizing Issuance and Securing of Sales Tax Bonding.

Motion by Director Lynch, seconded by Director Holland, to approve the resolution authorizing issuance and securing of sales tax bonding.

Ayes: 7 Directors Pyevich, Staley, Struck, Castro, Champion, Holland, Lynch
Nays: 0
Motion carried 7-0

6.04 Approval of Elementary, BMS and BHS Handbook 2018/19.

Motion by Director Pyevich, seconded by Director Holland, to approve the Elementary, BMS and BHS 2018-2019 handbooks.

Ayes: 7 Directors Staley, Struck, Castro, Champion, Holland, Lynch, Pyevich
Nays: 0
Motion carried 7-0

6.05 Approval of First Reading of Policies.

Motion by Director Holland, seconded by Director Struck, to approve the first reading on all policies listed below.

- 409.3E1 rev 1
- 409.3E2 rev 1 DELETE
- 409.3E3 rev 1 DELETE

Ayes: 7 Directors Struck, Castro, Champion, Holland, Lynch, Pyevich, Staley
Nays: 0
Motion carried 7-0

6.06 Approval of Second Reading of Policies.

Motion by Director Champion, seconded by Director Holland, to approve the second and final reading on all policies listed below.

501-16E1 - rev1, 704-2R1, 402.1 rev 1, 402.2 rev 1, 402.2E1 rev 1, 402.2E2 rev1, 402.2R1, 402.3 rev 1, 402.3E1, 402.3E2, 402.3R1, 402.4, 402.5 rev 1, 402.6, 402.7, 402.8, 402.8E1, 402.8R1, 402.9, 403-1 - rev 1, 403.2 rev 1, 403.2E1 rev 1, 403.2R1, 403.3, 403.3E1 rev1, 403.3R1, 403.4 rev 1, 403.4R1 rev 1, 403.5, 403.5E1 rev1, 403.5E2 rev 1, 403.5R1, 403.6 rev 1, 403.6E1, 403.6E2, 403.6R1, 403.7, 403.7R1

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck
Nays: 0
Motion carried 7-0

7. Management Report.

7.01 Superintendent's Report – Superintendent Raso discussed the RI Arsenal and potential new families. Welcome Back is August 20th. Director Champion volunteered to speak on behalf of the board.

8. Closed Session – Real Estate Discussion.

8.01 Motion to Enter into Closed Session.

Motion by Director Struck, seconded by Director Holland, to go into closed session in accordance with Iowa Code section 21.5 (1)(j), to discuss the purchase or sale of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay for that property or reduce the price the school district would receive for that property.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro
Nays: 0

Motion carried 7-0

Directors entered into closed session at 8:34 p.m. Directors returned to open session at 9:16 p.m.

9. Future Events and Informational Items.

- Tuesday, July 10, MT Core Team Meeting, 11:00, Admin
- Tuesday, July 17, MT Core Team Meeting, 11:00, Admin
- Wednesday, July 18, Board Agenda Planning, 4:30 pm
- Tuesday, July 24, MT Core Team Meeting, 11:00 am, Admin
- Monday, July 30, Elementary Placement Meeting, 11:00 am, Admin
- Tuesday, July 31, MT Core Team Meeting, 11:00 am, Admin
- Monday, August 6, BOE meeting 6pm, Admin

10. Adjournment.

Director Castro motion to adjourn the meeting at 9:16 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary