

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the March 23, 2020, Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on March 2, 2020. President Adam Holland called the meeting to order at 6:04 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro*, Champion, Doerder*, Eastman*, Holland, Lynch*, Pyevich*

Members absent: None

Other officials present: Dr. Jim Spelhaug, Interim Superintendent; Brietta Collier, Director of Finance; Celeste Miller, Director of Communications; Curt Pratt, Director of Operations; David Farmer, Treasurer; Mary Heeringa*, BEA Representative; Colleen Skolrood, Board Secretary.

*Members were present via Zoom

2. Approve the Agenda.

Motion by Director Champion, seconded by Director Lynch, to approve the agenda.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro

Nays: 0

Motion carried 7-0

3. Commendations & Special Invited Guests.

3.01 BMS Science Bowl Team Places in State Competition Top 12. Congratulations to the BMS Science Bowl Team who competed in a challenging science and math trivia-style competition on Saturday, February 22. The team placed top 12 in the state, finishing in the second round of the top 16 double-elimination tournament. These students worked hard each week practicing and preparing for the final competition at the US Department of Energy's Ames Laboratory in Ames, Iowa. #BettPride. Team Members: Michael Farmer, Myriam Mendez, Zack Stone, Arianna Vesey, and Kaelee Wolf. Coaches: Erin Allen and Brett Van Deventer

3.02 Grant Wood Strategist – A “Team to Watch”. The Grant Wood Elementary Strategist team has been recognized by the AEA as a "Team to Watch" within the AEA for their high level of collaboration. They have dug deep as a PLC to look at layering early intervention for math during schoolwide intervention time. They also are providing appropriate SDI for math. This team is working hard together to accelerate students' progress.

3.03 ISTA Honors Orchestra. Congratulations to the following students for their successful audition at SEISTA Honors Orchestra on Wednesday, February 26. They qualify to participate in the Iowa String Teachers Association Honors Orchestra on Saturday, May 16 at UNI.

High School

Rayanne Brackey - Violin

Nate Houk - Viola

Izzy Appel - Cello

Ava Abbott - Bass

Middle School

Emma Pearson - Violin

Calista Rasmer - Viola

Zoe Beck - Bass

- 3.04 BHS Student Win QCESC Battle of the Bridges. Congratulations to the Bettendorf High School team of Matt Powell, Brandon Richards, Sid Prakash, and Marty Paris for winning the QCESC (Quad City Engineering and Science Council) Battle of the Bridges event at the Putnam Museum on March 6. The seniors' bridge held 94 Pounds and was 427% efficiency.

- 3.05 BHS Cheer/Dance Squad Selected to Perform at Boys' State Basketball Tournament. Congratulation to the BHS Coed Cheer/Dance Squad for being selected by the Iowa Cheerleading Coaches Association to perform at the 2020 Boys' State Basketball Tournament on Thursday, March 12 in Des Moines.

The Iowa High School Athletic Association has invited the very best squads in the state to perform their routines at half-times of games during the March 9-12 tournament.

BHS State Basketball Performance Team

Erica Johnson

Rachel Lapaczzonek

Kylie Malsam

Gracelynn Ryden

Haley Scholbrock

Presten Schwerdtfeger

Lily Smith

Claire Stierwalt

Reagan Terronez

Bella Wegener

Madelaine Williams

Alternates

Lydia Champion

Katelyn Rahe

Coaches

Tanya Gilmore

Jillian Knott

4. Comments & Suggestions from Audience.

4.01 President's Statement.

Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

There were no comments.

5. Consent Agenda.

Motion by Director Champion, seconded by Director Lynch, to approve the consent agenda as printed.

Ayes: 7 Directors Doerder, Eastman, Holland, Lynch, Pyevich, Castro, Champion

Nays: 0

Motion carried 7-0

5.01 Approval of February 26,2020 Disciplinary Hearing Minutes and March 2, 2020 Regular Board Minutes

5.02 Approval of March 23, 2020 Bills Recommended for Payment

5.03 Approval of Administrative Recommendations – Personnel

Classified Resignation

Mubarak Abdelkarim/GW/Paraeducator/Effective 03/12/20

Brayden Duex/BMS/Custodian/Effective 03/27/20

Kristina Romans/BMS/Nutrition Services-Part-Time/Effective 03/12/20

Michelle Speak/HH/Paraeducator/Effective03/27/20

Classified Letter of Assignment Modification

Kimberly Hartz/GW/MT to MT/Nutrition Services-Part-Time/Same rate of pay/3.25 to 2.0 hours per day/Resigning from breakfast duty/Effective 03/03/20

Jana Jackson/BHS to Administration Center/Secretary B to Administrative Assistant/\$16.44 to \$20.48 per hour/7.0 to 8.0 hours per day/Replacing Colleen Schwarz/Effective 03/24/20

Lorene Thurlow/HH to NA/Paraeducator/Same rate of pay/5.75 hours per day/Replacing Jennifer Szegda/Effective 04/13/20

Angelica Van Horn/GW/Nutrition Services Cook/Same rate of pay/5.5 to 5.75 hours per day/Additional breakfast duties-Kym Hartz/Effective 04/13/20

Kristine Wilkins/HH to PN/Paraeducator/Same rate of pay/3.0 hours per day/Overage/Effective03/05/20

Certified Resignation

Alexandra Helle/PN/Special Education/Effective 6/30/20

Adam Hopkins/BHS/Spanish/Effective 6/30/20

Matthew Speak/BHS/Special Education/Effective 6/30/20

Schedule D Resignation

Adam Hopkins/BHS/Club Sponsor, Spanish/Effective 6/30/20

Adam Hopkins/BHS/Club Sponsor, Scholastic Bowl/Effective 6/30/20

Adam Hopkins/BHS/Costa Rica Exchange/Effective 6/30/20

Approval of the Home School Assistance Program Agreement 2020-2021

Approval of UNI Cooperative Agreement 2020-21

Approval of 3rd Quarter Early Graduates: Nicholas Barry, Stephen Bonin, Thomas Buckwalter, Charles Bunn, Nicole DeBruyn, Reilly Donovan, Deliah Harris-Taylor, Elliot Harrison, Alisa Henderson, Tyler Holmlund, Logan Knox, Allison Laird, Jacob Mickelson, Tyliyah Parrow, Shannon Pollmeier, Americus Proehl, Austin Reeves, Collin Roome, Luke Seybert, Kyli Shannon, Kylee Sibley, Jacob Weas, LaMarques Williams, Natalie Wilson

5.04 Approval of Requests for Open Enrollment

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

Into Bettendorf 2019/20

Christyan Day, grade 7, continuation (Dav)
Ben Doyle, grade K, continuation (Dav)
Audrey Goellnitz, grade K (Dav)
Clayton Goellnitz, grade 2 (Dav)
Tayvion Goellnitz, grade 2 (Dav)
Makayla Harris, grade 4, continuation (Dav)
Hayden Jasper, grade 7, continuation (Dav)
Grace Sinnard, grade 6, continuation (Dav)
Jack Sinnard, grade 6, continuation (Dav)
Carter Smith, grade K, continuation (Dav)
Out of Bettendorf 2019/20
Gabriel Angel, grade 1, continuation (Dav)
Zailey Bohley, grade 2, continuation (Dav)
Da'Mari White, grade 3, continuation (Dav)
Into Bettendorf 2020/21
Caleb Brown, grade 6 (PV)
Isaac Leedle, grade K (PV)
Ryan Pisel, grade K (PV)
Mya Schueler, grade K (Dav)
Out of Bettendorf 2020/21
Gisele Kuhrt, grade K, (PV)
Rhea Sharma, grade K (PV)

6. Shared Communication & Committee Reports.

6.01 Board Shared Communication & Committee Reports.

Director Lynch attended the Districtwide Battle of the Books and said it was fun. He attended the Paul Norton PTA Meeting where they learned a lot about the ISASP Tests. He mentioned he was appointed to the IASB Legislative Resolutions Committee (LRC). The LRC meets twice a year during the summer to review and make recommendations on the proposed IASB legislative platform.

Director Castro said probably some of our parents have realized that not all problems are teacher related with children being home during this time.

President Holland had an opportunity to serve as one of the Shark Tank Competition judges for Ms. Waldron-Smith at Mark Twain. He said it was neat to hear their ideas and to be able to give them feedback.

President Holland recognized the entire staff for trying to adapt to this challenging COVID-19 situation. He thanked Dr. Spelhaug and the entire team for their ideas.

6.02 BEA Report.

Mary Heeringa noted they had a productive Round Table meeting with Central Administration on March 9th.

7. Discussion Items.

7.01 Discussion of February Financials.

Ms. Collier presented the monthly financial reports for February 2020. Through February, the General Fund revenue totaled \$26,181,133 and expenses totaled \$28,600,798. The fund balance in the General Fund at February 29, 2020 was \$10,740,837.

Due to the pandemic, there is talk of commercial property tax relief. The district relies on those property tax payments. We have cash balances in the General, Management, and PPEL funds that can handle the current commitments short-term.

7.02 Discussion of 2019-2020 Budget Amendment.

Ms. Collier reviewed the proposed budget amendment for 2019-20 and requested approval to amend the current 2019-20 budget as presented. The amended budget reflects a change in Total Support Services from \$16,151,781 to \$16,831,968. This is due to coding corrections and additional staff and facility costs.

7.03 Discussion of the 2020-2021 Certified Budget.

Ms. Collier presented and reviewed the proposed budget and tax levy worksheets. The budget reflects a \$0.21 decrease in the district's levy rate for the 2020-21 fiscal year. The property tax levy is \$12.87261 per \$1,000 of taxable valuation.

The Nutrition Fund currently has a positive balance. This fund will be impacted by the pandemic because a significant source of revenue is from each reimbursable meal served.

7.04 Discussion of Paul Norton Bids.

Mr. Pratt recommended awarding the contracts for construction to the apparent low bidders in each of the following bid packages. He is also recommending approval of one alternate bid for removal and replacement of additional damaged sidewalk near the front of the building. The project is currently \$50,242.57 under budget. The project will begin in June 2020 and be substantially complete on Tuesday, August 18th, 2020.

7.05 Discussion of Herbert Hoover Roof.

The district received three sealed bids for the Hoover Elementary Library Roof Replacement. All bids were from contractors who have previously completed projects for the district. Mr. Pratt recommended awarding the contract for construction to the apparent low bidder, Economy Roofing, Bettendorf, Iowa. Economy's base bid for the roof replacement was \$110,550, which is under the \$150,000 PPEL budgeted amount for the project. The project will begin in June 2020 and be substantially complete on Friday, August 14th, 2020.

7.06 Discussion of Special Needs Passenger Bus.

As part of an ongoing need to transport students with physical disabilities, the Transportation Department looked into the purchase of a 12+2 Type Abus. This bus will allow for greater flexibility for transporting students requiring a wheelchair lift and is more maneuverable on narrow streets. Three bids were received. Mr. Pratt is looking to

purchase the bus with 2019-20 PPEL funds. Part of the bidding requirements were that the bus would be delivered no later than June 15th, 2020 to allow for payment out of the FY20 school year.

8. Action Items.

8.01 Approval of February Financials.

Motion by Director Champion, seconded by Director Eastman, to approve the February Financials.

Ayes: 7 Directors Doerder, Eastman, Holland, Lynch, Pyevich, Castro, Champion
Nays: 0
Motion carried 7-0

8.02 Approval of the 2019-2020 Budget Amendment.

Motion by Director Lynch, seconded by Director Pyevich, to approve the 2019-2020 Budget Amendment as presented.

Ayes: 7 Directors Eastman, Holland, Lynch, Pyevich, Castro, Champion, Doerder
Nays: 0
Motion carried 7-0

8.03 Approval of the 2020-2021 Certified Budget.

Motion by Director Champion, seconded by Director Pyevich, to approve the 2020-2021 Certified Budget.

Ayes: 7 Directors Holland, Lynch, Pyevich, Castro, Champion, Doerder, Eastman
Nays: 0
Motion carried 7-0

8.04 Approval of Paul Norton Bids.

Motion by Director Lynch, seconded by Director Champion, to approve bid package General Trades low base bid by Bush Construction in the amount of \$280,500.00 for Paul Norton Elementary - Controlled Entry Addition and Renovation.

Ayes: 7 Directors Lynch, Pyevich, Castro, Champion, Doerder, Eastman, Holland
Nays: 0
Motion carried 7-0

Motion by Director Lynch, seconded by Director Champion, to approve bid package Glass & Glazing low base bid by Rock Island Glass in the amount of \$78,450.00 for Paul Norton Elementary - Controlled Entry Addition and Renovation.

Ayes: 7 Directors Pyevich, Castro, Champion, Doerder, Eastman, Holland, Lynch
Nays: 0
Motion carried 7-0

Motion by Director Lynch, seconded by Director Champion, to approve bid package Gypsum Assemblies low base bid by River Valley Construction in the amount of \$57,685.00 for Paul Norton Elementary - Controlled Entry Addition and Renovation.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich
Nays: 0
Motion carried 7-0

Motion by Director Lynch, seconded by Director Champion, to approve bid package Floor Finishes low base bid by Carpetland USA in the amount of \$84,900.00 for Paul Norton Elementary - Controlled Entry Addition and Renovation.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro
Nays: 0
Motion carried 7-0

Motion by Director Lynch, seconded by Director Champion, to approve bid package Paint low base bid by Builders Sales & Services in the amount of \$19,835.00 for Paul Norton Elementary - Controlled Entry Addition and Renovation.

Ayes: 7 Directors Doerder, Eastman, Holland, Lynch, Pyevich, Castro, Champion
Nays: 0
Motion carried 7-0

Motion by Director Lynch, seconded by Director Champion, to approve bid package HVAC & Plumbing low base bid by JL Brady in the amount of \$140,500.00 for Paul Norton Elementary - Controlled Entry Addition and Renovation.

Ayes: 7 Directors Eastman, Holland, Lynch, Pyevich, Castro, Champion, Doerder
Nays: 0
Motion carried 7-0

Motion by Director Lynch, seconded by Director Champion, to approve bid package Electrical & Data low base bid by Tri-City Electric in the amount of \$176,682.00 for Paul Norton Elementary - Controlled Entry Addition and Renovation.

Ayes: 7 Directors Holland, Lynch, Pyevich, Castro, Champion, Doerder, Eastman
Nays: 0
Motion carried 7-0

8.05 Approval of Herbert Hoover Library Roof.

Motion by Director Champion, seconded by Director Lynch, to approve Economy Roofing low base bid in the amount of \$110,550.00 for the Herbert Hoover Library Roofing Replacement Project.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich
Nays: 0
Motion carried 7-0

8.06 Approval of Special Needs Passenger Bus.

Motion by Director Lynch, seconded by Director Eastman, to accept Masters Transportation's low base bid of \$63,500 of Masters Transportation Company as presented.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro
Nays: 0
Motion carried 7-0

8.07 Approval of Superintendent Contract.

Motion by Director Champion, seconded by Director Doerder, to approve Michelle Morse's contract for Superintendent effective July 1, 2020.

Ayes: 5 Directors Doerder, Eastman, Holland, Lynch, Champion
Nays: 2 Directors Castro, Pyevich
Motion carried 5-2

9. Management Report.

9.01 Superintendent's Report.

- COVID-19
 - Due to spring break last week, today was the first day to have a team in place to begin planning. If we are allowed to come back to school on April 13, we have 44 days to accomplish what it is we need to accomplish. That number is 32 days for seniors. In light of that, the elimination of early out days is important.
 - Every employee will be assigned to a team and each team has a leader to facilitate the work of that team. The mandate right now from the state is that we cannot require anything or grade anything. If this extends further, I would anticipate receiving additional and changed guidance from the state.
 - We are committed to make sure that all employees are paid in full and on time.
 - If we get permission from the state that we do not have to do state assessments, we are not going to do them.
 - This is the most challenging situation I have dealt with in my four decades. We will overcome this by working together.
- Music Trip –waiting to hear back from the sponsoring company on what the best option is for a refund and for reschedule.
- Safety Committee –we had a series of four meetings scheduled to transpire before 4/6. That has not happened. We are in a holding pattern because of COVID-19. There will not be an update on 4/6.
- Kindergarten Registration 5 Year History
 - 2016 - 254
 - 2017 - 261
 - 2018 - 232
 - 2019 - 227
 - 2020 - 241

- Secondary pass/fail options. Most of 3rd Quarter has already been completed. Dr. Spelhaug presented several options on how to close out 3rd Quarter. It is a no-win situation and will not make everyone happy. His recommendation was to end 3rd Quarter on March 12th and give pass/fail grades for all underclassmen and seniors will be given the option to choose between pass/fail or letter grades. Seniors must choose one or the other. Pass/fail option would keep GPA or class rank at the level each was at prior to start of 3rd Quarter. Those who are failing will be given a lifeline. The board was supportive of his recommendation. No decisions will be finalized until it is clear whether the current school closure period is extended.

10. Future Events & Informational Items.

10.01 Board Request for Information.

There were no requests for information.

11. Exempt Session.

11.01 Motion to Enter into Exempt Session.

Motion by Director Champion, seconded by Director Lynch, to enter into exempt session, as provided in the Code of Iowa section 20.17(3) and 20.9 for the purpose of discussing strategies for negotiations.

Ayes: 7 Directors Eastman, Holland, Lynch, Pyevich, Castro, Champion, Doerder

Nays: 0

Motion carried 7-0

Directors entered into exempt session at 7:55 p.m. They returned to open session at 9:11 p.m.

12. Adjournment.

Director Castro motion to adjourn the meeting at 9:11 p.m.

Adam Holland, President

ATTEST:

Colleen Skolrood, Secretary