

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the October 17, 2016 Regular Meeting
of the Board of Education
(*pending Board approval*)

1. Public Hearing on Neil Armstrong Calendar.

Board President Gordon Staley opened the Public Hearing at 6:00 p.m. and asked for comments regarding the concept of a year round calendar at Neil Armstrong Elementary School for 2017/18 and 2018/19. There were no comments and the Public Hearing was closed at 6:00 p.m.

2. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on October 17, 2016. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Pyevich, Staley, Struck, Tinsman, Trahan

Members absent: Director Justis

Other officials present: Mike Raso, Interim Superintendent; Maxine McEnany, Director of Financial and Business Services; Celeste Miller, Director of Communications; Kay Ingham, Director of Student Services; Heather Stocking, Director of Human Resources; Kayla Leu, Director of Food Service; Kevin Skillet, Activities Director; Lana LaSalle, TJ Principal; Roger Wilming, BEA Representative; Tim Perkins, Treasurer; Faith Bonilla, Student Representative; Colleen Skolrood, Board Secretary.

3. Agenda Approval.

Motion by Director Pyevich, seconded by Director Tinsman, to approve the agenda as presented.

Per Mary Gannon, attorney for the IASB, if an agenda item is tabled at a meeting for a non-specific time, the motion to table expires at the end of the meeting following the meeting at which it was tabled. Several board policies were tabled at the October 4 board meeting. A motion must be made as follows to untable these items for action at the October 17 meeting.

Motion by Director Struck, seconded by Director Castro, to remove the motion which was made on October 4, 2016, to table the following board policies for a second and final reading:

- 905.1- Community Use of School District Facilities
- 905.1R1 – Use of School District Facilities Regulation
- 905.1R2 – Fees for Use of School District Facilities
- 905.1R3 – Club Rules and Fees for Usage of School District Facilities
- 905.1E2 – Community Use of School District Facilities Contract (Delete; replaced by online contract)
- 905.1E2- Online Facilities Use Contract – NEW
- 905.1E3 – Facilities Fee Schedule – NEW
- 804.6 – Building Security Key Policy

- 804.6E1- Key/Fob Checkout Form

Ayes: 6 Directors Castro, Pyevich, Staley, Struck, Tinsman, Trahan
Nays: 0
Absent: 1 Director Justis
Motion carried 6-0-1

Director Justis arrived at 6:04 p.m.

4. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Sara Wells, 4555 Hamilton Drive, Bettendorf, asked if there is a timeline for the hiring of a new superintendent and high school principal. President Staley said he cannot comment on this.

5. Commendations & Special Invited Guests.

5.01 Student Spotlight on Herbert Hoover Elementary School. Students from Herbert Hoover Elementary School made a presentation of their Maker Space projects. Media specialist Sharon Dixon and Principal Jeff Johannsen were in attendance.

6. Consent Agenda.

Motion by Director Justis, seconded by Director Castro, to approve the consent agenda with the removal of 6.01, September 30, 2016 Board Work Session Minutes.

Ayes: 7 Directors Justis, Pyevich, Staley, Struck, Tinsman, Trahan, Castro
Nays: 0
Motion carried 7-0

6.01 Approval of September 28, 2016 and October 4, 2016 Regular Board Minutes

6.02 Approval of September 2016 Financials

6.03 Approval of October 17, 2016 Bills Recommended for Payment

6.04 Approval of Administrative Recommendations – Personnel

Classified Resignation

Margaret Lu/MT/Paraeducator/Effective 10/14/16

Joyce McCutcheon/MT/Youth Mentor/Effective 10/14/16

Pamela Tillotson/BMS/Paraeducator/Effective 10/19/16

Classified Recommendation for Employment

Willie Lacy/MT/Paraeducator/\$16.11 per hour/5.75 hours per day/New position/Effective 10/17/16

Stephanie Moore/Transportation/Bus Driver/\$17.31/18.04 after

90 days/Under 30 hours per week-4.0 hpd/Replacing James Thomas/Effective 10/04/16

Nick Myers/BMS/Paraeducator/\$16.11 per hour/5.75 hours per day/New Position/Effective 10/17/16

Classified Letter of Assignment Modification

Allison Nelson/BHS/Nutrition Services-Part Time/Same rate of pay/From 3.75 to 5.75 hours per day/Additional job duties- Replacing Dawn Korth/Effective 10/07/16

Schedule D Approval to Hire

Alec Clark/BMS/Assistant 7th Grade Basketball, Girls Coach /\$1,869/Replacing Kelly Batke/Effective 10/17/16

6.05 Construction Change Order - Change order #4a for parking lot (2)

6.06 Approval of Neil Armstrong Calendar Concept for 2017/18 and 2018/19

6.07 Early Graduates - 1st Quarter 2016/17 - Cochran, Halie; Drobushевич, Hailey; Fitzpatrick, Sarah; Fuller, Larissa; Hayes, Valerie; James, Hannah; Karadsheh, Matthew; Lienen, Emily; May, Addalynn; Mayfield, Kaitlyn; Mejia, Jaira; Ortega, Jessica; Rathjen, Lucas; Scholbrock, Makayla

6.08 Approval of Requests for Open Enrollment

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

Into Bettendorf, 2016/17

Journi Diaz, grade 9, from Pleasant Valley, good cause due to change of residence

Survis Diaz, grade 1, from Pleasant Valley, good cause due to change of residence

Into Bettendorf, 2017/18

Xander Wenzel, kindergarten, from Pleasant Valley

Out of Bettendorf, 2016/17

Ojay Ofori, kindergarten, to Pleasant Valley, good cause due to change of residence

Oloigbe Ofori, grade 11, to Pleasant Valley, good cause due to change of residence

Darshan Paudel, grade 3, to Pleasant Valley, good cause due to change of residence

Tanav Pokala, grade 3, to Pleasant Valley, good cause due to change of residence

Sudharshan Sriram, kindergarten, to Pleasant Valley

7. Shared Communication & Committee Reports.

7.01 Board Shared Communication & Committee Reports (audio beings at 26m 27s).

Director Trahan attended the high school play. She said it was well done.

Director Justis commented that she, Mike Raso, and Heather Stocking attended the Employee Relations Conference. She said she got a lot of good information from the superintendent evaluation session and said this is something the board needs to focus on to make the evaluations more consistent, focused and useful for the superintendent. They also attended a session on communicating employment issues with the board. She has a helpful handout on this that she will share with the board.

7.02 Student Representatives' Report.

- Students are busy with finals
- Second Chance Breakfast has been really good for the school
- There have been a lot of problems with the chromebooks not working

7.03 BEA Report.

Roger Wilming talked about how the parent/teacher conferences at the high school have not been well attended and noted the need for information is much different nowadays. He said they are looking into new ways to offer parent/teacher conferences. Joy Kelly will be sending out a survey to parents and staff.

8. Old Discussion.

8.01 Facilities Scheduler Presentation (audio begins at 39m 15s).

Performing Arts Center Manager Chris Howard and Activities Director Kevin Skillet presented a demonstration of the new facilities scheduler software. Kevin Skillet and Chris Howard are the only administrators, as of now, of the facilities scheduler. There were some concerns that there is not a red flag if insurance is not inputted, the need to list responsible parties that can waive fees, and the need to list responsible parties to collect payments for rentals. Chris Howard has another training session on the facilities scheduler coming up and will get input on these items.

8.02 Discussion of Board Policy Revisions (audio begins at 1h 09m 05s).

Directors discussed additional revisions to the Facilities policies which were tabled at the October 4, 2016 board meeting, and an additional revision to 401.7, Employee Travel Compensation. It was asked to designate a person responsible for specific tasks under board policies #905.1 and 905.1R2. President Staley asked board members to please e-mail any questions or concerns they have regarding these board policies to the policy committee by Friday. Director Trahan said okay, but noted she had relatives in town when she had access to these policies.

8.03 Second & Final Reading of Board Policies (Facilities).

Motion by Director Struck, seconded by Director Tinsman, to table the following Board policies:

- 905.1 -Community Use of School District Facilities
- 905.1R1 - Use of School District Facilities Regulation
- 905.1R2 - Fees for Use of School District Facilities
- 905.1R3 - Club Rules & Fees for Usage of School District Facilities
- 905.1E2 - Community Use of School District Facilities Contract (Delete; replaced by online contract)
- 905.1E2 - Online Facilities Use Contract - NEW

905.1E3 - Facilities Fee Schedule - NEW
804.6 - Building Security Key Policy
804.6E1 -Key/Fob Checkout Form

Ayes: 7 Directors Pyevich, Staley, Struck, Tinsman, Trahan, Castro, Justis
Nays: 0
Motion carried 7-0

9. New Business.

9.01 First Reading of Board Policy.

Motion by Director Pyevich, seconded by Director Tinsman, to approve a first reading of Board policy 401.7 Employee Travel Compensation.

Ayes: 7 Directors Struck, Tinsman, Trahan, Castro, Justis, Pyevich, Staley
Nays: 0
Motion carried 7-0

9.02 Food Service Annual Update (audio begins at 1h 51m 50s).

Director of Nutrition Services Kayla Leu gave an update to the board. An alternate lunch was implemented at the elementary schools in hopes to boost participation. She also talked about Second Chance Breakfast at the high school. Students have the option to get breakfast between 1st and 2nd block. She noted participation has almost doubled in the last year.

9.03 Special Education Update (audio begins at 1h 55m 2s).

Director of Student Services Kay Ingham gave an update on the special education program. She talked about the different programs and services that are being provided in the district at the different buildings.

9.04 Approval of SBRC Application – LEP.

Motion by Director Castro, seconded by Director Justis, to approve a request to the SBRC for maximum allowable costs of \$127,083.35 for Limited English Proficiency.

Ayes: 7 Directors Struck, Tinsman, Trahan, Castro, Justis, Pyevich, Staley
Nays: 0
Motion carried 7-0

9.05 Approval of SBRC Application - Increased Enrollment, Open Enrollment, ELL.

Motion by Director Justis, seconded Director Castro, to approve the SBRC Application – Increased Enrollment \$487,878, Open Enrollment \$110,087, ELL \$5,865.

Ayes: 7 Directors Tinsman, Trahan, Castro, Justis, Pyevich, Staley, Struck.
Nays: 0
Motion carried 7-0

10. Superintendent's (Management) Report.

- 10.01 Interim Superintendent's Report – Please e-mail Nancy by 10/27 if you are going to attend the IASB Conference in November. Student enrollment is up 58 students, after open enrollment in and out is factored in. The biggest increase was at the middle school.
- 10.02 Director of Finance Report – Maxine put together a construction sheet. She said \$75M has been put into the district buildings since sales tax began. The district auditors will be in the district auditing the fiscal year end 6/30/16 records on November 15 and 16, 2016.

11. Board Requests for Information.

There were no requests.

12. Future Events and Informational Items.

- Thursday, October 27, Parent Executive Council, 12:00 noon, Admin
- Wednesday, November 2, SIAC Meeting, 4:30 pm, Admin
- Monday, November 7, Board of Education, 6:00 pm, Admin

13. Closed Session - Superintendent Search.

Motion by Director Tinsman, seconded by Director Struck, to go into closed session in accordance with Iowa Code section 21.5(1)(i), for the purpose of evaluating the professional competency of individuals whose appointment, hiring, performance or discharge are being considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 7 Directors Struck, Tinsman, Trahan, Castro, Justis, Pyevich, Staley

Nays: 0

Motion carried 7-0

Directors entered into closed session at 8:52 p.m. Directors returned to open session at 9:44 p.m.

14. Adjournment.

Director Castro motion to adjourn the meeting at 9:44 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary