

Board Policy

Code No. 606.5E1

STUDENT TRIPS AND TRANSPORTATION FOR EXTRACURRICULAR ACTIVITIES– REQUEST FOR INTERSTATE BUS TRAVEL

The Interstate Commerce Commission has established four criteria which must be applied when determining whether a proposed trip falls within the school bus exemption category, thereby allowing a school bus to travel across a state boundary line. The four criteria are:

1. The operation or trip must be directly connected with and contribute to the educational development of school children;
2. The operation must be sponsored by the school supervised by school authorities;
3. The trip must be considered an official school function; and
4. The vehicles must be transporting only school children and teachers (may include volunteers).

Instructions:

1. Review ICC requirements; School Bus Transportation
2. Complete request for Interstate Bus Transportation form
3. Building principal must sign

Teacher(s) _____ Date _____
 _____ School _____
 _____ Grade _____

Field Trip Date(s) _____ Destination _____

Educational purpose(s) of field trip:

How does this field trip directly connect to established curricular unit(s) you teach?

Is this field trip considered a routine part of the established curriculum? Yes ___ No ___

APPROVALS:

Principal _____ Date: _____

Director of Operations _____ Date: _____

*Reapproved: November 1, 2004
December 3, 2007*

*Revised: February 17, 2009
August 6, 2012*