

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the October 28, 2021, Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on October 28, 2021. President Rebecca Eastman called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich
Members absent: None

Other officials present: Dr. Michelle Morse, Superintendent; Dr. Michael Gillotti, Associate Superintendent; Brietta Collier, Director of Finance; Curt Pratt, Director of Operations; Dave Hlas, Director of Student Services; Celeste Miller, Director of Communications; Robert Boley, HS Principal; Brian Walthart, PN Principal; Jayme Olson, NA Principal; Karen Allison, HH Principal; David Farmer, Treasurer; Mary Heeringa, BEA Rep; Colleen Skolrood, Board Secretary.

Director Pyevich arrived at 6:23 p.m.

2. Agenda Approval.

Motion by Director Holland, seconded by Director Lynch, to approve the agenda as modified. Item 7, New Category - Real Estate was removed from the agenda.

Ayes: 6 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

3. Communication.

3.01 **President's Statement.** Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

Several castmates from the Bettendorf High School Theater Department came to the board meeting to invite everyone to You're a Good Man, Charlie Brown next Saturday, November 6 at 2:00 and 7:00 pm and Sunday, November 7th at 2:00 pm.

3.02 **Board Communication.** Director Doerder had the privilege of attending the Student Council meeting on Tuesday morning. She said they are such an awesome group of people and said they are amazing in the way that they plan and work together. She especially enjoyed the end of the meeting where they praised and supported each other.

She also attended the Red Ribbon Run. She thanked everyone that was involved and said it is a huge undertaking to coordinate.

President Eastman had the opportunity to tour Herbert Hoover with Directors Doerder, Holland, Champion and Lynch. She cannot say enough about the project and is impressed by the work that is being done there.

Director Castro noted that GW Principal John Cain reached out to the football players to help out with Donuts with Dads and be present for those students who did not have a dad in attendance. He said it was a great idea.

- 3.03 **Superintendent's Report.** Dr. Morse thanked Curt Pratt for arranging the tour at Herbert Hoover this evening. She said it is great to see the progress being made and she cannot wait to see it when it's finished.

She thanked Director Castro for the shoutout to John Cain and the football players. She said what a tremendous opportunity for our elementary students to have some time with our high schoolers. She appreciates the time the high schoolers gave up to go over and spend with our students.

Last week, Celeste Miller, Dr. Gillotti, Shannon Muckenfuss and Dr. Morse had the opportunity to provide breakfast to our bus drivers and our wonderful Operations Team for Transportation Safety Week. She thanked Celeste Miller for her organization and coordination of that effort.

Dr. Morse attended a PRIDE session with our students that are involved with Black Voices Matter group. She said there was tremendous dialogue and questions.

We ended the first quarter last Thursday. She thanked teachers and support staff for a successful first quarter. Second quarter began on Tuesday and it is off to a busy start. Elementary and middle school teachers conducted parent conferences last week. We were able to provide an opportunity for parents to select virtual or in-person conferences in order to meet each family's unique needs. She thanked our PTAs and PTOs for all they did last week to make sure that our teachers had snacks and meals to keep them going through the week.

Staff has already been discussing what the 2022/2023 school year will look like. Stay tuned, more information will be coming.

Dr. Morse was invited to observe an Illustrative Math lesson at Paul Norton. She had an amazing time watching Kelly Smith and her first grade students engage in learning around their objective of the day. Paul Norton was a site that piloted Illustrative Math last year so this is the second year of exposure for those students. Dr. Morse recognized there is still work to be done and there is still a lot of support to give.

- 3.04 **Director of Finance Report.** Brie Collier had nothing to share.
3.05 **BEA Report.** Mary Heeringa had nothing to share.
3.06 **BESA Report.** Melissa Laufenberg was not in attendance.

- 3.07 **Student Board Representative Report.** A Student Board Rep was not in attendance, but sent an email that President Eastman read. Student Council traveled to Des Moines earlier this week to learn and share about how other councils around the state work and during this conference, Ms. Burroughs was also awarded Iowa Advisor of the Year.

The Black Voices Matter annual Coffee Fundraiser begins on November 15. The proceeds directly aid Black Voices Matter's goal to educate, empower and amplify minority voices around BHS through hosting various events throughout the school year.

- 3.08 **Introducing Kenobi and Leia - BHS Therapy Dogs.** The high school's new professional therapy dogs were introduced to the board. Their handlers are Danielle Breier, Heather Wiley, Laura Jansen, and Mary Heeringa, who recently went to Kansas City to be trained with the dogs. Funding for the dogs came from Scott County Regional Authority (SCRA) and the Bettendorf Schools Foundation. RSVP also did some fundraising.

- 3.09 **Iowa Junior Honors Orchestra.** Congratulations to the following students for being selected to participate in Iowa Junior Honors Orchestra 2021!

Iowa Junior Honors for Middle School (Rachel Palmer)

Cello: Kaija Anderson

Bass: Stella Lundh, Chloe Martin

Iowa Junior Honors Orchestra for High School (Megan Cooney)

Violin: Martin DeKeyzer

Viola: Finn Boyle, Calista Rasmer, Halima Talbi

4. Consent Agenda.

Motion by Director Holland, seconded by Director Champion, to approve the consent agenda as printed.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro

Nays: 0

Motion carried 7-0

4.01 Approval of October 14, 2021 Regular Board Meeting Minutes

4.02 Approval of October 28, 2021 Bills Recommended for Payment

4.03 Approval of Administrative Recommendations - Personnel

Certified Approval to Hire

Janelle Cook/BMS/Physical Education/1.0 FTE/BA+15,9/\$37,392 prorated from 11/8/2021/Replacing Tina Matheson/Effective November 8, 2021

Schedule D Approval to Hire

Chris Persell/BHS/Head JV Girls Basketball Coach/\$4,898/Replacing Megan Hayes/Effective 2021-2022 school year

Certified Lane Change FYI

Roxanne Saldivar/BHS/Program Nurse/Updated contract/Addition of prorated Teacher Salary Supplement/\$4,723/Effective 10/11/21 upon receipt of BoEE Statement of Professional Recognition

Open Enrollment Requests. FOR INFORMATION ONLY. The following students have been approved for open enrollment:

4.04 Into Bettendorf for 21/22
2 - from Pleasant Valley

5. Informational/Actions.

5.01 **PBIS.** Sara Harris from the Mississippi Bend AEA shared a presentation on PBIS. Positive Behavioral Interventions and Supports (PBIS) is an evidence-based three-tiered framework to enhance social, emotional and behavior supports.

- Tier 1 practices and systems establish a foundation of regular, proactive support while preventing unwanted behaviors. Schools provide these universal supports to all students, school-wide.
- Tier 2 practices and systems support students who are at risk for developing more serious problem behaviors before those behaviors start. These supports help students develop the skills they need to benefit from core programs at the school.
- At Tier 3, students receive more intensive, individualized support to improve their behavioral and academic outcomes. At this level, schools rely on formal assessments to determine a student's need.

The broad purpose of PBIS is to improve the effectiveness, efficiency and equity of schools and other agencies. PBIS improves social, emotional, academic outcomes for all students, including students with disabilities and students from underrepresented groups.

Effective discipline systems are not known by what to do when misbehavior occurs, but by what they do to set up the environment for preventing problems from occurring. Research indicates that you can improve behavior by 80% just by pointing out what someone is doing correctly.

The district implemented PBIS district wide in 2021.

The next steps are:

- Establish building leadership teams
 - Fall 2021
- Tiered Fidelity Inventory (TFI)
 - Fall/Winter 2021
- Tier 1 professional development
- Self-Assessment Survey (SAS)
 - Spring 2022
- Action Planning Workshop
 - Summer 2022

President Eastman stated PBIS is not CRT. She said it is really important for our community to listen to the experts and understand what it is that we are doing. This is not a CRT movement infiltrating our schools or an indoctrination movement. This is about social emotional behavior and health.

5.02 **Legacy Hall Update:** Terry Paustian said the mission of the Legacy Hall is to honor all alumni; including Hall of Honor Inductees, athletics, vocal and instrumental music, theater/drama, Golddusters, cheerleaders, marching band, art, debate, coaches, and directors. They are currently in the exploratory/developmental stages and are seeking the

support of school officials, BHS families and alumni to help bring this endeavor to fruition. The board will review a statement of support at their November 11 meeting.

Director Holland said a resolution was supposed to be drafted two weeks ago and he feels there seems to be hurdle after hurdle to move forward with this project. Dr. Morse said that it was not until recently that Terry Paustian and Director Castro reached out to get a statement of support for the website. She said it has now morphed over the last couple of weeks into something a little more formal. She said all of us have the same goal to see this district continue to flourish and excel for years to come. She is happy to work with Mr. Paustian.

Motion by Director Lynch, seconded by Director Doerder, to table Director Pyevich's motion to support this, assuming there is no input of funds from the school board, it is privately funded, but we are 100% backing this in its proposed location.

Ayes: 4 Directors Eastman, Lynch, Champion, Doerder

Nays: 3 Directors Castro, Holland, Pyevich

Motion carried 4-3

- 5.03 **Approve September Financials.** Director of Finance Brie Collier presented the monthly financial reports for September 2021. Through September, General fund revenue totaled \$4,866,906 and expenses totaled \$6,744,744. The fund balance in the General Fund at September 30, 2021 was \$10,229,334.

The following variances were noted: Increases in purchased services this month stem from a variety of changes in purchasing. Items to note include the final payment to Hanover for our continued work on the Strategic Plan, Edgenuity software, as noted last month, and timing differences in payment of software subscription renewals. The increase in supplies is largely attributed to the continued roll out of our new science and math curricula.

Self-Insurance Fund claims continue to hold at lower rates, helping to improve our employee insurance fund position. Prior years had claims well above the premiums collected.

As the district spends ESSER funds, we will increase spending in multiple line items.

General Administration is above expected budget. This comes from the addition of our Associate Superintendent position. The Business and Central Administration is above expected budget. We added a Human Resources Administrative Assistant in FY22. This increase will shrink in future months as one of our HR Staff transitions to Interim Director of Nutrition for the remainder of the FY22 school year. Plant Operation and Maintenance is below budget. This is an artificial budget variance. There are some staffing vacancies that will be filled and our natural gas prices are set to double from November through April due to a tight gas market.

Motion by Director Holland, seconded by Director Doerder, to approve the September Financials as presented.

Ayes: 7 Directors Eastman, Holland, Lynch, Pyevich, Castro, Champion, Doerder
Nays: 0
Motion carried 7-0

5.04 **First and Final Read of Policies.** Dr. Gillotti gave an update on the following board policies:

- 505.5: Graduation Requirements - minor wording updates.
- 505.6: Early Graduation - information from 505.6R1 was added into this policy to articulate the definition, timeline and process for students who wish to pursue early graduation.
- 505.6R1: Early Graduation Regulation - Early Graduation Procedure - deleted. The key information from this regulation has been embedded into policy 505.6 to streamline communication of the early graduation process.
- 505.6E1: Early Graduation Application - deleted. This form will be included on the district website with other forms.
- 505.7: Commencement - This change is being made to help reduce the amount of unpaid fees being left behind by graduating students.
- 505.9: Homework - deleted. Not a required IASB policy and was not consistent with current practice across all grade levels.
- 505.9R1: Homework Regulation - deleted.
- 505.10: Performance Testing - renumbered to 505.9
- 506.3: Student Photographs - deleted. Not a required IASB policy.
- 506.4: Student Library Circulation Records - revised.

Director Pyevich had concerns with deleting the homework policy and regulation. Dr. Gillotti said homework and practice is very important in the right place at the right time. The question was does it belong in policy and the policy review team does not think it does. It is more of a day-to-day operation. Homework expectations are outlined in the parent/student handbook and syllabi.

Motion by Director Holland, seconded by Director Lynch, to approve the policies listed above as presented.

Ayes: 5 Directors Champion, Doerder, Eastman, Holland, Lynch
Nays: 2 Directors Pyevich, Castro
Motion carried 5-2

5.05 **First and Final Read of Policies.** Dr. Gillotti gave an update on the following board policies:

- 507.1 Student Health and Immunization Certificates. We can no longer require a physical for anything beyond athletes. The certificate of health wording already included in 1st paragraph. Also removed the listed immunizations as they change and are different for PK, Elementary and Secondary.
- 507.1E1 Immunization Requirements - deleted. Replaced by a link to the requirements that was added to board policy 507.1
- 507.2 Administration of Medication to Students. Updated wording on protocol for administration of medication to students.
- 507.2R1 Administration of Medication to Students, deleted. All pertinent information is in board policy 507.2

- 507.2E1 Parent Authorization & Permission for Administration of Prescription and Over-the-Counter/Nonprescription Medications, deleted. Already included in 507.2E2
- 507.2E2 Parent Authorization & Permissions for Administration of Prescription and Over-the-Counter/Nonprescription Medication. Added language to clarify that only elementary students need a doctor's note for over-the-counter meds to be dispensed.
- 507.2E3 Authorizations - Asthma or Airway Constricting Medication Self-Administration Consent Form renumbered to 507.2E1
- 507.3 Communicable Diseases - Students. Added link to website with the guidelines for establishing the district communicable disease control program.
- 507.3R1 Communicable Diseases - Students Regulation. Updated language so that the terminology was consistent with regard to the use of the word "communicable".
- 507.3E1 Communicable Disease Chart, deleted. Replaced with updated communicable diseases form.
- 507.3E2 Reportable Infectious Diseases, deleted. Not appropriate for an exhibit.
- 507.4: Injury or Illness at School. Minor wording changes to make it more reader friendly.
- 507.4R1 Stock Epinephrine Auto-Injector Supply, Minor wording change.
- 507.8 Student Special Health Services, no change.
- 507.8R1 Special Health Services Regulation, revised.
- 507.9: Wellness Policy, no change.
- 507.9E1: Safe Snacks/Peanut/Tree Nut Regulation - Parent Letter, removed "In compliance with the USDA Smart Snacks in Schools" wording as this is no longer a regulation.
- 507.9R1: Wellness Regulation, deleted. Information added to parent handbook
- 507.9R2: Safe Snacks/Peanut/Tree Nut Regulation, deleted. Information added to parent handbook.

Motion by Director Holland, seconded by Director Lynch, to approve the policies listed above as presented.

Ayes: 7 Directors Holland, Lynch, Pyevich, Castro, Champion, Doerder, Eastman

Nays: 0

Motion carried 7-0

6. Future Events and Informational Items.

- Tuesday, November 2, 2021, School Board Elections
- Thursday, November 11, 2021, BOE meeting, 6:00 pm
- November 16-18, 2021 Iowa Association of School Board Conference
- Thursday, December 16, 2021, BOE meeting, 6:00 pm
- Thursday, January 20, 2022, BOE meeting, 6:00 pm
- Thursday, February 10, 2022, BOE meeting, 6:00 pm

7. Closed Session - Superintendent Evaluation.

Motion by Director Holland, seconded by Director Lynch, to enter into closed session in accordance with Iowa Code section 21.5(1)(i), for the purpose of evaluating the professional competency of individuals whose appointment, hiring, performance or discharge are being

considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 7 Directors Lynch, Pyevich, Castro, Champion, Doerder, Eastman, Holland

Nays: 0

Motion carried 7-0

Directors entered into closed session at 8:35 p.m. and returned to open session at 9:53 p.m.

8. Adjournment.

Director Castro motioned to adjourn the meeting at 9:53 p.m.

Rebecca Eastman, President

ATTEST:

Colleen Skolrood, Secretary