

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the August 17, 2020, Regular Meeting  
of the Board of Education  
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the BHS Performing Arts Center, 3311 18th Street, Bettendorf, Iowa, on August 17, 2020. President Adam Holland called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich  
Members absent: None

Other officials present: Dr. Michelle Morse, Superintendent; Brietta Collier, Director of Finance; Jill Matherly, Director of Human Resources; Celeste Miller, Director of Communications; Curt Pratt, Director of Operations; Sean McGinn, Director of Technology; David Farmer, Treasurer; Mary Heeringa, BEA Representative; Colleen Skolrood, Board Secretary.

2. Approve the Agenda.

Motion by Director Lynch, seconded by Director Champion, to approve the agenda as modified. Consent Agenda 4.05, 2020 Rings & Graduation RFP, was moved to Informational/Action Items.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich

Nays: 0

Motion carried 7-0

3. Communication.

3.01 **President's Statement.** Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

There were no comments.

3.02 **Board Shared Communication.** President Holland thanked Barry Shaw on behalf of Ascentra Credit Union who donated the breakfast and insulated lunch bags for the new District staff. He also thanked Dianne Rogan who did the logo and placed them on the new clipboards for staff. Lastly, he thanked staff for all their hard work during these unprecedented times.

Director Lynch attended Moving to Middle at BMS and was pleased that all of the rising 6<sup>th</sup> graders were wearing their masks and doing a good job socially distancing. He noted the Legislative Resolutions Committee of IASB is meeting later this week to sort through the resolutions of some of the priorities that were suggested.

Director Castro said the transistor radio came in handy during the power outage.

- 3.03 **Superintendent's Report.** Dr. Morse commended Sean McGinn and his IT team as well as Chris Howard for all they did to ensure that the Performing Arts Center was ready for the board meeting on August 3 and tonight's meeting. They worked hard and there were a lot of behind the scenes logistics that needed to happen.

She commended Kelli Carr, Payroll and Benefits Manager, for working so hard to make sure that all staff were paid last week even when the Grant Wood payroll system was down and with all the power and internet outages.

Dr. Morse thanked Jennifer Like, Director of Instructional Technology, for her incredible work to ensure the launch of our Canvas Learning Management System has gone as smooth as expected when implementing a new program. She has been the front person to train and support our teachers. Close to three hundred teachers completed the online training prior to today. Dr. Morse gave huge shout out to those who spent their summer vacation getting a head start. Jennifer Like has also been working very closely with Infinite Campus, our student information system, to get schedules and cohorts loaded and to make sure that is as seamless as possible.

She recognized the leadership team at the site level and district level for all that they continue to do and the hours they are putting in to make sure that we are ready to welcome our students on August 24.

Dr. Morse gave a shout out to the HR Department for the new teacher orientation. She said it was a wonderful event. She thanked Ascentra Credit Union for their donation.

She thanked all the BSCD coaches and athletes who assisted with the storm cleanup.

Dr. Morse reported Student Council was awarded the Iowa Association of Student Council's Honor Council with Meritorious Distinction Award. They will be recognized at the Iowa Student Leadership Conference in March of 2021.

She thanked BEA, SEIU, and BESA for their continued collaboration and support as we navigate the start of a new school year.

- 3.04 **Director of Finance Report.** Brie Collier thanked Kelli Carr and said she did an exceptional job of getting payroll out.

She said the board members should have received a survey for our Fiscal 2020 audit and asked them to take the time to fill it out.

She gave an update on ESSER Funds spent to date. The district has spent roughly 189,794 out of \$272,826. The district has received a new allocation of \$122,400 for technology. She is working with Sean McGinn on putting together a budget.

- 3.05 **BEA Report.** Mary Heeringa said they welcomed new staff last week for staff orientation and the rest of the staff will be back on August 19. She said they are working hard to learn Canvas and new curriculum as well prepare for a hybrid and online

teaching. She thanked Jill Matherly for making as many accommodations for teachers who need to be teaching online. She thanked Jillian Dotson and Dave Halas for working on getting elementary teachers some additional prep time and the support that they need.

BEA is currently working with UniServ for a Fill the Truck event to give donations for people in Cedar Rapids. Cedar Rapids was hit harder than most areas by last week's storm. They are collecting items at the ISEA office at 1035 Lincoln Road on Thursday, August 20 from 4 to 6 p.m. and Friday, August 21 from 8 a.m. to 12 p.m. The BEA is going to make a monetary donation of \$1,000 as well as help collect and deliver the items.

4. Consent Agenda.

Motion by Director Lynch, seconded by Director Castro, to approve the consent agenda as modified.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro

Nays: 0

Motion carried 7-0

4.01 Approval of August 3, 2020 Regular Board Meeting Minutes

4.02 Approval of August 17, 2020 Bills Recommended for Payment

4.03 Approval of Administrative Recommendations – Personnel

Certified Resignation

**Sarah Montgomery**/MT/4<sup>th</sup> Grade/Effective 8/7/20

Certified Approval to Hire

**Sebastian Polhill**/TEEC/Math/1.0 FTE/BA+30,5/ \$48,629/ Pending licensure and verification/Replacing Teresa Heden/Effective 2020-2021 school year

Certified Transfer

**Amanda Hutchinson**/BMS/From ELA to Social Studies/1.0 FTE/Replacing Shannon Clayton/Effective 2020-2021 school year

**Jillian Knott**/BMS/From ELA to Math/1.0 FTE/Replacing Melissa Bixby/Effective 2020-2021 school year

Schedule D Resignation

**Amanda Clark**/BHS/Girls Assistant Varsity Track Coach/Effective 7/30/20

**Lora Hayes**/BMS/8<sup>th</sup> Grade Head Volleyball Coach/Effective 8/5/20

**Melissa Johnson**/BMS/7<sup>th</sup> and 8<sup>th</sup> Grade Girls Swim Coach/Effective 8/6/20

**Casey Nabb**/BHS/Assistant Freshman Football Coach/Effective 8/12/20

Schedule D Approval to Hire

**Rachel Rankin**/BMS/Team Leader 7<sup>th</sup> Grade House 2/\$2,739/Replacing Kyle Mink /Effective 2020-2021 school year

Classified Resignation

**Connie Dean**/HH/Nutrition Services-Part-Time/Effective 08/31/20

**Samantha Ford**/MT/Paraeducator/Effective 08/03/20

**Nicole Lauer**/GW/Paraeducator/Effective 08/07/20

**Teri Palmer**/HH/Paraeducator/Effective 08/06/20

Classified Recommendation to Hire

**Abigail Johnson**/BHS/Custodian-2<sup>nd</sup> Shift/\$18.41/20.71 after 90 days/8.0 hours per day/Replacing Curtis Sisul/Effective 08/19/20

**Cynthia Urmey**/BMS/Custodian-2<sup>nd</sup> Shift/\$18.41/20.71 after 90 days/5.0 hours per

day/Replacing Brayden Duex/Effective 08/19/20

**Taylor Young**/PN/Paraeducator/\$17.00 per hour/5.75 hours per day/Replacing Kristen Nixon/Effective 08/19/20

Classified Letter of Assignment Modification

**Heather Bagby**/BHS/Secretary B/From 35 to 35.75 hours per week/Same rate of pay/Additional hours for building need/Effective 08/12/20

**Dawn Edwards**/MT/Secretary B/From 5.0 to 5.75 hours per day/Same rate of pay/Additional hours for building need/Effective 08/12/20

4.04 Bethany Service Agreement 2020-2021

4.06 Approval of a \$500.00 donation in memory of Tyler Hurd to the BHS Ping Pong After School Activity fund from David Roberts Consulting Group, 39W113 Ridgeline Rd, St. Charles, IL. 60175

4.07 Open Enrollment Requests (info only)

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

Into Bettendorf

6- from Davenport

5. Informational/Action Items.

5.01 **Return to Learn Planning Updates.** Dr. Morse said we are excited to welcome back our students on August 24. An update will be going out to all of district families tomorrow. The Intent to Return Survey responses were extended to Wednesday of last week due to the storm on Monday. We had 3,548 responses. Of those respondents, 2,716 chose the hybrid model and 832 chose the 100% online model. Teachers and/or class schedules will be available after 2 pm on Wednesday, August 19.

Curt Pratt and the Transportation Department have been making modifications to the transportation model to facilitate the Hybrid Learning Model. The elementary routes to pick up/drop off by elementary school will be modified to eliminate the elementary transfer.

All students in the online academy will be assigned to district teachers. They will be accessing the same district curriculum that the hybrid students do. In elementary, they have identified teachers that will be teaching solely in the online academy. They are working through different content areas and teachers for students at the secondary level.

All teachers will be back on Wednesday, August 19.

Student's First Day

- Cohort A, Hybrid Model (in-person), August 24th
- Cohort B, Hybrid Model (in-person), August 25<sup>th</sup>
- 100% Online Learning program August 24<sup>th</sup>
- Preschool August 26<sup>th</sup>
- The dates above will be modified for incoming kindergarten students. Specific information will come from the site principal.

5.02 **Summer of 2020 Project Update.**

Curt Pratt gave an update on the Summer 2020 projects.

Paul Norton Elementary Controlled Entry Addition and Renovation

The project scope consisted of demolition of the curved exterior entry and build out of the space underneath the existing entry canopy. The main office and principal's office were relocated and a conference room was added to the building. The former main office area was renovated into a larger nurse's suite and guidance counselor's office. Construction began in mid-April due to the COVID-19 shutdown, which allowed the project to be substantially completed in early August. The final CM estimate for the project was \$1,518,000. Current projections for the total cost of the project are \$1,387,757. The project was completed with minimal change orders.

Herbert Hoover Elementary –Library Roof Replacement

The project scope consisted of replacing the membrane of the library roof. The existing insulation was kept in place as it was dry and additional insulation was added to meet updated building codes. The project was started in early April due to the COVID-19 shutdown and was completed in May. The budget for the project was \$150,000 and the low bid was \$110,550. There were no change orders for the project.

Miscellaneous Summer PPEL Projects

- Bettendorf High School
  - Classroom Updates in a few D Wing classrooms (ceiling, lighting, carpet)
  - Parking Lot Sealing & Striping
  - Miscellaneous Concrete Repair
  - Painting Science Classrooms
- Bettendorf Middle School
  - Parking Lot Patching & Striping
  - Sidewalk Repair
- Paul Norton Elementary School
  - Concrete/Sidewalk Repair
  - Parking Lot Crack Seal

- 5.03 **RFP for Professional Design Services for Herbert Hoover Elementary Addition & Renovation.** In reviewing our five-year capital projects plan, the next major project is the addition and renovation at Hoover Elementary School. The scope of the project is an addition for a secure entry, administrative spaces, and renovations to other spaces in the school. The scope of services for the successful design team will include a phased concept plan to allow for future additions and renovations without compromising the current project. Construction may begin in the spring of 2021. The duration of construction is to be determined based on the scope of the project.

**ACTION:** Motion by Director Lynch, seconded by Director Pyevich, to approve the RFP for Professional Design Services for Herbert Hoover Elementary Addition & Renovation as presented.

Ayes: 7 Directors Doerder, Eastman, Holland, Lynch, Pyevich, Castro, Champion  
Nays: 0  
Motion carried 7-0

- 5.04 **July Financials.** Overall cash position is down 15.9% from the same period last year. There was an extra payroll this July and we had additional outlay for R2L planning with

Federal ESSER money. Activity Fund revenues are up due to additional yearbook, golf outing and activity ticket sales. The SAVE and PPEL revenue items are less due to timing of payments and projects last year. Although Debt Service cash is down 63.4%, the actual cash difference is only \$1,599.03.

**ACTION:** Motion by Director Champion, seconded by Director Eastman, to approve the July Financials as presented.

Ayes: 7 Directors Eastman, Holland, Lynch, Pyevich, Castro, Champion, Doerder  
Nays: 0  
Motion carried 7-0

5.05 **2020 Rings & Graduation RFP.** Director Castro had some questions about Moments with Class.

**ACTION:** Motion by Director Lynch, seconded by Director Eastman, to approve Rings and Graduation RFP as presented.

Ayes: 6 Directors Holland, Lynch, Pyevich, Champion, Doerder, Eastman  
Nays: 1 Director Castro  
Motion carried 6-1

6. Future Events and Informational Items.

- August 19, 2020, Staff Welcome Back
- September 8, 2020, BOE meeting, 6:00 p.m.

7. Adjournment.

Director Castro motion to adjourn the meeting at 7:46 p.m.

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Adam Holland, President

ATTEST:

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Colleen Skolrood, Secretary