

Board Policy

Code No. 405.1

LICENSED EMPLOYEE DEFINED

Licensed employees, including administrators, are those employees required to hold an appropriate license from the Iowa Department of Education for their position as required by the Board of Educational Examiners or others with professional licenses. Licenses required for a position will be considered met if the employee meets the requirements established by the Iowa Department of Education.

It shall be the responsibility of the Superintendent or designee to establish job specifications and job descriptions for licensed employees' positions, other than the position of the Superintendent. Job descriptions may be approved by the Board.

Licensed employees must maintain up-to-date licensure in order to remain in their current teaching positions and receive payment for same.

Legal Reference: Clay v. Independent School District of Cedar Falls, 187 Iowa 89, 174 N.W. 47 (1919).
Iowa Code §§ 256.7(3); 272; 279.8 (2013).
281 I.A.C. 12.4; 41.25.
282 I.A.C. 14.
1940 Op. Att'y Gen. 375.

Cross Reference: 405.2 *Licensed Employee Qualifications, Recruitment, Selection*
 410.1 *Guest Teachers*
 411.1 *Classified Employees*

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