

## Board Policy

Code No. 407.1

### LICENSED EMPLOYEE RESIGNATION

A licensed employee who wishes to resign must notify the Superintendent in writing no later than the last day of the current school year or the date given by the District to return a new contract for the following school year, whichever occurs first. This applies to regular contracts for the licensed employee's regular duties and for extracurricular duties covered by a separate contract. Resignations of this nature will be accepted by the Board.

*Legal Reference: Iowa Code §§ 91A.2, .3, .5; 279.13, .19A (2009).*

*Cross Reference:*

405.3	<i>Licensed Employee Individual Contracts</i>
405.4	<i>Licensed Employee Continuing Contracts</i>
407	<i>Licensed Employee Termination of Employment</i>

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