

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the September 3, 2019 Committee of the Whole Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their Committee of the Whole Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on September 3, 2019. President Adam Holland called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley

Members absent: None

Other officials present: Mike Raso, Superintendent; Brietta Collier, Director of Finance and Business Services; Celeste Miller, Director of Communications; Curt Pratt, Director of Operations; Brian Walthart, PN Principal; Karen Allison, HH Principal; Mary Heeringa, BEA Representative; David Farmer, Treasurer; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Lynch, seconded by Director Pyevich, to approve the agenda with the addition of the BEA Report under 6.0, Management Report.

Ayes: 6 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley

Nays: 0

Motion carried 6-0

3. Consent Agenda.

Motion by Director Pyevich, seconded by Director Champion, to approve the consent agenda as printed.

Ayes: 6 Directors Champion, Holland, Lynch, Pyevich, Staley, Castro

Nays: 0

Motion carried 6-0

3.01 Approval of August 19, 2019 Regular Board Minutes

3.02 Approval of September 3, 2019 Bills Recommended for Payment

3.03 Approval of Administrative Recommendations – Personnel

Classified Retirement

Sandra Hildestad/BHS/Nutrition Services-Part-Time/Effective 10/31/19

Classified Resignation

Susan Basala/PN/Paraeducator/Effective 09/06/19

Classified Recommendation to Hire

Helen Weeks/NA/Youth Mentor/\$15.71 per hour/12 hours per week/Replacing Arryn Zehring/Effective 09/09/19

Classified Letter of Assignment Modification

Frank Farrell/Operation/Bus Driver/\$18.75 to \$18.90 per hour/4.0 hours per day/Replacing Cathy Gaines/Effective 08/20/19

Kayla Goetz/HH to BHS/Nutrition Services-Part-Time/Same rate of pay/3.0 to 5.0 hours per day/Replacing Angelica Van Horn/Effective 09/04/19

Rachel Jackson/PN/Paraeducator/Same rate of pay/3.0 to 4.75 hours per day/Addition of duties for Susan Basala/Effective 09/09/19

Angelica Van Horn/BHS to GW/Nutrition Services Part-Time to Cook/\$14.43 to \$15.28after90 days per hour/4.5 to 5.5 hours per day/Replacing Michelle Levan/Effective 08/20/19

Schedule D Resignation

Kyle Mink/BHS/AssistantVarsity Boys TennisCoach/ Effective 8/19/19

Brandon Nau/MT/Head Freshman Basketball Coach/ Effective 8/19/19

Brandon Nau/MT/Head Varsity Baseball Coach/ Effective 8/19/19

Brandon Nau/MT/5thGrade Intramural (0.50)/ Effective 8/19/19

Schedule D Approval to Hire

Erin Allen/BMS/Club Sponsor, Science (MS)/\$1,247/ Replacing Brett VanDeventer/Effective 2019-2020 school year

Scott Berg/HH/5thGrade Intramural (0.50)(MT)/\$2,368/Replacing Brandon Nau/Effective 2019-2020 school year

Sarah Hackbarth/BHS/Team Leader, Special Education (0.50)/\$1,339/Replacing Shannan Campbell/Effective 2019-2020 school year

Kyle Mink/BMS/Head Varsity Tennis, Boys Coach/\$5,296/Replacing Matthew Edwards/Effective 2019-2020 school year

Katherine Sass/BHS/Assistant 8thGrade Volleyball Coach/\$1,869/ Replacing Brett VanDeventer/Effective 8/23/19

Ashley Sortelo-Ashby/BMS/Lunchroom Supervisor/\$1,402/Replacing Kevin Roling/Effective 2019-2020 school year

3.04 Approval of Varsity Group Advertising Contract 2019-2020

3.05 Approval of the Scott County Kids Flexible Funding Agreement for 2019-2020

3.06 Approval of Requests for Open Enrollment

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

Into Bettendorf 2019/20

Makenzie Behrendt, grade 2, continuation (Dav)

Jacob Bice, grade 3, continuation (PV)

Jayden Bice, grade 4, continuation (PV)

Josie Bice, grade K, continuation (PV)

Joshua Carlson, grade 9, good cause (NS)

Kayla Carlson, grade 10, good cause (NS)

Anika Gokhale, grade 11, new move (PV)

Angel Moreno, grade 5, continuation (PV)

Ramses Moreno, grade 8, continuation (PV)

Out of Bettendorf 2019/20

Jacob George, grade 10, new move (PV)

Anmol Kaur, grade 8, new move (PV)

Muskan Kaur, grade 4, new move (PV)

Easton St. Germain, grade 5, new move (PV)

Mitchell St. Germain, grade 2, new move (PV)

Rowan St. Germain, grade 1, new move (PV)

4. Discussion Items & Reports.

4.01 Discussion of Paul Norton and Herbert Hoover Projects (audio begins at 1m 21s).

Directors discussed three options for renovations and upgrades at Paul Norton and Herbert Hoover elementary schools. The cost of the projects ranged from \$4.3M to \$9.9M.

Administration recommended the \$4.3M project option with the intent to prioritize the items in the additional scope work as a high priority. Due to cash flow constraints, they could not recommend the more expensive project options. This route gives the new Director of Operations time to unpack the items listed in School Dude and more effectively plan for facility needs. It is the administration's responsibility to prioritize the safety of staff and students while remaining mindful of our fiduciary responsibility to taxpayers, students, and staff.

The board agreed on \$3.25M for renovations and upgrades at Paul Norton and Herbert Hoover elementary schools. The projects include exterior upgrades for secure entrances and renovations to school office areas as well as restroom renovations. New kitchen and gym equipment will be listed as alternate projects. The board agreed to retain Legat as the architect for the projects and Bush Construction as the general contractor.

4.02 Facility Update (audio begins at 1h 15m 05s).

Bill Bruce of Bush Construction gave an update on the Mark Twain elementary project achievements and reviewed the upcoming schedule.

4.03 Miscellaneous.

Board Vacancy (audio begins at 1h 22m 02s).

Seven applications have been received as of Monday, September 3. Interested community members are invited to fill out an online application to be considered for the vacancy through September 11. The board will then review applications. They will discuss and approve a candidate at the September 16 board meeting. This person will fill a board vacancy from September 17 through November 18.

Discussion of search firm responses and strategies (audio begins at 1h 24m 30s).

Director of Human Resources, Heather Stocking assembled a packet of information regarding the search firms for directors to review. Directors said an overview from Director Stocking on key differences and similarities would be helpful. The board discussed forming a committee to choose a search firm. Directors Castro, Champion and Lynch volunteered to be on the committee.

4.04 Discussion of First Reading of Policies (audio begins at 1h 28m 01s).

The vast majority of the policies are regular review with no changes.

503.4R1 Extracurricular Behavior Expectations Regulation.

There were conflicting views expressed when this came before the board earlier, about the appropriateness of specifying that the Co-Curricular Code of Conduct expects students representing the district to abstain from certain behaviors even where they may be legal. The administration's view is that the higher expectations articulated here are

appropriate. The language in this policy matches the language in the Student Handbooks, which we approved last month.

Director Pyevich provided his explanation for why he does not support 503.4R1 as it is written. He agrees with 99% of the policy, but thinks there needs to be something in the policy that states if you are with your parent and are somewhere where it is fine, Bettendorf does not have a right to take away a privilege. That is his problem with the policy.

5 Action Item.

5.01 Approval of the Paul Norton and Herbert Hoover Projects.

Motion by Director Pyevich, seconded by Director Castro, to approve up to \$3.25M for exterior upgrades for secure entrances and renovations to school office areas as well as restroom renovations at Paul Norton and Herbert Hoover. New kitchen and gym equipment will be listed as alternates. And to approve Legat as the architect for the projects and Bush Construction as the Construction Manager.

Ayes: 5 Directors Holland, Pyevich, Staley, Castro, Champion
Nays: 1 Director Lynch
Motion carried 5-1

6. Management Report.

6.01 BEA Report. Mary Heeringa said she heard really positive feedback on one of the before school speakers, Dr. Anthony Muhammad. The first BEA meeting is Wednesday, September 4. Board members are welcome to attend. The meetings are held on the first Wednesday of every month.

6.02 Superintendent's Report – Superintendent Raso notified the board that Herbert Hoover's air conditioner had a heating coil go out which caused it to leak in the library. They got it cleaned up right away.

The board received an e-mail earlier today regarding several open enrollments to PV. Superintendent Raso reviewed the district's open enrollment numbers since March and reported 49 PV students open enrolled in to Bettendorf compared to 33 Bettendorf students out to PV. He said BCSD is one of the top four district's in the state for net open enrollment in.

6.03 Director of Finance Report – Director Collier reported they had an IPERS compliance review on Friday. She gave a big thanks to Kelli Carr, district Payroll Specialist and said she does a fabulous job. Today was the first day of the district audit. They should be finishing up sometime tomorrow. She is working on finalizing line-item budgets and continuing to work with directors on categorical funding.

7. Future Events and Informational Items.

- Monday, September 3, Labor Day – No School
- Tuesday, September 4, BOE meeting, 6:00 pm
- Monday, September 9, PRC meeting, 4:45 pm
- Monday, September 9, Agenda Planning, 5:45 pm
- Wednesday, September 11, Portrait of Graduate meeting, 5:00 pm

8. Adjournment.

Director Castro motion to adjourn the meeting at 7:46 p.m.

Adam Holland, President

ATTEST:

Colleen Skolrood, Secretary