

Board Policy

Code No. 303.5

ADMINISTRATIVE DUTIES

Based on recommendation of the Superintendent, administrators shall be hired by the Board to assist the Superintendent in the day-to-day and leadership operations of the school district.

Each attendance center shall have a building principal responsible for the administration and operation of the attendance center. Each building principal, as chief administrator of the assigned attendance center, shall be responsible for: Duties as outlined in individual job descriptions.

The principal shall be considered the professional adviser to the Superintendent in matters pertaining to the attendance center supervised by the principal. Other duties of the principal and district administrators are reflected in the job descriptions shown in Exhibits in the 300 series.

Legal Reference:

Iowa Code §§ 279.8, .21, .23A.

281 I.A.C. 12.4(5), .4(6), .4(7).

Cross References: 301 Administrative Structure
 303 Administrative Employees

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