

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the October 19, 2020, Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on October 19 2020. President Adam Holland called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion*, Doerder, Eastman, Holland, Lynch, Pyevich
Members absent: None

Other officials present: Dr. Michelle Morse, Superintendent; Brietta Collier, Director of Finance; Jill Matherly, Director of Human Resources; Celeste Miller, Director of Communications; Jillian Dotson, Director of Curriculum; Curt Pratt, Director of Operations; David Farmer, Treasurer; Perry Bensten, BEA Representative; Colleen Skolrood, Board Secretary.

*via Google Meets

2. Approve the Agenda.

Motion by Director Lynch, seconded by Director Castro, to approve the agenda as presented.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich

Nays: 0

Motion carried 7-0

3. Communication.

3.01 **President's Statement.** Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

There were no comments.

3.02 **Board Shared Communication.** There was no shared communication.

3.03 **Superintendent's Report.** Dr. Morse thanked Shannon Muckenfuss, Brie Collier, Jennifer Like, and all building secretaries for all of their efforts to ensure we were ready to certify our enrollment last Thursday to meet the deadline. It is not an easy feat and one that deserves to be recognized.

She had the privilege of being grilled by a group of 5th grade Cub Scouts last week at Paul Norton. They asked incredible questions, were articulate, thoughtful and a lot of fun.

She was part of the Academic Letter Award Ceremony last week. What a wonderful opportunity to recognize 346 of our sophomores, juniors, and seniors and their efforts and academic achievements.

Three Bettendorf High School seniors, Rayanne Brackey, Noah Rantilla, and Sophia Utsinger, were recently recognized by the National Merit Scholarship Program. Brackey and Utsinger received letters of Commendation for their academic achievements, while Rantilla received recognition as a National Merit Semifinalist. Congratulations to them!

Dr. Morse Congratulated former Bettendorf High School Volleyball Coach Diane Lichtenberg who will be inducted into the 2020 Iowa Girls High School Volleyball Coaches and Officials Hall of Fame. She will be part of the 2021 ceremony due to the cancelation of this year's ceremony. Coach Lichtenberg's storied coaching career of the Bettendorf Bulldogs spanned 34 seasons. During her coaching career, she accumulated 739 wins and has been a finalist for national coach of the year. Coach Lichtenberg is ranked among the top 20 winningest coaches in the state of Iowa.

3.04 **School Based Surveillance Testing with the Scott County Health Department.** Dr. Katz said his goals with this are to understand rate of infections in a high school in Scott County, see what is operationally feasible, and see if we can generate data that allows consideration of more face-to-face learning. He is not trying to run a diagnostic program. He discussed the rapid antigen testing. It is a nasal, not nasopharyngeal, swab. Parental consent would be required. Directors were supportive of this. Dr. Morse will work with Dr. Katz on a plan and bring it to the November 2nd board meeting.

3.05 **Director of Finance Report.** Brie Collier had nothing to report at this time.

3.06 **BEA Report.** Perry Bensten, VP of BEA, said the BEA is active and works with their members to be supportive of the staff and the education that is going on in the schools. He is pleased to see a willingness to listen to Dr. Katz and being open to new ideas.

3.07 **Student Board Representative's Report.** There was no student board representative report.

4. Consent Agenda.

Motion by Director Lynch, seconded by Director Eastman, to approve the consent agenda as printed.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro

Nays: 0

Motion carried 7-0

4.01 Approval of October 5, 2020 Regular Board Meeting Minutes

4.02 Approval of October 19, 2020 Bills Recommended for Payment

4.03 Approval of Administrative Recommendations – Personnel

Classified Resignation

Elizabeth Hesse/GW/Paraeducator/Effective 10/22/20

Classified Recommendation to Hire

Carol Harris-Leingang/GW/Beyond the Bell Coordinator/\$25.25 per hour/2.0 hours per week/Replacing Dan Bartel/Effective 10/20/20

Cayle Higgins/GW/Beyond the Bell Coordinator/\$25.25 per hour/4.0 hours per week/Replacing Dan Bartel/Effective 10/20/20

Brenda Lampe/BMS/Paraeducator/\$17.00 per hour/5.75 hours per day/Replacing Ryan Anderson/Effective 10/20/20

Classified Letter of Assignment Modification

Kyle Behrens/BHS to BMS/Custodian/Same rate of pay/8.0 hours per day/Replacing Walt Powell/Effective 11/02/20

Cheryl Roling/PN/Nutrition Services-Part-Time/Same rate of pay
Certified Transfer

Drew Sass/GW/From 3rd grade to 5th grade/1.0 FTE/Replacing Nicole Whitehair/Effective 10/27/20

Schedule D Resignation

Zach Paustian/BHS/Assistant Varsity Baseball Coach/Effective 10/12/20 Schedule D Approval to Hire

Bartley Meinke/BHS/Scholastic Bowl Club Sponsor/\$1,275/Replacing Adam Hopkins/Effective 2020-2021 school year

5. Informational/Action Items.

5.01 **Hybrid Learning Update.** Jillian Dotson, Director of Curriculum Instruction and Assessment, led a presentation on the District's Hybrid Learning Program. Sheala Wentink – MS Instructional Coach, Rachel Dierickx- MS Instructional Coach, and Chris Like – STEAM Curriculum & Professional Development Team Leader gave a presentation on how they are working with students through hybrid learning. They shared program highlights and talked about where more support is needed. Teachers need time to give feedback to students, prepare online lessons, and meet with students virtually. Rhonda Nelson – MT Teacher, presented via videotape recording. She talked about how she uses Canvas in her first grade classroom.

5.02 **Technology Update.** Sean McGinn, Director of Technology, reported on technology upgrades as well as efforts to support students and staff during the pandemic. The department has three Building Support Technicians. Each one supports about 1,500 students and 100 classrooms. They have a Systems Administrator who maintains servers, phones, internet, and wired and wireless network.

Between August 17th and October 14th there were 1,860 open support tickets and they closed 1,820 support tickets. This is up 60% from the same time last year.

Updates:

- 1 to 1 Chromebooks for 6th grade, 9th grade and elementary staff and classrooms
- iPads for Elementary Classrooms
- 8 Promethean touch boards installed - 13 more to go
- Replaced 200 desk phones
- Installed 170 document/web cams in classrooms
- Provided 40 homes with Mediacom access
- Purchased 125 hotspots
- Setup several “work from home” kits for teachers and staff as needed.

- 5.03 **PPEL Chromebook Purchase.** Sean McGinn asked for early approval of the 2021-2022 PPEL Chromebook purchase because there is a 6+ month lead on Chromebook orders. The devices are needed by early August. We will not be invoiced until July 1st. Total cost for Chromebooks and cases is \$427,500.

ACTION: Motion by Director Eastman, seconded by Director Castro, to approve the PPEL Budget for Chromebook Purchase.

Ayes: 7 Directors Doerder, Eastman, Holland, Lynch, Pyevich, Castro, Champion
Nays: 0
Motion carried 7-0

- 5.04 **September Financials.** Brie Collier presented monthly financial report for September. Through September, General fund revenue totaled \$4,094,886 and expenses totaled \$6,458,978. The fund balance in the General Fund at September 30, 2020 was \$9,540,245.

Also presented were Management, PPEL, Nutrition, Internal Service, and Activity Funds reports for September. The following variances were noted: General Fund Revenues are down over the same period last year. This is a timing issue as the October 2020 property tax deposit is larger compared to the October 2019 deposit. General Fund expenditures are up slightly due to an increase in software subscriptions related to hybrid and online learning as well as recoding of software from a supply item to a purchase service.

Activity Fund revenues and expenditures are down significantly over the same period last year. This will be closely monitored as we cannot have negative activity fund balances and regular revenue streams are strained this year.

Internal Service Fund revenues and expenditures are up over the same period last year. We had a large claim that was processed in September. It was a one-time large claim.

ACTION: Motion by Director Eastman, seconded by Director Lynch, to approve the September 2020 Financials as presented.

Ayes: 7 Directors Eastman, Holland, Lynch, Pyevich, Castro, Champion, Doerder
Nays: 0
Motion carried 7-0

- 5.05 **First and Final Read on Policies.** Jill Matherly gave an update on the following board policies: 407.1, Licensed Employee Resignation and 407.4, Licensed Employee Dismissal and Suspension were revised to align with recommendations from IASB. No changes were made to policy 407.2, Licensed Employee Contract Release.

ACTION: Motion by Director Lynch, seconded by Director Eastman, to approve the policies as presented.

Ayes: 7 Directors Holland, Lynch, Pyevich, Castro, Champion, Doerder, Eastman
Nays: 0
Motion carried 7-0

- 5.06 **Return to Learn Planning Updates (2nd Quarter).** First quarter comes to an end this Thursday, October 22nd. Dr. Morse thanked staff for their continued positivity, willingness to be learners, their flexibility, and the grace that they have had for each other. Second quarter will begin on Tuesday, October 27th. The second quarter Intent to Return form survey closed on October 8th and building principals phoned families who had not completed the survey to confirm their learning model preference for second quarter. Adjustments are being made based on feedback.

We will be increasing access to more live streaming and synchronous learning opportunities for the days students are in remote learning as well as 100% online learners. Dr. Morse thanked Sean McGinn and his team's efforts to ensure that we have adequate bandwidth and the technology that we need.

They are continuing to work with teachers, building administrators, and district leadership to further clarify that piece around attendance and participation. They will be sending communication out as the week goes on to verify that.

The 100% online students at the high school will be assigned a cohort so they will be on a teacher's roster. The online students will schedule live PRIDE sessions with teachers so they can have access to this just as if they were in school.

Dr. Morse said they are busy finalizing staffing, master schedules, and ensuring we have all parents' choice for second quarter.

6. Future Events and Informational Items.

- November 2, 2020, BOE meeting, 6:00 p.m.

7. Closed Session.

7.01 Motion to Enter into Closed Session – Superintendent Evaluation.

Motion by Director Lynch, seconded by Director Eastman, to enter into closed session in accordance with Iowa Code section 21.5(1)(i), for the purpose of evaluating the professional competency of individuals whose appointment, hiring, performance or discharge are being considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 7 Directors Doerder, Eastman, Holland, Lynch, Pyevich, Castro, Champion

Nays: 0

Motion carried 7-0

Directors entered into closed session at 8:19 p.m. They returned to open session at 9:41 p.m.

8. Adjournment.

Director Eastman motion to adjourn the meeting at 9:41 p.m.

Adam Holland, President

ATTEST:

Colleen Skolrood, Secretary