

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the February 13, 2018 Regular Meeting
of the Board of Education
(pending Board approval)

1. Public Hearing.

A public hearing on HVAC Updates at Bettendorf High School opened at 6:02 p.m. There were no comments and the hearing closed at 6:03 p.m.

2. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for a regular Board meeting at the Mississippi Bend Area Education Agency, 729 21st Street, Bettendorf, Iowa, on February 13, 2018. President Gordon Staley called the meeting to order at 6:03 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Staley, Struck

Members absent: Director Pyevich

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance; Kay Ingham, Director of Student Services; Celeste Miller, Director of Communications; Chris Andrus, Director of Operations; Heather Stocking, Director of Human Resources; Lana LaSalle, TJ Principal; Tim Perkins, Treasurer; Ryan Longnecker, Student Rep; Colleen Skolrood, Board Secretary.

Director Pyevich arrived at 6:17 p.m.

3. Agenda Approval.

Motion by Director Castro, seconded by Director Struck, to approve the agenda as presented.

Ayes: 6 Directors Champion, Holland, Lynch, Staley, Struck, Castro

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

4. President's Statement

4.01 Any member of the audience may address the board with comments about items of interest or concern that do not appear on the agenda. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance.

Director Castro read a letter from Pepper Trahan regarding the bills on the consent agenda. Ms. Trahan was not able to attend tonight's meeting.

5. Commendations & Special Invited Guests.

- 5.01 BHS Girls Swimming Coach Mike Ahrens Named 2017 National Coach of the Year. BHS Girls Swimming Coach Mike Ahrens has been named one of the 2017 National Coaches of the Year.
- 5.02 BHS Girls Soccer Coach Hornaday to Receive Distinguished Coaching Award. Congratulations to Bettendorf High School Girls Soccer Coach Todd Hornaday for being selected by the Iowa Girls High School Athletic Union (IGHSAU) to receive the Golden Plaque Award for distinguished coaching in the sport of soccer. He will be recognized during the state soccer tournament held at the Cownie Soccer Complex in Des Moines on Saturday, June 9th, prior to the start of the 3A championship game.

6. Board Learning.

- 6.01 Review of the Superintendent's Evaluation. Director of HR, Heather Stocking discussed and reviewed the Superintendents' evaluation process. Individual reflections should be given to President Staley by Friday, February 16.

7. Consent Agenda.

Motion by Director Struck, seconded by Director Champion to approve the consent agenda with the removal of 7.03, Approval of February 5, 2017 Bills Recommended for Payment.

Ayes: 6 Directors Champion, Holland, Lynch, Staley, Struck, Castro
Nays: 0
Absent: 1 Director Pyevich
Motion carried 6-0-1

- 7.01 Approval of January 4, 2018 Work Session Minutes, January 8, 2018 Regular Board Minutes, January 16, 2018 Special Board Meeting and January 31, 2018 Disciplinary Hearing Meeting
- 7.02 Approval of December 2017 Financials
- 7.04 Approval of Administrative Recommendations – Personnel
 - Certified Resignation
 - Sylvia Faust**/BMS/Science/Effective 6/30/18
 - Kaysha Sharp**/BHS/Science/Effective 6/30/18
 - Certified Approval to Hire
 - Paul Baresel**/GW/Special Education/1.0 FTE/MA,5/\$24,490/94-day contract/Replacing Abbey Branch/Effective 1/16/18
 - Cayle Higgins**/GW/Vocal Music/0.67 FTE/BA,0/\$12,113/94-day contract/ Replacing Abigail Plymale/Effective 1/16/18
 - Schedule D Resignation
 - Christopher Adams**/BHS/Assistant 7th Grade Football Coach Coach/Effective 6/30/18
 - Alec Clark**/BMS/Head 7th Grade Football Coach Coach/ Effective 6/30/18
 - John Jacobs**/BHS/Assistant 7th Grade Football Coach Coach/Effective 6/30/18
 - Jacob Koepnick**/BHS/Head 7th Grade Football Coach Coach/ Effective 6/30/18
 - Robert Matthys, Jr**/BMS/Head 7th Grade Football Coach Coach/ Effective 6/30/18
 - Chad Schwertmann**/BMS/Assistant 7th Grade Football Coach/Effective 6/30/18
 - Kaysha Sharp**/BHS/Peer Educators/Effective 6/30/18
 - Schedule D Approval to Hire
 - Angela Reiners**/GW/Safety Patrol/\$1,247 annual (prorate to \$624)/ Replacing Shannon

Muckenfuss/Effective 2/5/18

Classified Resignation

Janet Foutch/Administration Center/Administrative Assistant-Accounting/Effective 02/14/18

Dawn Johnson/GW/Paraeducator/Effective 01/25/18

Recommendation to Hire

Linda Burress/Operations/Bus Driver/\$17.31/18.04 after 90 days/4.0 hours per day/Replacing Timothy Mesick/Effective 02/06/18

James Hogg/Operations/Bus Driver/\$17.31/18.04 after 90 days/4.0 hours per day/Replacing Clifford Williams/Effective 02/06/18

Laura McCaulley/BMS/Show Choir Evening Accompanist/\$21.42 per hour/3.0 hours per week plus competitions/Replacing Mary Ellen Carroll/Effective 01/15/18

Classified Letter of Assignment Modification

Shellie Dowding/BHS/Nutrition Services Part Time to Nutrition Services Baker/\$13.72 to \$14.57 per hour/5.25 to 5.75 hours per day/Replacing Wendy Peterson/Effective 02/06/18

Betsy Swearngen/BMS/Nutrition Services Cook-Part Time to Nutrition Services Cook/\$13.72 to \$14.57 per hour/5.5 hours per day/Replacing Yong Serrine/Effective 02/05/18

Kelli Vollmer/TJ to HH/Paraeducator/Same rate of pay/5.75 hours per day/Student need/Effective 01/19/18

- 7.05 Approval of Vera French Agreement for 2017/18 School Year
- 7.06 Approval of Western Illinois Internship Agreement
- 7.07 Approval of St. Ambrose University Clinical Education Agreement
- 7.08 Adrenaline Fundraising Contract for BHS
- 7.09 Approval of the tuition application for Azarel Jaimez for the 2nd semester of the 2017/2018 school year, along with approval Ean Lovett for the 2018/19 school year
- 7.10 Approval of Requests for Open Enrollment

Into Bettendorf from Pleasant Valley 2017/18

Allyson Baraks, grade 2, good cause

Maxwell Rantilla, grade 7, new move

Noah Rantilla, grade 9, new move

Into Bettendorf from Davenport 2017/18

Jeremiah Blanchette, grade 2, continuation

Heaven Brooks-Francis, grade 4, continuation

Brogan Ganshert, grade 3, continuation

Carter Hofer, grade 2, continuation

Hunter Schurke, grade 4, continuation

Asjiona Shelton, grade 7, continuation

Into Pleasant Valley from Bettendorf 2017/18

Brandon Stepney, grade 10, continuation

Into CAM from Bettendorf 2017/18

April Jacops, grade 6, good cause

Into Bettendorf from Pleasant Valley 2018/19

Anna Baraks, grade k

Gabriel Bitner, grade 11

Dustin Bohren, grade 9

Mena Davis, grade 9

Carter Dougherty, grade 9

Tiara Griffith, grade 1

Hudson Haynes, grade K
Andrew Heden, grade 4
Ryan Heden, grade 6
Logan Hengl, grade 12
Jack Hester, grade 11
Amanda Jefferson, grade 9
Connor Maranda, grade K
Benjamin Pisel, grade K
Amelia Prescher, grade 10
Avery Schaefer, grade 4
Gavin Schaefer, grade 1
Mackenzie Schaefer, grade 6
Yale Shrader, grade 9
Corbin Stotlar, grade 7
Creighton Wikan, grade K
Into Pleasant Valley from Bettendorf 2018/19
Ethan Bittner, grade K, sibling at PV
Mitchell Duff, grade K
Jacob Garcia, grade 9
Logan Heick, grade 6
Olivia Heick, grade 6
Kylie Pennekamp, grade K, sibling at PV
Out of Bettendorf 2018/19
Maria Bassett, grade 10, Iowa Virtual Academy
Nicholas Black, grade 11, CAM
Ronisha Blount, grade 10, Iowa Virtual Academy
Toussaint Harris, grade 11, Iowa Virtual Academy
Emily Mannhardt, grade 10, CAM
Abigail Parrett, grade 11, CAM
Janelle Tracy, grade 11, CAM

7.03 Approval of February 5, 2017 Bills Recommended for Payment.

Motion by Director Struck, seconded by Director Lynch, to approve 7.03, Approval of February 5, 2017 Bills Recommended for Payment.

There was concern regarding the \$19,998 spent on remodeling the central administration office. Superintendent Raso said with changes in staffing, they redesigned areas to make it more efficient and provide for staffing needs.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

8. Shared Communication & Committee Reports.

8.01 Board Shared Communication & Committee Reports.

Director Lynch attended IASB Day on the Hill in Des Moines. He heard optimistic news that SAVE could be extended.

Director Holland reported Mark Twain will be hosting an assembly on February 22nd for a neighbor who lost his house due to a fire.

Finance Committee met and discussed the FY19 budget, treasurer search and the 2016/17 audit.

8.02 Board Committee Discussion.

President Staley discussed an option to disband committees and go to a Committee of the Whole format. The Committee of the Whole would meet once a month.

8.03 Student Representatives' Report.

Ryan reported on the latest happenings at the high school:

- They collected 84 units of blood at last week's Blood Drive
- Robotics team came in 1st
- Wrestling team went 8-1 in the conference
- Boys swim team placed 3rd at State
- Track started last week

9. Discussion Items & Reports.

9.01 Grant Wood Project Update (audio begins at 34m 30s).

Jeff Michels with Estes Construction provided an update on the timeline along with allowances. The project was split into three sections – gym, Area A, and Area B. They are working on making changes to the summer work schedule in order to be reasonably completed by August 17th.

Chris Andrus asked the directors for direction regrading change orders. Directors agreed to have Chris Andrus approve anything up to \$5,000, and anything over \$10,000 will need the approval of the Finance Director Dallan Christensen and the Finance Committee.

9.02 Discussion of the BHS HVAC Proposal (audio begins at 50m 15s).

Tim Smith with Russell Construction gave an update on the budget and schedule. Total projected cost is \$6,679,416. The project will go out for bid on February 14th and presented to board for approval on March 5th. Project construction will begin with the boiler on April 15th, the base project on June 4th with a projected completion date of August 17th.

9.03 Purchase Justification for BHS Fitness Equipment (audio begins at 55m 36s).

The current fitness center equipment is well past useful life and incurring significant maintenance expenses in order to operate at acceptable levels. Much of the equipment has been in use for at least ten years. This purchase will replace approximately 70% of the equipment in the Fitness Center. The current purchase cost is \$62,425. \$42,425 will be used from PPEL fund. This will be the only instance where the purchase of fitness center equipment will be funded through PPEL. \$20,000 will come from the district curriculum

budget.

Director Champion said he would like to see repair bills and competitive bids. Director Holland noted this is the second issue that the board has had to react to right away and asked if there are any more surprises.

Director Champion said he has a difficult time with mid-year expenditures. He said durable equipment has a predictable life span and we should be budgeting for these things. Finance Director Christensen said he came in to the budgeting processing at the tail end and he would like to have line items in the budget. Director Castro noted the district has saved a lot of money over the years by doing the repairs themselves. Director Pyevich said more planning needs to be done before setting an annual budget of \$20,000 for fitness center purchases and related maintenance.

9.04 2018/19 School Calendar Discussion (audio begins at 1h 10m 09s).

Directors reviewed proposed district calendar for 2018/19. Superintendent Raso recommended Draft A, which is similar to this year's calendar.

9.05 First Reading and Renumber of Policies.

The following policies were renumbered and updated so they are aligned with other policies:

- 303.5 renumber to 302.4
- 304.5 renumber to 303.5 rev 1
- 309 renumbered to 307 rev
- 304.5E7 renumbered to 303.5E8

Director Castro asked whether the second paragraph in board policy 307 should say the board should decide whether to hear a concern instead of the board president and vice president.

9.06 First Reading of Administrative Duty Policies and Dual Enrollment (audio begins at 1h 18m 22s).

Director of Human Resources Heather Stocking reviewed the job descriptions of the following policies:

- 303.5E1, 303.5E2, 303.5E3, 303.5E4, 303.5E5, 303.5E6, 303.5E7, 303.5E9, 303.5E11, 303.5E12, 303.5E13, 303.5E14, 303.5E15, 303.5E16, 303.5E17
- 604.7 rev1

Director Pyevich said the 3rd paragraph in policy 604.7 is not clear and the wording needs to be cleaned up.

9.07 Second & Final Reading and Renumber of Policies (audio begins at 1h 20m 56s).

The board tabled this discussion item.

9.08 Discussion on Facility Recommendations.

Superintendent Raso provided a list of possible Mark Twain and Thomas Jefferson scenarios. The first was to consolidate the two buildings into a new 3-section building. The other one was to keep all six elementary buildings. Under that scenario there were a list of options and the projected costs for each one. The different options included identified needs, which came from the Legat report, future ready, which were recommendations from administrators, and a new 1-section building at Thomas Jefferson and/or a new 2-section building at Mark Twain.

President Staely said the plan is directional, but not final. Director Struck said the data should have been there before the proposals were made. She said the board is not going to find common ground on this and needs to find some sort of direction on this tonight. Director Lynch said the whole thing feels rushed to him. Director Champion felt all of the information should have been there at the beginning. Director Pyevich said a new 3-section building is the right and responsible thing to do because of the cost per student. He feels the new school should be on a site the district currently owns. Director Holland said everyone is in favor of the Prioritization Plan, except for the top two lines. Director Castro mentioned school closures occurring across the state.

10. Action Items.

10.01 Approval of the BHS HVAC Proposal.

Motion by Director Struck, seconded by Director Holland, to approve the HVAC proposal for BHS.

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland

Nays: 0

Motion carried 7-0

10.02 Approval of Purchase Justification for BHS Fitness Equipment.

Motion by Director Struck, seconded by Director Castro, to approve the Purchase Justification Agreement for BHS Fitness Equipment.

Ayes: 6 Directors Pyevich, Staley, Struck, Castro, Holland, Lynch

Nays: 1 Director Champion

Motion carried 6-1

10.03 Approval of the 2018/19 School Calendar.

Motion by Director Struck, seconded by Director Holland, to approve the 2018-2019 District A School Calendar.

Ayes: 7 Directors Staley, Struck, Castro, Champion, Holland, Lynch, Pyevich

Nays: 0

Motion carried 7-0

10.04 Approval of First Reading and Renumber of Policies.

Motion by Director Struck, seconded by Director Holland, to approve a first reading and renumbering of the policies listed below.

- 303.5 renumber to 302.4
- 304.5 renumber to 303.5 rev 1
- 309 renumbered to 307 rev
- 304.5E7 renumbered to 303.5E8

Ayes: 7 Directors Struck, Castro, Champion, Holland, Lynch, Pyevich, Staley

Nays: 0

Motion carried 7-0

10.05 Approval of First Reading of Administrative Duty Policies and Dual Enrollment.

Motion by Director Struck, seconded by Director Holland, to approve a first reading of the Administrative Duty policies and the dual enrollment policy listed below.

- 303.5E1, 303.5E2, 303.5E3, 303.5E4, 303.5E5, 303.5E6, 303.5E7, 303.5E9, 303.5E11, 303.5E12, 303.5E13, 303.5E14, 303.5E15, 303.5E16, 303.5E17, 604.7 rev1

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

10.06 Approval of Second & Final Reading and Renumber of Policies.

Directors tabled this action item.

10.07 Proclamation - School Counselors Week.

Director Holland read the School Counselor Week Proclamation.

10.08 Approval of Facility Plan.

Motion by Director Castro, seconded by Director Pyevich, to approve the Project Prioritization Plan, minus the pool improvements at BHS and Thomas Edison Academy.

Ayes: 3 Directors Castro, Pyevich, Staley

Nays: 4 Directors Lynch, Struck, Champion, Holland

Motion failed 3-4

Motion by Director Struck, seconded by Director Champion, to approve the Project Prioritization Plan, minus the pool improvements at BHS, Thomas Edison Academy. Also, the new 3-section school is replaced with doing identified needs and future ready at Thomas Jefferson and Mark Twain for a total of \$9.4M.

Ayes: 3 Directors Struck, Champion, Holland

Nays: 3 Directors Castro, Pyevich, Staley

Abstained: 1 Director Lynch
Motion tied 3-3-1

11. Management Report.

- 11.01 Superintendent's Report. Superintendent Raso provided directors with a copy of the board and district administrative results from the HumanEx survey.
The House and Senate Education Committee met with the AEA. The five-year plan is to consolidate the nine AEA's in the state down to seven.
The voucher bill may be voted on within the next week or so. This would allow families to use the voucher anyway they want.
- 11.02 Director of Finance Report. They received the preliminary draft of the 2016/17 audit. There were a small number of comments but overall it was a strong audit.

12. Future Events & Informational Items.

- Wednesday, February 14, Board Agenda Planning Meeting, 4:30 pm
- Thursday, February 15, PRC Meeting, 6:00 pm
- Thursday, February 15, Finance Committee Meeting, 7:00 pm
- Tuesday, February 20, Board of Education, 6:00 pm, Admin

13. Adjournment.

Director Castro motion to adjourn the meeting at 8:34 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary