

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the December 4, 2017 Regular Meeting  
of the Board of Education  
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on December 4, 2017. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Members absent: None

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance; Celeste Miller, Director of Communications; Chris Andrus, Director of Operations; Lisa Reid, BMS Principal; Lorelei Andedo, BMS Associate Principal; Lana LaSalle, TJ Principal; Karen Allison, HH Principal; Dave Hlas, NA Principal; Brian Walthart, PN Principal; John Cain, GW Principal; Mary Heeringa, BEA Rep; Nyah Block, Student Rep; Tim Perkins, Treasurer; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Holland, to approve the agenda as presented.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Pepper Trahan, 6328 Patrick Pointe Rd., Davenport, voiced concern over a \$4M discrepancy between the September 2017 General Fund Total Adjusted Balance Budgeted Financial Statement and the September 2017 Building Comparison General Fund Budget. She said it was insinuated that she received non-public information, but the document in question was posted to boarddocs. She said that even though she is no longer on the board, she still has a strong interest in the well-being of the district. Director of Finance Dallon Christensen apologized and said he now has an understanding of where the numbers came from.

4. Commendations & Special Invited Guests.

- 4.01 Robotics Team Presentation. Dan Drexler presented with his Robotics Team.  
Student Presentation:  
BMS - Bulldog Block. BMS Principal Lisa Reid and students discussed the Bulldog Block.  
Local State Legislators Discussing Board Priorities. Roby Smith - Iowa Senate District 47, Gary Mohr - Iowa House District 94, and Norlin Mommsen - Iowa House District 97, visited with directors about work in the state government and answered questions.

5. Board Learning.

- 5.01 Whose Job is it? - Part 1A.

Motion by Director Struck, seconded by Director Lynch, to table Board Learning.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

6. Consent Agenda.

Motion by Director Pyevich, seconded by Director Struck, to approve the consent agenda as printed.

Ayes: 7 Directors Holland, Lynch, Pyevich, Staley, Struck, Castro, Champion

Nays: 0

Motion carried 7-0

- 6.01 Approval of November 20, 2017 Regular Board Minutes and the November 27, 2017 Work Session
- 6.02 Approval of December 4, 2017 Bills Recommended for Payment
- 6.03 Approval of Administrative Recommendations – Personnel  
December 04, 2017 Approval of Administrative Recommendations—  
Classified Personnel  
Classified Resignation  
**Wendy Peterson**/BHS/Nutrition Services-Baker/Effective 11/20/17  
Recommendation to Hire  
**Jade Colby**/MT/Paraeducator/\$16.11 per hour/5.75 hours per day/New position-student need/Effective 12/06/17  
**Lindsey Jubell**/BMS/Paraeducator/\$16.11 per hour/5.75 hours per day/Replacing Yvonne Abbott/Effective 12/14/17  
**Kathleen Lundberg**/NA/Paraeducator/\$16.11 per hour/5.75 hours per day/New position-student need/Effective 12/06/17  
**Allison Manuel**/BMS/Paraeducator/\$16.11 per hour/5.75 hours per day/Replacing Lindsey Jimenez/Effective 12/06/17  
**Amanda Sullivan**/BMS/Paraeducator/\$16.11 per hour/5.75 hours per day/Replacing Jade McWilliams/Effective 12/06/17  
Classified Letter of Assignment Modification  
**Timothy Mesick**/Operations/Bus Driver to Transportation Supervisor/\$50,000

annual salary/From less than 30 hours per week to 8.0 hours per day/Restructuring of Manager of Operations position/Effective 12/11/17

6.04 Student Teaching Agreement - Buena Vista University

6.05 Early Graduates for 2nd Quarter of the 2017/18 School Year

6.06 Approval of Requests for Open Enrollment

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

**Out of Bettendorf into PV, 2017/18**

**Ava Green**, grade 2, new move

**Alaysia Green**, grade 3, new move

**Into Bettendorf from PV, 2017/18**

**Gwendolyn Curler**, grade 2, continuation

**Megan Wolfe**, grade 10, continuation

7. Shared Communication & Committee Reports.

7.01 Board Shared Communication & Committee Reports (audio begins at 1h 14m 30s).

President Gordon Staley reported on the Facilities Committee. He noted the Facilities Committee did not recommend holding the listing on the property on Central, as was stated in the 11/20/17 regular board minutes. The Facilities Committee is currently working with administration to address the facilities plan that was presented on November 6<sup>th</sup>. They would like to make a recommendation at the December 18<sup>th</sup> board meeting. They are working with Finance Director Dallon Christensen and Finance Committee on the finances. The Facilities Committee will meet again on Tuesday, December 5<sup>th</sup>.

Director Lynch reported on the Finance Committee. The last meeting was devoted to the funding possibilities and ramifications for the long-term facilities plan. The Finance Committee will meet again on Tuesday, December 12.

Director Struck reported the Policy Committee met last Thursday. First readings will be on the next agenda.

7.02 Student Representatives' Report.

Nyah Block reported on the latest happenings around the high school. Basketball and wrestling have begun. NHS Winter Drive is going on. They are collecting winter clothes for the needy.

7.03 BEA Report.

Mary Heeringa, BHS Teacher Librarian, reported the monthly BEA meeting is this week. The HumanEx survey has wrapped up and they are looking forward to seeing the results. The Calendar Committee is meeting this week and hopefully will be able to decide on a calendar for approval.

8. Discussion Items & Reports.

8.01 Grant Wood Project Update (audio begins at 1h 19m 02s).

Jeff from Estes gave an update on the new Grant Wood Elementary School. Foundation and footing work is being completed. The fine details for the precast panels for the building are being completed

8.02 Strategic Plan/Vision Cards: Building Plan Vision Card Discussion (audio begins 1h 25m 09s).

Directors talked with building administrators about school action plans for the current school year. They also reviewed vision card data regarding goals in student achievement, staff development and learning environment.

8.03 2016-17 Annual Report: Programs and Support Services for Students At-Risk (audio begins at 2h 0m 19s).

Tammy Chelf, At-Risk Coordinator, presented the At-Risk Annual Report for the 2016-2017 school year reviewing the programs and support services to support students who are at-risk, returning dropouts or potential dropouts.

8.04 Second Reading, Revision of Policies (audio begins at 2h 20m 20s).

Director Struck said there are no new changes to any of these policies. Policy 302.2 is not on the list for approval because Director Castro had some questions on a paragraph in the policy. The Policy Committee agreed to put the paragraph back in but they want to double check with legal counsel first.

8.05 Second Reading, Re-number & Reapproved Policies (audio begins at 2h 21m 11s).

These policies are back up for a final reading. The Policy Committee got through all the 300's.

9. Action Items.

9.01 Early Retirement for the 2017/18 School Year.

Motion by Director Holland, seconded by Director Struck, to approve not offering an early retirement incentive for the 2017/18 school year.

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland

Nays: 0

Motion carried 7-0

9.02 Approval of Second Reading, Revision of Policies.

Motion by Director Holland, seconded by Director Lynch, to approve the second reading on the revision of the policies listed below:

- 303.4 renumber to 302.3 rev
- 303.7 renumber to 302.6 rev 2

- 304.1 renumber to 303.1 rev
- 304.3 renumber to 303.3 rev
- 304.4 renumber to 303.4 rev
- 304.8 renumber to 303.8 rev
- OrgChart 2017 - rev Draft 11-15-17

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland  
Nays: 0  
Motion carried 7-0

9.03 Approval of Second Reading, Re-number & Reapproved Policies.

Motion by Director Struck, seconded by Director Castro, to approve the second reading on the re-numbering and reapproval of the policies listed below:

- 303.9 renumber to 302.8
- 304 renumber to 303
- 304.6 renumber to 303.6
- 304.6E renumber to 303.6E
- 304-7 renumber to 303.7
- 304.9 renumber to 303.9

Ayes: 6 Directors Staley, Struck, Castro, Champion, Holland, Pyevich  
Nays: 0  
Absent: 1 Director Lynch  
Motion carried 6-0-1

10. Management Report.

- 10.01 Superintendent's Report – Student Disciplinary Hearing on Wednesday, December 6 at 6:00 p.m. Next Monday is a Student Service presentation on Special Ed and ELP.
- 10.02 Director of Finance's Report – All expense reports are approved by Superintendent Raso. He said they have the budget numbers for At-Risk. He is working with banking partners on financing related to the facilities plan. They will have an Energy Consumption Analysis no later than January 8<sup>th</sup>.

11. Board Requests for Information.

There were no requests for information.

12. Future Events and Informational Items.

- Tuesday, December 11, Board Work Session, ELP & Special Ed 6:00 pm
- Wednesday, December 13, Board Agenda Planning, 4:30 pm
- Wednesday, December 13-14, ISFLC Meeting
- Monday, December 18, Board of Education, 6:00 pm, Admin

13. Closed Session – Superintendent Evaluation.

Motion by Director Struck, seconded by Director Holland, to enter into closed session in

accordance with Iowa Code section 21.5 (1)(i), for the purpose of evaluation the professional competency of individuals whose appointment, hiring, performance or discharge are being considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 7 Directors Struck, Castro, Champion, Holland, Lynch, Pyevich, Staley  
Nays: 0  
Motion carried 7-0

Directors entered into closed session at 8:28 p.m. Directors returned to open session at 9:08 p.m.

14. Adjournment.

Director Castro motion to adjourn the meeting at 9:08 p.m.

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Gordon Staley, President

ATTEST:

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Colleen Skolrood, Secretary