## **Board Policy**

Code No. 301.3

## ADMINISTRATION AND DISTRICT PERSONNEL

It shall be the responsibility of the administration to foster a positive attitude and to promote a cooperative effort among school district personnel. It shall also be the responsibility of each administrator to provide leadership to the personnel, and it shall be the responsibility of each District employee to work cooperatively with the administration to accomplish the educational philosophy of the school district.

As leaders of the school district, the administration shall recommend staff for employment, supervise, and evaluate personnel. Concerns or requests by District personnel shall first be reported to their direct supervisor for resolution. It shall be the responsibility of the administration to resolve concerns and handle requests.

Legal Reference: lowa Code 279.8, .20, .21, .23, .24 (1989)

281 Iowa Admin Code 11.4

Cross Reference: 301 Administrative Structure & Relationships

302 Administrative Relationships

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