

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the September 16, 2019, Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on September 16, 2019. President Adam Holland called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley

Members absent: None

Other officials present: Mike Raso, Superintendent; Brietta Collier, Director of Finance & Business Services; Heather Stocking, Director of Human Resources; David Hlas, Director of Student Services; Celeste Miller, Director of Communications; Chris Pratt, Director of Operations; Lisa Reid, BMS Principal; Kristy Cleppe, BHS Associate Principal; Lorelee Cole, BEA Representative; David Farmer, Treasurer; Ella Kilstrom, Student Representative; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Lynch, seconded by Director Pyevich, to approve the agenda as modified. 4.03, Approval of Administrative Recommendations – Personnel is now Action Item 7.07, 4.04, Approval of Modified Allowable Growth & Supplemental Aid is included under Action Item 7.02, and 4.06, Board Policy 503.4R1 is now Action Item 7.08.

Ayes: 6 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley

Nays: 0

Motion carried 6-0

3. Comments and Suggestions from Audience.

3.01 Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

Mike Freking, 2318 Southview Dr., Bettendorf, complimented the Bettendorf varsity football team. He said Joe Byrne deserves to be commended.

4. Consent Agenda.

Motion by Director Pyevich, seconded by Director Staley, to approve the consent agenda with the exception of 4.03, 4.04, and Board Policy 503.4R1 under 4.06.

Ayes: 6 Directors Champion, Holland, Lynch, Pyevich, Staley, Castro

Nays: 0

Motion carried 6-0

- 4.01 Approval of September 3, 2019 Committee of the Whole Meeting
- 4.02 Approval of September 16, 2019 Bills Recommended for Payment
- 4.05 Portrait of a Graduate Report
- 4.06 Approval of Second Reading of Policies, with the exception of policy 503.4R1, Extracurricular Behavior Expectations Regulation
- 4.07 Approval of Open Enrollment Requests
FOR INFORMATION ONLY. The following students have been approved for open enrollment.
Into to Bettendorf 2019/20
Sean Costello, grade 7, new move (PV)
Quintynn Coykendall, grade 6, continuation (Dav)
Amanda Morris, grade 8, new move (PV)
Rachel Morris, grade 9, new move (PV)
Mechhi Shaw, grade 1, continuation (Dav)

5. Shared Communication & Committee Reports.

- 5.01 Board Shared Communication & Committee Reports (audio begins at 2m 49s).

Director Castro reiterated that he would like for district employees to present to the board after they have attended a National Convention. Superintendent Raso said they are on the agenda to present in October.

Director Champion noted there are two more para resignations under the Consent Agenda Classified Personnel. He would like to look at possibly making some of those positions full-time. Superintendent Raso said they have had discussions on how to keep and recruit paras. Para positions went from full-time to part-time positions several years ago after there were changes in the requirements for health insurance.

Director Lynch attended the first Mark Twain PTA meeting last week. He was pleased to see the energy in the room and felt optimistic.

- 5.02 BEA Report.

Loralee Cole filled in for Mary Heeringa. She had nothing to report.

- 5.03 Student Representatives' Report.

Ella Kilstrom gave an update on the latest happenings at the high school.

6. Discussion Items.

- 6.01 Curriculum Updates: Math & CTE (audio begins at 7m 47s).

Math Update

Teachers shared some of the instructional strategies they are incorporating in their elementary classrooms. It ranged from using technology to support learning in math, to inspirational math activities, and counting collections in kindergarten. All math plans are

based on Iowa Core Standards and follow the order of instruction as outlined in the Quarter Narratives.

The middle school partnered with the AEA for ongoing learning and support in universal instruction and in implementing Tier 1 interventions. Across all three grades, they are implementing a system for identifying and filling gaps due to unfinished learning. All instruction is focused on the standards and number routines are done at the beginning of every math class. They have aligned each unit of study to help students understand that the concepts they are learning in their math classrooms are not completely separate from their lives outside the classroom.

The high school is working on increasing rigor and student interest. Teachers shared examples of how they are connecting math to high school students. Geometry + and Algebra 2 Concepts courses are additional supports for students this year. They are continuing work to meet student needs with targeted PRIDE sessions in Geometry, Algebra 1, and Algebra 2.

Career & Technical Education (CTE)

Kristy Cleppe discussed certification requirements for welding and early childhood education. She also discussed the current and new professional learning communities (PLC) for 2019/20. They are looking into engineering and automotive PLC. She noted they are working with area schools on sharing resources. They will continue to develop post-secondary certificate options and CTE program development.

She also reviewed Individual Career and Academic Planning (ICAP). This is a mapped academic plan reflecting a student's unique set of interests, needs, learning goals, and graduation requirements.

- 6.02 Discussion of Change order for HVAC at BMS and Paul Norton (audio begins at 1h 31m 45s).

Crawford Companies and Legat/RTM recommended approval of a change order for the Paul Norton and Middle School HVAC project in the amount of \$32,122.65 for disconnects associated with an additional transformer being put in for the additional electrical load with the new air handling units. This work is not yet completed and will have to be done during a school break.

- 6.03 Discussion of FYE 2019 Certified Annual Report & Special Education Report (audio begins at 1h 41m 21s).

The CAR (Certified Annual Report) is required to be filed annually with the State of Iowa Department of Education. This is a direct upload of our Chart of Accounts and provides transparency among and between districts regarding the overall financial position of a district. Each fund is accounted for and reported on within the CAR. Districts have a set of standard account codes to use to ensure all items are reported the same across districts.

The amount of modified supplemental amount requested for the Special Education deficit was \$784,319.28. The total number served saw an increase in 2017 from 2016 for all three levels of service, with the biggest increase in level 3.

6.04 Discussion of Inter-fund Borrowing Resolution (audio begins at 1h 58m 40s).

This Resolution will allow the district to borrow up to \$3 million from other funds for purposes of making up temporary deficiencies and/or shortfalls in any district fund for the purpose of paying the operating costs and other authorized expenditures of the district. All such district inter-funds loans shall be repaid before the end of the district fiscal year, June 30, 2020.

6.05 Discussion of Financials (audio begins at 1h 59m 32s).

General Fund Revenues are tracking where they should be in August. The difference in State/Federal revenues year over year is timing of payment from State and Federal agencies. The increase in General Fund Purchased Services is due to the Ross College Lease. This will come from the SAVE fund in future months as it is part of the Mark Twain construction project. A request for Modified Supplemental Amount will be reviewed this winter seeking to use General Fund balance and additional spending authority for this cost. The increase in General Fund property is due to timing of high school furniture orders and chromebooks.

Activity Fund supply expenses are up due to timing of yearbook payment. The SAVE Fund expense of \$2,164,362 corrects a Mark Twain invoice that was incorrectly coded to PPEL. The same amount is noted as revenue for PPEL.

The district's overall cash position is up 14.4% from the same period last year. This is largely due to the SAVE Revenue Bonds.

6.06 Discussion of Search Firm (audio begins at 2h 03m 10s).

Directors reviewed proposals from Hazard, Young, Attea & Associates (HYA), Ray and Associates and McPherson & Jacobson. Each proposal included costs, timelines, and services rendered. Some board members liked how all the costs were built into the HYA proposal. Other board members liked that Ray and Associates is located in Cedar Rapids and is close in proximity. The district has used McPherson & Jacobson before. The majority of the board agreed on Ray and Associates.

6.07 Discussion of Board Vacancy (audio begins at 2h 26m 32s).

There were eight applicants for the interim board position.

- Alexander Corbin
- Heather Davison
- Becca Eastman
- Steve Geifman
- Gary Goins
- Kent Royster
- Linda Smithson
- Jake Ward

Superintendent Raso thanked those who applied. Directors appointed Steve Geifman to

serve out the remainder of Director Struck's term. The October 7th board meeting will be Steve Geifman's first meeting as a board member.

7. Action Items.

7.01 Approval of Change Order for HVAC at BMS and Paul Norton.

Motion by Director Lynch, seconded by Director Champion, to approve the change order for the HVAC for BMS and Paul Norton.

Ayes: 6 Directors Holland, Lynch, Pyevich, Staley, Castro, Champion
Nays: 0
Motion carried 6-0

7.02 Approval of FYE 2019 Certified Annual Report, Special Education Report, and Modified Allowable Growth & Supplemental Aid.

Motion by Director Lynch, seconded by Director Staley, to approve the FYE 2019 Certified Annual Report, Special Education Report, and Modified Allowable Growth and Supplemental Aid.

Ayes: 6 Directors Lynch, Pyevich, Staley, Castro, Champion, Holland
Nays: 0
Motion carried 6-0

7.03 Approval of Interfund Borrowing Resolution.

Motion by Director Pyevich, seconded by Director Lynch, to approve the Interfund Borrowing Resolution.

Ayes: 6 Directors Pyevich, Staley, Castro, Champion, Holland, Lynch
Nays: 0
Motion carried 6-0

7.04 Approval of Financials.

Motion by Director Castro, seconded by Director Pyevich, to approve the Financials.

Ayes: 6 Directors Staley, Castro, Champion, Holland, Lynch, Pyevich
Nays: 0
Motion carried 6-0

7.05 Approval of Search Firm.

Motion by Director Staley, seconded by Director Castro to approve Ray and Associates.

Ayes: 5 Directors Castro, Champion, Holland, Pyevich, Staley
Nays: 1 Director Lynch
Motion carried 5-1

7.06 Approval of Newly Appointed Director.

Motion by Director Staley, seconded by Director Castro, to approve the newly appointed board member, Steve Geifman to serve through the November 18, 2019 annual board meeting.

Ayes: 6 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley
Nays: 0
Motion carried 6-0

7.07 Approval of Administrative Recommendations – Personnel (formerly Consent Agenda 4.03).

Director Champion addressed his concern under Shared Communication.

Motion by Director Staley, seconded by Director Pyevich, to approve Administrative Recommendations – Personnel.

Ayes: 4 Directors Holland, Lynch, Pyevich, Staley
Nays: 2 Directors Castro, Champion
Motion carried 4-2

Administrative Recommendations- Personnel

Certified Resignation

Brandon Nau/MT/Physical Education/Effective 9/16/19

Certified Approval to Hire

Jacob Hayes/MT/Physical Education/1.0 FTE/BA,0/\$37,152/Pending verification/Replacing Brandon Nau/Effective 9/16/19

Alexandra Helle/PN/Special Education/1.0 FTE/MA,1/\$44,317/Pending verification/Replacing Heidi Blum/Effective 9/12/19

Certified Lane Change

Ellen	Braet	BA+15, 7	to	MA, 7	\$4,361
Deborah	Crocker	MA, 11	to	MA+15, 11	\$1,557
Becca	DeGeorge	MA+15, 16	to	MA+30, 16	\$2,492
Hannah	Dillon	BA,2	to	BA+15,2	\$1,557
Mary	Dodson	BA, 2	to	BA+15, 2	\$1,557
Erika	Dvorak	BA+30, 4	to	MA, 4	\$2,803
Paulla	Edwards	BA, 2	to	BA+30, 2	\$3,115
Kory	Esbaum	BA+15,11	to	MA,11	\$4,361
Sarah	Hackbarth	BA+15, 3	to	MA, 3	\$4,361
Raymond	Knight	BA+15, 5	to	MA, 5	\$4,355
Madelyn	Koepnick	BA+15,3	to	MA,3	\$4,361
Andrea	Krause	BA+15, 3	to	MA, 3	\$4,361
Stephanie	Maxwell	MA+15, 16	to	MA+45, 17	\$4,985
Katherine	McAndrews	BA,12	to	BA+15,12	\$1,869
Amy	McGovern	MA, 2	to	MA+15, 2	\$1,558
Holly	Moreland	BA+30, 6	to	MA, 6	\$2,803
Nicholas	Myers	BA, 2	to	BA+30, 2	\$3,115
Michelle	Poole	BA, 2	to	BA+15, 2	\$1,557
Carrie	Reed	MA+15, 16	to	MA+30, 17	\$3,115

Adrianna Stegmaier	BA, 5	to	BA+15, 5	\$1,558
Daniel Van Winkle	BA+30, 4	to	MA, 4	\$2,803
Erin Waldron-Smith	BA,3	to	MA,3	\$5,919

Schedule D Resignation

Blake Hanna/BHS/Head Sophomore Baseball Coach/Effective 9/3/19

Rob Wood/BHS/Assistant Varsity Baseball Coach/Effective 9/5/19

Schedule D Approval to Hire

Divya Chari-Mossman/BMS/Lunchroom Supervisor/\$1,402/Replacing Alec Clark/Effective 2019-2020 school year

Blake Hanna/BHS/Head Varsity Baseball Coach/\$5,296/Replacing Brandon Nau/Effective 9/3/19

Sarah Nau/BHS/Assistant Varsity Tennis Coach/\$3,863/Replacing Kyle Mink/Effective 1/1/20

Classified Resignation

Timothy Dixon/HH/Custodian/Effective 09/09/19

Tyrone Jones/BHS/Paraeducator/Effective 09/12/19

David Rosales/BMS/Paraeducator/Effective 09/25/19

Classified Letter of Assignment Modification

Fern Martinez/MT to MT-HH/Food Service Part-Time/Same rate of pay/From 1.5 to 5.0 hours per day/Replacing Kayla Goetz/Effective 09/18/19

Teri Palmer/BHS/Paraeducator/Same rate of pay/From 5.75 to 5.25 hours per day/Student Need/Effective 09/09/19

7.08 Approval of Board Policy 503.4R1, Extracurricular Behavior Expectations Regulation.

Motion by Director Staley, seconded by Director Champion, to approve a second and final reading of Board Policy 503.4R1 Extracurricular Behavior Expectations Regulation.

Ayes: 4 Directors Holland, Staley, Castro, Champion

Nays: 2 Directors Lynch, Pyevich

Motion carried 4-2

8. Management Report.

8.01 Superintendent's Report – There will be a public hearing at the next board meeting on hours versus days. October 3rd is the homecoming parade. The IASB Convention is November 20th. Thursday, September 19th at 5:00 p.m. is the deadline to file School Board Candidate papers.

8.02 Director of Finance Report – Director Collier had nothing further to report.

9. Future Events and Informational Items.

9.01 Board Requests for Information.

Director Pyevich requested a report on construction problems at Grant Wood. Director Champion would like an update on live streaming board meetings and new audio.

9.02 September-October Calendar Items.

- September 17, GW Superintendent Cabinet Tour, 3:30 pm

- September 19, Standards Based Learning Committee, 3:30 pm
- September 23-24, NPSI Conference
- September 24, SIAC meeting, 4:30 pm, GW
- September 25, Agenda Planning, 5:45 pm
- September 26, BHS Superintendent Cabinet Tour, 7:30 am
- September 26, PEC meeting, noon, Admin
- September 26, MT Superintendent Cabinet Tour, 3:30 pm
- September 30, PRC meeting, 2:00 pm
- October 1-5, Homecoming Week

10. Adjournment.

Director Castro motion to adjourn the meeting at 8:49 p.m.

Adam Holland, President

ATTEST:

Colleen Skolrood, Secretary