

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the June 21, 2021, Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on June 21, 2021. President Rebecca Eastman called the meeting to order at 6:01 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich
Members absent: None

Other officials present: Dr. Michelle Morse, Superintendent; Brietta Collier, Director of Finance; Jill Matherly, Director of Human Resources; Dave Hlas, Director of Special Services; Jillian Dotson, Director of Curriculum Instruction & Assessment ; Celeste Miller, Director of Communications; Curt Pratt, Director of Operations; Karen Allison, HH Principal; John Cain, GW Principal; Mary Heeringa, BEA Representative; Melissa Laufenberg, BESA Representative; David Farmer, Treasurer; Colleen Skolrood, Board Secretary.

Director Doerder arrived at 6:05 p.m.

2. Agenda Approval.

Motion by Director Holland, seconded by Director Champion, to approve the agenda as presented.

Ayes: 6 Directors Castro, Champion, Eastman, Holland, Lynch, Pyevich

Nays: 0

Absent: 1 Director Doerder

Motion carried 6-0-1

3. Communication.

3.01 **President's Statement.** Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments and written statements to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

Nate Pierce, 699 31st Street, Bettendorf, addressed the board on not changing the meeting dates from Mondays to Wednesdays, Scott County Health Department CHANGE Assessment, and River Cities Reader editorial entitled "COVID & The Kids".

3.02 **Board Communication.** President Eastman had the opportunity to attend a couple of meetings pertaining to Beyond the Bell program. She is very thankful and grateful that Patty Stoffers and her Foundation is looking forward to continuing their generous donation and making sure we have before and after school programing.

- 3.03 **Superintendent's Report.** Dr. Morse introduced two new staff members, Robert Boley who has been selected as the new Bettendorf High School Principal and Alan Hartley who has been recently named our Bettendorf Middle School Principal. They will be starting on July 1 and we are excited to welcome them to our team and family.

We are starting our second week of our summer program. We have both our extended school year program going for our students with IEPs and also general education summer program going at Mark Twain, Neil Armstrong, middle school and the high school. We are serving approximately two hundred and seventy elementary students, sixty to seventy students in the middle school and high school is a little harder to quantify as we are offering credit recovery for those students that need it. Dr. Morse is excited to report that just in the first week we had over twenty credits that had been recovered and one hundred and twenty-three tasks completed. They are off to an amazing start.

Our entire leadership is coming together for several hours in the afternoon tomorrow to begin our work on developing the district's road map with Hanover Research. They are excited to engage in that work.

- 3.04 **Director of Finance Report.** Brie Collier said they are gearing up for fiscal year end on June 30th. There is an upcoming webinar on ESSER III guidance.
- 3.05 **BEA Report.** Mary Heeringa noted summer school kicked off for all grade levels last week and will continue through June and all of July. She thanked staff who is teaching and running summer school this year to help our students. Our BMS Art Teacher, Ellen Craig has landed in Iceland for her Fulbright-Hays Seminar abroad. She has a blog set up to document her travels and experiences. The link to it was shared out on the district Facebook page earlier today. Ms. Heeringa gave a quick shout out to the students and staff with participated in the National History Day National competition last week. It was the first time the high school had projects make it to the national level. Lastly, she gave a warm welcome on behalf of the BEA to the new staff that is joining our district.
- 3.06 **BESA Report.** Melissa Laufenberg welcomed Mr. Boley and Mr. Hartley to the BCSD family. She thanked all the paraeducators who are working this summer to assist with summer school. They thanked the district for offering the building secretaries the opportunity to exercise the flexibility in their schedules this summer. In the coming weeks, BESA will begin securing BESA reps for each of our buildings
- 3.07 **Student Board Representative Report.** No one was in attendance.
- 3.08 **BHS Students Place in State Tennis Tournament.** Congratulations to BHS Junior Elizabeth Alves and her doubles partner Andrea Porubcin (Rivermont Junior - BHS Tennis Team) for winning 7th place at the State Tennis Tournament on June 2nd & 3rd.

4. Consent Agenda.

Motion by Director Holland, seconded by Director Champion, to approve the consent agenda as printed.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro

Nays: 0

Motion carried 7-0

4.01 Approval of June 7, 2021 Regular Board Meeting Minutes

4.02 Approval of June 21, 2021 Bills Recommended for Payment

4.03 Approval of Administrative Recommendations - Personnel

Administrative Approval to Hire

Michael Gillotti/District/Associate Superintendent of Teaching and Learning/1.0 FTE/\$150,000 annual salary/261 day contract/Start date TBD-salary and days prorated from start date/New position/Effective 2021-2022 school year

Alan Hartley/BMS/Principal/1.0 FTE/\$116,315 annual salary/261 contract/Replacing Lisa Reid/Effective 7/1/2021

Administrative FYI

Cheyenne McCann/District/Summer School Administrative Intern/\$3,000 plus additional stipend for perfect attendance/New temporary position/Effective 6/8/2021

Jennifer McFate-Wikan/District/Summer School Administrative Intern/\$3,000 plus additional stipend for perfect attendance/New temporary position/Effective 6/8/2021

Kevin Rolling/District/Summer School Administrative Intern/\$3,000 plus additional stipend for perfect attendance/New temporary position/Effective 6/8/2021

Certified Resignation

Olivia Meincke/BMS/7th Grade Science/Effective 6/30/2021

Trishia Ryser/NA/Special Education/Effective 6/30/2021

Nicole Stevenson/PN/4th Grade Online Academy/Effective 6/30/2021

Certified Approval to Hire

Kelly Heacock/NA/1st Grade/1.0 FTE/MA,9/\$59,170/Pending licensure and verification/Replacing Kyrie Depover/Effective 2021-2022 school year **Jacqueline**

Miller/PN/Counselor/1.0 FTE/MA,3/\$49,375/Pending licensure and verification/Replacing Michele Munson/Effective 2021-2022 school year

Stacia Reichelt/NA/3rd Grade/1.0 FTE/MA,5/\$52,640/Pending licensure and verification/Replacing Breanna Chumbley/Effective 2021-2022 school year

Certified Transfer

Emily Cullison/HH/From 5th Grade to 4th Grade/1.0 FTE/Voluntary transfer replacing Monica Cornwell/Effective 2021-2022 school year

Lauren Frye/From NA to PN/From Academic Interventionist to 4th Grade/1.0 FTE/Voluntary transfer replacing Nicole Stevenson/Effective 2021-2022 school year

Katherine Hawley/HH/From 3rd grade to 5th grade/1.0 FTE/Voluntary transfer replacing Emily Cullison/Effective 2021-2022 school year

Renee Horner/From MT to HH/3rd Grade/1.0 FTE/Voluntary transfer replacing Kathryn Hawley/Effective 2021-2022 school year

Mallory Valle/PN/From 4th Grade to Academic Interventionist/From 1.0 FTE to .50 FTE/Replacing Debra Miller/Effective 2021-2022 school year

Certified Leave of Absence

Monica Cornwell/HH/4th Grade/Effective 7/1/2021-6/30/2022 – Leave Type-Personal

Kyrie Depover/NA/1st Grade/Effective 7/1/2021-6/30/2022 – Leave Type -Personal

Schedule D Resignation

Shannon Clayton/BMS/Lunchroom Supervision/Effective 6/7/2021

Emily Jepsen/BHS/Assistant Varsity Tennis Coach/Effective 6/8/2021

Sheila Piasecki/BHS/Team Leader-Modern Language/Effective 6/6/2021 June 21st, 2021

Approval of Administrative Recommendations—Certified Personnel

Jessica Stewart/BHS/Sophomore Girls Assistant Basketball Coach/Effective 6/9/2021

Schedule D Approval to Hire

Cathleen Ahrens/BHS/Team Leader-Social Studies/\$2,808/Replacing Kelly Ager/Effective 2021-2022 school year

Gregory Wischmann/BHS/Boys Head Golf Coach/\$2,775/Replacing Chris Like/Effective 2021-2022 school year

Cristina Zimmerman/BHS/Team Leader-World Language/\$2,808/ Replacing Sheila Piasecki/Effective 2021-2022 school year

Classified Letter of Assignment Modification

Shannon Muckenfuss/District/From Administrative Assistant to Executive Assistant/1.0 FTE/From hourly to salary/From \$22.16 per hour to \$56,376 annually/Effective 7/1/21

4.04 Approval of Unity Point – Medicaid Nursing Contract 2021-2022

4.05 Approval of Iowa Department of Human Resources Mental Health Contract

4.06 Approval of Donation for the Football Golf Outing - \$2000.00 donation from Suburban Construction, 3602 N. Harrison St, Davenport, IA. 52806 for the Bettendorf Football Golf Outing.

4.07 Open Enrollment Requests (Info Only)

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

Into Bettendorf for 21/22

2- from Pleasant Valley

18 - from Davenport

Out of Bettendorf 21/22

1 - to Pleasant Valley

5. Informational/Actions.

5.01 **Legacy Hall of Fame.** Terry Paustian shared his vision with the board on creating a state-of-the-art Legacy Hall that celebrates the past, present and future of BHS's greatest. He said it is a way to honor those who excel in the arts, academics, achievement and athletics. He would like to provide our students, alumni and community a space that embodies the PRIDE of Bettendorf High School.

The committee is looking to partner with school administration, school board, city leaders, local businesses, alumni, students and parents to help raise funds for the project.

5.02 **Beyond the Bells Update.** John Cain gave an update on the Beyond the Bells program. COVID-19 had an impact on the program this year and it didn't start until November 3, 2020. The students were able to attend 100% when we returned to 100% in-person learning in February. The tradition of purchasing the students a couple books with the grant funding was continued and students were provided two virtual field trips. Program Co-Coordinator were Cayle Higgins and Carol Harris-Leingang.

- 5.03 **Special Education Delivery Plan.** Dave Hlas gave an update on the Special Education Delivery Plan. He has been working with a committee to look at our current special education delivery plan and to make the necessary updates and revisions so that we have an updated plan in place moving forward. The plan will be up for approval at the July 19 Board meeting.

The plan was revised over five years ago. The committee went through five questions and made some recommendations for changes. They reviewed other school districts plans and discussed it as a team. They moved to a more student centered rubric. Mr. Hlas is meeting with special education teachers across all levels and they are going through last year's roster. They will fill out the rubric to make sure their caseload is adequate.

- 5.04 **Approval of May Financials.** Director of Finance Brie Collier presented the monthly financial reports for May 2021. Through May, General fund revenue totaled \$46,324,441 and expenses totaled \$40,928,621. The fund balance in the General Fund at May 31, 2021 was \$ 17,300,157. Also presented were Management, PPEL, Debt Service, SAVE, Food Service, Insurance, Fiduciary, and Activity Funds reports.

The following variances were noted: Property tax collection rates remain higher compared to the same period last year. Federal revenues are also up due to the influx of federal pandemic monies we have received. General Fund expenditures are up slightly over the same period last year. The difference comes largely in the purchased services line item. We paid our CCIR tuition in May this year as opposed to June last year.

The Nutrition Fund continues to improve its overall position as meal participation increases. Our cash position is up from the same period last year. A majority of the improved cash position comes from the PPEL and Debt Service Funds. Of note this month is the inclusion of our new bank, Quad City Bank & Trust (QCB&T). We will see both Wells Fargo and QCB&T for several months as we close out accounts.

Motion by Director Holland, seconded as Director Champion, to approve the May Financials as presented.

Ayes: 7 Directors Holland, Lynch, Pyevich, Castro, Champion, Doerder, Eastman
Nays: 0
Motion carried 7-0

- 5.05 **Creation of Custodial Fund and Transfer of Activity Fund Balances as Appropriate.** This is in response to an audit comment we received last year. Our After Prom Event account is currently sitting in our student activity fund. It is not a student activity and should not be in there. It really is a custodial relationship where we are maintaining those funds. Before any transfer happens, Ms. Collier will give an accounting to the board of the ledger balance and transfers that occur to establish those accounts.

Motion by Director Holland, seconded by Director Champion, to approve a custodial fund as allowed in board policy 701.3 and transfer any remaining After Prom Event balances and Sunshine account balances into the appropriate fund.

Ayes: 7 Directors Lynch, Pyevich, Castro, Champion, Doerder, Eastman, Holland
Nays: 0

Motion carried 7-0

- 5.06 **Review and Approval of Third Party Asset Services.** Ms. Collier said this is a thorough, deeper evaluation of all our buildings and content so we can update our values for insurance purposes. We can also get a firmer grasp on which items are in which rooms for the end of the year checkout process.

Motion by Director Holland, seconded by Director Champion, to approve Valuations Northwest for a contract amount of \$28,950 plus travel costs to perform a complete valuation of fixed assets, building contents and building valuations.

Ayes: 7 Directors Pyevich, Castro, Champion, Doerder, Eastman, Holland, Lynch

Nays: 0

Motion carried 7-0

- 5.07 **Municipal Collections of America Contract.** As a district team, they have been working with families to get outstanding fee balances paid. They have been successful in recouping some of the outstanding fees, but they continue to have a large balance. Municipal Collections of America is the same organization that our City uses to help recoup some outstanding fees. This is not the only solution and the district will continue to work with our families.

Motion by Director Holland, seconded by Champion, to approve the contract presented for Municipal Collections of America.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich

Nays: 0

Motion carried 7-0

- 5.08 **First and Final Read of Policies.** Jillian Dotson gave an update on the following board policies:

- 503: Student Discipline (Maintenance of Orderly Conduct)
- 503.1: Student Behavior and Discipline
- 503.1R1: Student Behavior and Discipline – Examples of Misconduct
- 503.1R2: Student Behavior and Discipline
- 503.2: Expulsion
- 503.3: Fines-Fees-Charges
- 503.3R1: Student Fee Waiver and Reduction Procedures Regulation
- 503.3E1: Student Fee Waiver Application
- 503.4: Good Conduct Rule Extracurricular Behavior Expectations
- 503.4R1: Extracurricular Behavior Expectations Regulation
- 503.5: Corporal Punishment
- 503.6: Criminal Gangs within the School Setting
- 704.1: Local-State-Federal-Miscellaneous Revenue
- 704.2: Debt Management Policy
- 704.2R1: Post-Issuance Compliance Regulation for Tax-Exempt Obligation

Motion by Director Holland, seconded by Director Champion, to approve the board policies as presented.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich
Nays: 0
Motion carried 7-0

- 5.09 **2021-2022 BOE Dates.** Several Directors felt it was necessary to keep board meetings on Monday nights because of the conflict one board member has with Wednesday nights. Director Lynch noted he will have a conflict on Monday nights beginning in August and asked if directors would be open to looking at another night until board elections in November. Dr. Morse will look into it.

Motion by Director Pyevich, seconded by Director Holland, to resume all Monday meetings moving forward.

Ayes: 4 Directors Holland, Pyevich, Castro, Champion
Nays: 3 Directors Doerder, Eastman, Lynch
Motion carried 4-3

6. Future Events and Informational Items.

- Monday, July 19, 2021, BOE meeting
- Wednesday, August 11, 2021, New Teacher Breakfast
- Friday, August 20, 2021, Staff Welcome Back
- Monday, August 23, 2021, First Day of School

7. Adjournment.

Director Castro motion to adjourn the meeting at 7:57 p.m.

Rebecca Eastman, President

ATTEST:

Colleen Skolrood, Secretary