

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the May 18, 2020, Regular Meeting  
of the Board of Education  
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on May 18, 2020. President Adam Holland called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro\*, Champion\*, Doerder\*, Eastman\*, Holland, Lynch\*, Pyevich\*

Members absent: None

Other officials present: Dr. Jim Spelhaug, Interim Superintendent; Brietta Collier, Director of Finance; Jill Cirivello\*, Director of Human Resources; Celeste Miller, Director of Communications; Curt Pratt, Director of Operations; Sean McGinn, Director of Technology; David Farmer\*, Treasurer; Mary Heeringa\*, BEA Representative; Colleen Skolrood, Board Secretary.

\*present via Zoom

2. Approve the Agenda.

Motion by Director Champion, seconded by Director Lynch, to approve the agenda.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich

Nays: 0

Motion carried 7-0

3. Communication.

3.01 **PRESIDENT STATEMENT:** Because of COVID-19 restrictions, if you would like to provide input on any matter, please email Celeste Miller at [cmiller@bettendorf.k12.ia.us](mailto:cmiller@bettendorf.k12.ia.us). Please provide your name and address in your email. Those comments will be read per board policy 213.E1 - Public Input At Board Meetings. Iowa law prohibits discussing specific employees or their job performance.

There were no comments.

3.02 **BOARD SHARED COMMUNICATION:** Director Lynch virtually sat in on the Athletic Awards Banquet today. He said Colin Wikan did a nice job.

Vice President Champion was at Neil Armstrong last week and remarked at the number of meals being served every day. Dr. Spelhaug said they are serving between 900-1,000 meals a day. He said the meals will continue through June 30. They are hoping the drive-up scenario will continue into July, but they have not received guidance on that.

Director Castro said the guidance they received from Lane and Waterman on discipline lends credence to our current Board Policy 503.5.

- 3.03 **SUPERINTENDENT REPORT:** Dr. Spelhaug reported the tennis and pickleball courts are set to open this week. This is a shared city and district facility. Even though the courts are open, it does not change the Iowa Athletic Association position on coaches not being able to work with athletes at this time.
- 3.04 **DIRECTOR OF FINANCE REPORT:** Brie Collier gave an update on the CARES money. The total district allocation is \$272,000. The district has spent roughly \$28,460 on COVID related expenses to-date.
- 3.05 **BEA REPORT:** Last week they held BEA elections. The only change is Perry Bentsen will be the new Vice President. Mary Heeringa thanked Scott Berg for his time on the executive board.
- 3.06 **Jayne Olson Chosen for the "PBIS People of the Year" Award.**
- 3.07 **BCSD Students & Teacher Earn Recognition in State National History Day Competition.** Due to COVID-19, the 2020 National History Day in Iowa State Contest was held virtually the week of Monday, May 4. Twenty BCSD students (15 projects) competed in the virtual contest. Two BMS projects were selected for the national contest in Washington D.C. (now virtual) and two projects (BMS and BHS) were selected as national contest alternates. One BMS project received a special state award as well. In addition, Bettendorf Middle School Teacher-Librarian Deb Temperly received recognition as Iowa's National History Day Teacher of the Year for the Junior Division.
- 3.08 **Iowa Governor's Scholar Honorees.** Bettendorf is proud to announce that Justin Hettlage and Jason Jian were selected at this year's honorees.

4. Consent Agenda.

Motion by Director Champion, seconded by Director Pyevich, to approve the consent agenda as printed.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro

Nays: 0

Motion carried 7-0

- 4.01 Approval of May 4, 2020 Regular Board Meeting Minutes
- 4.02 Approval of May 18, 2020 Bills Recommended for Payment
- 4.03 Approval of Administrative Recommendations – Personnel  
Classified Resignation  
**Olivia Logan**/MT/Secretary B/Effective 06/09/20  
**Rebecca Schroeder**/NA/Paraeducator/Effective 06/05/20  
Classified Recommendation to Hire  
**Helen Garland**/MT/Paraeducator/\$17.00 per hour/5.75 hours per day/Replacing Heather Bagby/Effective 08/20/20  
**Sherri Johnson**/MT/Secretary A/\$18.18 per hour/8.0 hours per day/Replacing Jennifer Gallagher/Effective 07/01/20  
**Kimberly Schwartzlose**/BHS/Secretary A/\$18.18 per hour/8.0 hours per day/Replacing Kristie Henson/Effective 07/01/20  
**Courtney Walter**/BHS/Paraeducator/\$17.00 per hour/5.75 hours per day/Replacing Hailey Laughlin/Effective 08/20/20  
Classified Letter of Assignment Modification  
**Theresa Harris**/BMS to BHS/Paraeducator to Secretary B/\$16.74 to \$16.86 per

hour/3.38 to 8.0 hours per day/Replacing Melissa Laufenberg/Effective 08/12/20

Certified Resignation

**Lisa Orwitz**/PN/Nurse/Effective 6/30/20

**Beth Thompson**/BHS/Instructional Coach/Effective 6/30/20

**Daniel Van Winkle**/BHS/Social Studies/Effective 6/30/20

Certified Approval to Hire

**Kathryn Baughman**/HH/3<sup>rd</sup> Grade/1.0 FTE/BA,3/\$42,259/Pending verification & licensure/Replacing Jennifer Schmidt/Effective 2020-2021 school year

**Colleen Matos**/GW/5<sup>th</sup> Grade/1.0 FTE/BA,0/\$37,800/Pending licensure/ New position – new classroom/Effective 2020-2021 school year

**Robert Matthys, Jr**/BHS/Special Education/1.0 FTE/MA,11/\$61,051/ Pending verification/Replacing Matthew Speak/Effective 2020-2021 school year

**Kassi Moorehead**/BMS/Art/1.0 FTE/BA,0/\$37,800/Replacing Craig Lennon/Effective 2020-2021 school year

**Dawn Rhodes**/HH/Special Education/1.0 FTE/MA+30,16/ \$72,198/ Replacing Annemarie Melchert/Effective 2020-2021 school year

Certified Transfer

**Teresa Heden**/From TEEC to BHS/Math/1.0 FTE/Voluntary transfer replacing Caleb Claus/Effective 2020-2021 school year

Schedule D Resignation

**Daniel Van Winkle**/BHS/Assistant 7<sup>th</sup> Grade Football Coach/Effective 6/30/20

**Daniel Van Winkle**/BHS/Assistant 8<sup>th</sup> Grade Girls Basketball Coach/ Effective 6/30/20

**Daniel Van Winkle**/BHS/Assistant 8<sup>th</sup> Grade Boys Basketball Coach/ Effective 6/30/20

Schedule D Approval to Hire

**John Staber**/BHS/Newspaper Sponsor (HS)/\$3,440/Replacing Connie King/Effective 2020-2021 school year

4.04 Approval of MOU For Luther College 2020/21

4.05 Approval of the 2021 St. Ambrose Teaching Agreement

4.06 Approval of APE Donation

4.07 Open Enrollment Requests (info only)

Into Bettendorf 2019/20

Kaelyn Edmondson, grade 4, continuation (PV)

Charles Silver, grade 8, continuation (PV)

Into Bettendorf 2020/21

Kamden Block, grade 12 (PV)

Kennah Block, grade 8 (PV)

Levi Hernandez, grade 7 (Dav)

5. Discussion Items & Reports.

- 5.01 **COVID-19:** The start date prior to August 23 has been amended by the Governor. Districts can start earlier to the extent that they are in excess of 180 instructional days or 1080 hours of instructional time. That seriously hampers the ability to start earlier. The initial thinking is to have students start on Thursday, August 20. The five professional development days currently scheduled prior to August 24 will be reduced to three professional development days. The district is waiting for further guidance on the Return to Learn Plan that is due July 1. If we start any earlier than Monday, August 24, it would be not be before Thursday, August 20.

Three attendance models for 20-21 school year: The district is thinking through and

putting plans in place for all three, but only one is required. The one that is required is that the district must submit a plan for how we will conduct online learning in a required fashion for grades K-12, if it becomes necessary again

- **Attendance Model 1:** Most districts were under voluntary learning. The state has changed that and everyone must submit a plan that would outline how required learning will be conducted online K-12.

Internet Connectivity: The district got connectivity through hotspots with the CARES money. They are continuing to look at this issue and believe a partnership with internet providers may be a more cost effective route to go.

- **Attendance Model 2:** Return to the standard schedule. What makes this difficult is how one handles returning to the standard schedule if you have parents or employees who do not feel safe returning to school on that schedule. The district has not received guidance from the state on how that will be handled.
- **Attendance Model 3:** is a hybrid model. This would be a situation where we are allowed to have students in attendance, but not all of them at once. It becomes a mixture between online and standard schedule learning.

All of them are complicated. Attendance Model 3 is probably the most complicated out of all of them. As good as we do online learning, it will not replace what we are best at which is face-to-face learning.

5.02 **DISCUSSION OF LEGISLATIVE PRIORITIES:** There is no action on this tonight. The goal is to have our legislative priorities established by the second meeting in June and our delegate appointed. Richard Lynch was the delegate last year. He expressed an interest and willingness to serve again. The district submitted 8 priorities last year. Dr. Spelhaug recommended narrowing it down to 3 or 4 priorities. He urged anything on supplemental state aid and mental health being on there. Directors expressed an interest to also include special education services and school funding.

5.03 **REVIEW OF 5-YEAR CAPITAL PROJECTS PROCESS:** The intent is to lay out a framework for future capital outlay. This ensures district resources are prioritized and distributed in the areas that remove barriers which inhibit our educational mission.

Director of Finance, Brie Collier reviewed the Capital Projects Cashflow Projections based on the following Notes and Assumptions:

- Annual revenue assumption is \$2,470,000 for PPEL and \$4,095,000 for SAVE
- FY20 cash balance is current as of 4/30/20
- Construction budget of \$1,467,757 for Paul Norton and \$4.5M for Edison
- Hoover is slotted to begin at the end of FY21/beginning of FY22 with a budget of \$2.5M
- School Dude has been evaluated and prioritized.
- Long-range facilities plan started. Will refresh every year going forward
- Borrowing capacity should open in 2023. Amount to be determined
- SAVE Revenue Purpose statement must be renewed before bonding
- Voter approved PPEL expires in 2024

Director of Operations, Curt Pratt noted School Dude items are prioritized based on keeping our kids and buildings safe (cameras, intercoms, doors, etc.), warm (HVAC equipment) and dry (roofs). These items are the bulk of the projects.

Dr. Spelhaug reviewed the annual project detail 5-year plan. He also reviewed the criteria for how to prioritize projects:

1. Safety–These are projects such as secure entrances
2. Elimination of Barriers to Student Achievement–These are educational spaces which address programming deficiencies caused by the lack of infrastructure
3. Equity–These would be projects such as ensuring all students have comparable gymnasiums, learning spaces, furniture, etc.
4. Efficiency–These are items that provide savings to recurring expenditures, such as LED lighting, improved HVAC systems, etc.
5. Enhancements–These are projects that add to current educational programs or provide enrollment benefits. This might be a Future Ready Learning Center at the High School, improved academic facilities or other student spaces.

5.04 **TRANSFER OF GENERAL FUND TO ACTIVITIES:** This is a transfer from the General Fund to Activities Fund to support safety equipment up to \$20,000 (annual approval and allocation).

5.05 **DISCUSSION OF FITNESS CENTER EQUIPMENT REPLACEMENT CYCLE:** A couple of years ago the board approved a PPEL expenditure and asked for a replacement cycle. Diane Lichtenberg did an amazing job of pulling together inventory and working with 2<sup>nd</sup> Wind to get a cycle in place. Brie Collier reviewed the ten-year rotation of all the equipment in the fitness center that is used by physical education classes and athletes. Each piece of equipment will be replaced every five years. 2<sup>nd</sup> Wind made sure this replacement cycle would be approximately \$10,000-\$15,000 a year so we have a budgeted amount. Ms. Collier is asking that the board approve this as a PPEL purchase knowing that in future years the board will have earmarked a \$10,000-\$15,000 PPEL item for fitness center equipment. Director Lynch expressed concerns and said he is interested in protecting PPEL funds as much as possible.

5.06 **DISCUSSION OF THE WORKERS/NON-WORKERS COMPENSATION INSURANCE RENEWAL FOR 2020-2021 SCHOOL YEAR:** EMC Non workers compensation lines increased from \$237,512 to \$272,699, or 4.8%. EMC Workers compensation premiums increased from \$351,540 to \$530,000, or 50.8%. We approached 20+ insurance companies and only 3 offered to quote. The recommendation is to use RAS for Workers compensation with a quote of \$450,000, or 28% increase.

Plan to reverse the Workers Compensation Trend:

- Formal risk mapping by HUB risk control consultant and work with BCSD for prioritization
- Bi-monthly HUB risk control visits
- BCSD accident investigation within the first 24 hours
- Aggressive return to work program. Work with medical providers and offer alternative duties
- Follow-up on safety hazards

- Safety campaign in district, coordinated through Human Resources

5.07 **DISCUSSION OF APRIL FINANCIALS:** Brietta Collier reviewed the Statement of Revenues, Expenditures, & Surplus or Deficits for period ending April 30, General Fund Budget to Actual Report, and Cash & Investment Summary. Food Service talked about purchasing equipment but has decided to hold off on those purchases for now.

6. Action Items.

6.01 **APPROVAL OF TRANSFER FROM GENERAL FUND RESOLUTION:** Motion by Director Champion, seconded by Director Eastman, to approve the transfer from General Fund to Activities Fund to support safety equipment up to \$20,000 (annual approval and allocation).

Ayes: 7 Directors Doerder, Eastman, Holland, Lynch, Pyevich, Castro, Champion

Nays: 0

Motion carried 7-0

6.02 **APPROVAL OF FITNESS CENTER EQUIPMENT:** Motion by Director Champion, seconded by Director Castro, to approve the purchase of the Fitness Center Equipment in the amount of \$14057.00 this year from PPEL (utilizing saving from vehicle purchase).

Ayes: 6 Directors Eastman, Holland, Pyevich, Castro, Champion, Doerder,

Nays: 1 Director Lynch

Motion carried 6-1

6.03 **APPROVAL OF WORKERS/NON-WORKERS COMPENSATION INSURANCE RENEWAL FOR 2020-2021 SCHOOL YEAR:** Motion by Director Champion, seconded by Director Pyevich, to approve the insurance changes as presented – current \$5,000 deductible and move to RAS.

Ayes: 7 Directors Holland, Lynch, Pyevich, Castro, Champion, Doerder, Eastman

Nays: 0

Motion carried 7-0

6.04 **APPROVAL OF APRIL FINANCIALS:** Motion by Director Champion, seconded by Director Lynch, to approve the April Financials as presented.

Ayes: 7 Directors Lynch, Pyevich, Castro, Champion, Doerder, Eastman, Holland

Nays: 0

Motion carried 7-0

7. Future Events and Informational Items.

- June 1, 2020, BOE meeting, 6:00 pm

8. Adjournment.

Director Castro motion to adjourn the meeting at 7:43 p.m.

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Adam Holland, President

ATTEST:

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Colleen Skolrood, Secretary