

# Board Policy

Code No. 413.2

## CLASSIFIED EMPLOYEE RETIREMENT

Classified employees who will complete their current letter of assignment with the District may apply for retirement. No classified employee will be required to retire at any specific age.

Application for retirement will be considered made when the classified employee states in writing to the Superintendent the employee's intent to retire, upon fulfillment of their letter of assignment. The letter must state the employee's desire to retire and be witnessed by another party other than the principal or the Superintendent.

Board action to approve a classified employee's application for retirement shall be final, and such action constitutes termination of the employee's employment with the District effective the day of the employee's retirement.

Classified employees and their spouse and dependents who have group insurance coverage through the school district shall be allowed to continue coverage of the school district's group health insurance program, at their own expense, in accordance with state and federal statute, by meeting the requirements of the insurer.

*Legal Reference:* 29 U.S.C. §§ 621 et seq. (2006).  
Iowa Code §§ 91A.2, .3, .5; 97B; 216; 279.19A, .46 (2009).  
1978 Op. Att'y Gen. 247.  
1974 Op. Att'y Gen. 11, 322.

*Cross Reference:* 412 Classified Employee Compensation and Benefits  
413 Classified Employee Termination of Employment

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