

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the October 7, 2019 Committee of the Whole Meeting  
of the Board of Education  
(pending Board approval)

1. Public Hearing.

A public hearing on Calendar Hours vs. Days for 2020-2021 School Year opened at 6:00 p.m. There were no comments and the hearing closed at 6:01 p.m.

2. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their Committee of the Whole Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on October 7, 2019. President Adam Holland called the meeting to order at 6:01 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Geifman, Holland, Lynch, Pyevich, Staley  
Members absent: None

Other officials present: Mike Raso, Superintendent; Brietta Collier, Director of Finance and Business Services; Chris Pratt, Director of Operations; Celeste Miller, Director of Communications; Mary Heeringa, BEA Representative; Carly Chelf, Student Rep; Colleen Skolrood, Board Secretary.

3. Agenda Approval.

Motion by Director Pyevich, seconded by Director Castro, to approve the agenda with the removal of 5.02, Approval of October 7, 2019 Bills Recommended for Payment, under the Consent Agenda. It is now Discussion Item 7.07.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich,, Staley, Geifman  
Nays: 0  
Motion carried 7-0

4. Commendations & Special Invited Guests.

4.01 Furne Named The 2019 IGCA Girls Golf Coach of the Year. Robbie Furne was selected as the 2019 Iowa Girls Coaches Association (IGCA) District 5 Class 4A Mike Henderson District Girls Golf Coach of the year. Coaches are selected by their peers to receive this honor.

4.02 National Principal's Month Resolution.

4.03 National Merit Scholars. National Merit Commended Scholars - Allison Kling, Oskar Skogman, Breanna Vermeer. National Merit Semifinalists - Justin Hettlage and Jason Jiang.

4.04 SIAC Update. Math CPD, Marty Beck gave an update on SIAC.

5. Consent Agenda.

Motion by Director Champion, seconded by Director Lynch, to approve the consent agenda as

modified. Consent Agenda item 5.02 is now Discussion item 7.07.

Ayes: 7 Directors Champion, Geifman, Holland, Lynch, Pyevich, Staley, Castro

Nays: 0

Motion carried 7-0

5.01 Approval of September 16, 2019 Regular Board Minutes

5.03 Approval of Administrative Recommendations – Personnel

Schedule D Resignation

**Zach Paustian**/BHS/Head Freshman Baseball Coach/Effective 9/20/19

Schedule D Approval to Hire

**Zach Paustian**/BHS/Assistant Varsity Baseball Coach/\$3,863/Replacing Robert Wood/Effective 1/1/20

**Karl Petersen**/BHS/Head Freshman Basketball Coach/ \$4,673/Replacing Brandon Nau/Effective 11/11/19

**Meghan Purcell**/MT/Student Council Sponsor (0.50)/\$312/Replacing Scott Berg/Effective 2019-2020 school year

**Van Pheng Vang**/BHS/Assistant Girls Soccer Coach/\$1,931/Replacing Taylor Johnson/Effective 4/1/20

**Erin Waldron-Smith**/MT/Student Council Sponsor (0.50)/\$312/Replacing Scott Berg/Effective 2019-2020 school year

Classified Resignation

**Deanna Solis-Cantrill**/HH/Paraeducator/Effective 10/03/19

Classified Letter of Assignment Modification

**Dawn Edwards**/MT/Paraeducator/Same rate of pay/4.0 to 4.75 hours per day/Student Need/Effective 10/2/19

**Kayla Goetz**/BHS to PN/Nutrition Services Part-Time to Paraeducator/\$14.43 to \$16.74 per hour/5.0 to 5.75 hours per day/New Position-Student Need/Effective 10/08/19

**Jeffrey Hamerlinck**/BHS to HH/Night Lead Custodian to Custodian/\$20.91 per hour to \$20.16 per hour/Replacing Timothy Dixon/Effective 10/08/19

**Fern Martinez**/MT-HH to MT/Food Service Part-Time/Same rate of pay/From 5.0 to 2.0hoursper day/Reverting to prior position/Effective 10/08/19

**Theresa Miguel**/BHS to Administration Center/Paraeducator to Administrative Assistant-Medicaid/\$16.74 to \$20.48 per hour/4.0 hours per day/Replacing Lindsey Burken/Effective 10/21/19

**Elizabeth Nelson**/MT/Paraeducator/Same rate of pay/From 4.0 to 4.5 hours per day/Student Need/Effective 09/26/19

**Nadzije Selmani**/BMS to BHS/Custodian/\$20.16 to \$20.41 per hour/From 5.0 to 8.0 hours per day/Replacing Jeffrey Hamerlinck/Effective 10/08/19

Classified Recommendation to Hire

**Elizabeth German**/HHParaeducator/\$16.74 per hour/5.75hours per day/New Position-Student Need/Effective 10/08/19

**Jeffrey Lykam**/HH/Paraeducator/\$16.74 per hour/5.75 hours per day/New Position-Student Need/Effective 10/08/19

**Tiana Naguina**/BMS/Paraeducator/\$16.74 per hour/5.75 hours per day/Replacing David Rosales/Effective 10/08/19

**Gabrielle Neitzel**/HH/Paraeducator/\$16.74 per hour/3.0 hours per day/New Position-Overage/Effective 10/08/19

**Shannon Schmidtknecht**/BHS/Paraeducator/\$16.74 per hour/5.75 hours per day/Replacing Tyrone Jones/Effective 10/08/19

**Amy Sherlock**/NA/Paraeducator/\$16.74 per hour/5.75 hours per day/New Position-  
Student Need/Effective 10/08/19

**Robin VanKeulen**/HH/Paraeducator/\$16.74 per hour/5.75 hours per day/New Position-  
Student Need/Effective 10/08/19

- 5.04 Approval of a donation for the Fine Arts Boosters Patrons in the amount of \$500.00 from Terry and Janet Capper, 2131 18th St. Bettendorf, IA. 52722
- 5.05 Approval of a donation to the Robotics Club in the amount of \$500.00 from Arconic 3879 State Street, Bettendorf, IA. 52722
- 5.06 Approval of a donation to the BHS Show Choir in the amount of \$500.00 from Brent and Kerri Schmidt, Schmidt Team Inc, 4015 E. 61st Blvd Davenport, IA. 52807
- 5.07 Approval of a donation for helping enhance the School Safety at Mark Twain Elementary in the amount of \$1545.00 from Duck for Life Charity Organization
- 5.08 Open Enrollment Request. Denial of the Open Enrollment Request.  
Into Bettendorf from Davenport  
De'Nya Moore, grade 10, Insufficient space
- 5.09 Approval of Requests for Open Enrollment.  
FOR INFORMATION ONLY. The following students have been approved for open enrollment.  
Into Bettendorf 2019/20  
Ethan Bohlken, grade 5, continuation (Dav)  
Dakotah Brauer, grade 6, sibling (PV)  
Karter Holdridge, grade 8, continuation (Dav)  
Nicholas Jones, grade 7, continuation (Dav)  
Michael Loggins, grade 11, new move (Dav)  
Victoria Neece, grade 9, continuation (PV)  
Imani Sampson, grade 2, continuation (Dav)  
Ke'Ontay Sampson, grade 7, continuation (Dav)  
Xavier Thompson, grade 1, sibling, (Dav)  
Out of Bettendorf 2019/20  
Lucas Hamilton, grade 4, continuation (NS)  
Aidan Rasso, grade 8, continuation, (PV)  
Eleanor Sheumaker, grade 10, continuation (Clayton Ridge)  
Aaliyah Wadley, grade K, continuation (PV)

6. Shared Communication & Committee Reports.

- 6.01 Board Shared Communication & Committee Reports (audio begins at 10m 20s).

Director Staley said he had the pleasure of attending a community forum for board candidates at Meier Park. Five of the six candidates were there.

Director Geifman visited all of the schools except for the high school. He will visit the high school tomorrow. He said we have a great school district.

Director Champion commended staff for Math Night. He briefly spoke about the incident at the Middle School last week. There was a staff member and police officer that were injured, but they are doing well. He attended the Annual Board and Administrator Banquet on October 2<sup>nd</sup>. There was a superintendent from Wisconsin that spoke about branding and controlling the message that is leaving the district. He said he had a lot of great ideas.

He also attended the Hall of Honor Ceremony on Friday night at the high school. He said the staff at the high school did a great job organizing it.

6.02 Student Representatives' Report.

Carly Chelf shared all the latest happenings at the high school. They had spirit week and homecoming last week. The Hunger Drive is currently going on and the fall play begins this weekend.

6.03 BEA Report.

Mary Heeringa thanked the teachers in attendance. They wore red in support of all teachers and staff and specifically for the desire to provide safe and educational environments for staff and students, which includes adequate staff and training.

Sara Wells was in attendance to support a teacher who has been out of the classroom for a month. She said the administration has not provided the training and tools necessary to handle the situations they are being dealt.

Kevin Roling ran into a situation the other day and did not know whether to jump in and help out or stand back and watch. He thinks they need more clarity.

Michelle Bruty has been in the building for a long time. She said our number one job is to keep our kids safe and she does not think she can say that right now. She said everyday there are dangerous situations happening and it is becoming more and more concerning.

Keely King said she feels they do not have the training to deescalate situations.

The board asked for an update on teacher training and board policies.

7. Discussion Items & Reports.

7.01 Facility Update (audio begins at 24m 59s).

Mark Twain Update

Marcus Dyer provided an update on the construction at Mark Twain.

District Facility Update

Director of Operations, Curt Pratt gave an update on the district facilities. He discussed the Paul Norton and Herbert Hoover projects. He said they have two very solid, distinctly different concepts for Paul Norton that will fit within the budget. He noted they have struggled with plans for Herbert Hoover because there is not enough space and they are limited with what they can do. He said at some point there might need to be a discussion about what needs to happen there.

They have started to work on some of the issues at Grant Wood so they can close the project out. They have also started to begin the planning process for the move in at Mark Twain in December.

7.02 Finance Update (audio begins at 39m 45s).

Director of Finance, Brie Collier gave an update on the Unspent Authorized Budget Report. This document provides the maximum and unspent authorized budget for several fiscal years. The Unspent Authorized Budget is the difference between the district's legal budget authority and actual expenditures in the General Fund for the fiscal year. She said right now the district is in a strong position, but they will continue to look at numbers because things can change quickly. Certified enrollment will likely be down this year, mostly at the elementary level.

She also discussed building budgets for the 2019/20 school year. She is working with staff so that they are coding and charging the appropriate areas. She will continue to work with administrators on building budgets.

7.03 Discussion of Calendar Hours for 2020-2021 School Year (audio begins at 1h 08 16s).

Districts have the option to choose between 180 days or 1,080 hours of instruction and it must be approved every year. An hours-based calendar allows districts some additional flexibility. On a days-based calendar, any school day that does not reach six hours is not counted. The recommendation is continue with hours versus days.

7.04 Discussion of Limited English Proficient (LEP) Reports (audio begins at 1h 10m 02s).

Director of Finance, Brie Collier, said the LEP report is a state required report that is due October 1<sup>st</sup>. The board has to review it. This year the district did not overspend our LEP, but have in previous years. This is due to the expenses being coded differently which made the total is less. The expenses next year will likely be more in line with previous years.

7.05 Discussion of Forecast 5 and ISFIS (audio begins at 1h 14m 26s).

ISFIS is a state-wide recognized provider of financial services for school districts. ISFIS provides weekly and monthly training opportunities for School Business Officials and a robust website, similar to IASB, with financial tools and resources. Regular trainings, along with a five-year forecast tool, mapping software and other financial resources and services, are all part of the annual fee. The members of the ISFIS team are well-recognized professionals in the field of School Finance. If approved, we would discontinue our relationship with Forecast5. The district spent \$19,596 for Forecast5 services last year. Moving to ISFIS will save roughly \$16,964 a year in the General Fund.

One part of the contract with Forecast5 expires this year and one expires next year. Director Collier is checking with them about the contract terms. Director Staley would like to have an audit done on the usage of the software programs the district currently

has.

7.06 Discussion of First Reading of Policies (audio begins at 1h 21m 25s).

This month features more policies from the 200-series regular 5-year review, as well as two 900-series policies with staff-requested changes:

The Policy Review Committee will next meet on October 14. The goal is to complete the 200-series 5-year review cycle, and to address as many other policies from the new IASB Primer as possible. They will send those policies to the board for the November cycle, which will be the last cycle with the current board. Once they complete the 200-series, the current Policy Review Committee will consider its work done.

7.07 October 7, 2019 Bills Recommended for Payment (audio begins at 1h 23m 12s).

Director Champion noticed that the bills were not posted to BoardDocs twenty-fours prior to the meeting. Director Pyevich said he does not have a problem with the bills, but is fine waiting to approve them until the public has had time to look through them. The summary is dated 10/4 and the bills have not changed since then. It was posted on the agenda within the twenty-four requirement. Directors agreed to hold a meeting on Wednesday, October 9, to approve the Bills Recommended for Payment. This will give the public time to review the bills before they are approved.

8. Action Item.

8.01 Approval of Calendar Hours for 2020-2021 School Year

Motion by Director Pyevich, seconded by Director Staley, to approve the calendar option of a minimum of 1080 hours for the 2020/21 school calendar.

Ayes: 7 Directors Geifman, Holland, Lynch, Pyevich, Staley, Castro, Champion  
Nays: 0  
Motion carried 7-0

8.02 Approval of LEP Reports.

Motion by Director Staley, seconded by Director Lynch, to approve the FY 2019 LEP Reports.

Ayes: 7 Directors Holland, Lynch, Pyevich, Staley, Castro, Champion, Geifman  
Nays: 0  
Motion carried 7-0

8.03 Approval of ISFIS Contract.

Motion by Director Castro, seconded by Director Geifman, to approve the ISFIS Contract.

Director Pyevich would like to see the current contract first before he says yes.

Ayes: 5 Directors Lynch, Staley, Champion, Geifman, Holland  
Nays: 2 Directors Pyevich, Castro

Motion carried 5-2

9. Management Report.

- 9.01 Superintendent's Report. Candidate Forum is October 14. Fall play is this Thursday, Friday and Saturday. Dr. Joe Sanfelippo was the keynote at the annual AEA Board and Administrator Banquet on Wednesday. Dr. Sanfelippo is the superintendent in Fall Creek, Wisconsin. Superintendent Raso said he visited last March and talked to the superintendents. He said he got a lot of good ideas from him. One of the ideas he took from him was Super Sub. His first sub job is coming up on 10/29 where he will be a kindergarten para and then on November 15 where he will be a kindergarten teacher at Paul Norton for the whole day.
- 9.02 Finance Report - Nothing further to report.
- 9.03 Next Agenda Planning. Scheduled for October 11, 2019

10. Board Requests for Information.

Director Staley requested an update on the superintendent search.

Future Events and Informational Items.

- Tuesday, October 8, All Admin Meeting, 1:00 pm
- Thursday, October 10, Superintendent Cabinet Tour, 3:30 pm
- Monday, October 14, Board Candidate Forum, 5:30 pm
- Tuesday, October 15, PN Superintendent Cabinet Tour, 3:30 pm
- Monday, October 21, BOE meeting, 6:00 pm
- Tuesday, October 22, POG meeting, 3:30 pm
- October 25-28, No School, Fall Break
- Tuesday, October 29, BMS Superintendent Cabinet Tour

11. Adjournment.

Director Geifman motion to adjourn the meeting at 7:44 p.m.

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Adam Holland, President

ATTEST:

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Colleen Skolrood, Secretary