

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the September 4, 2018 Committee of the Whole Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their Committee of the Whole Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on September 4, 2018. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck
Members absent: None

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance; Chris Andrus, Director of Operations; Lana LaSalle, TJ Principal; Mary Heeringa, BEA Representative; Monica Flink, Communications Assistant; Ryan Longenecker, Student Rep; David Farmer, Treasurer; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Holland, seconded by Director Struck, to approve the agenda as presented.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

3. Consent Agenda.

Motion by Director Lynch, seconded by Director Holland, to approve the consent agenda as printed.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

3.01 Approval of August 20, 2018, Regular Board Minutes

3.02 Approval of September 4, 2018 Bills Recommended for Payment

3.03 Approval of Administrative Recommendations - Personnel

Classified Resignation

Korey Caves/Operations/Safety and Compliance Coordinator/Effective 08/31/18

Kara Courtney/Transportation/Bus Driver/Effective 08/21/18

Barbara Voigt/MT/Nutrition Services-Part-Time/Effective 08/18/18

Stacey Zabel-Hudson/NA/Nutrition Services-Part-Time/Effective 09/07/18

Recommendation to Hire

Emily Baker/MT/Youth Mentor/3.0 hours per day/\$15.71 per hour/New Position/Effective 08/22/18

Divya Chari-Mossman/BHS-BMS/Juvenile Court School Liaison/8.0 hours per day/\$37,500.00 annually/Replacing Kirk Wilson/Effective 09/10/18

Tonia Hayes/NA/Youth Mentor/\$15.71 per hour/3.25 hours per day/Replacing Taryn Nelson/Effective 09/10/18

Tyrone Jones/BHS/Paraeducator/5.75 hours per day/\$16.39 per hour/Replacing Jessica Campione/Effective 09/05/18

Bobbi Mortiboy/MT/Nutrition Services-Part-Time/3.0 hours per day/\$13.30/14.08 after 90 days per hour/Replacing Barbara Voigt/Effective 09/05/18

Starr Vogel/HH/Paraeducator/\$16.39 per hour/4.0 hours per day/Replacing Amy Smith/Effective 09/05/18

Stacey Zabel-Hudson/NA/Youth Mentor/\$15.71 per hour/3.25 hours per day/Replacing Taryn Nelson/Effective 09/10/18

Letter of Assignment Modification

Michelle Levan/GW/Nutrition Services Part-Time to Cook/\$14.08 to \$14.93 per hour/4.5 hours per day/Effective 09/05/18

Kristi Shinn/BMS to NA/Nutrition Services-Part-Time/Same rate of pay/4.5 to 5.25 hours per day/Replacing Stacey Zabel-Hudson/Effective 09/10/18

Schedule D Resignation

Elizabeth Kieffer/BHS/Club Sponsor, RSVP (0.50)/Effective 8/21/18

Jade McWilliams/BHS/Assistant Cheerleading/Effective 8/30/18

Schedule D Approval to Hire

Scott Berg/District/Student Council Sponsor (MT)/\$623/Replacing Heather Bagby/Effective 2018-2019 school year

Kaitlin Burke/BMS/Team Leader, 8th Grade (0.50)/\$1,339/Replacing Michelle Bruty/Effective 2018-2019 school year

Lori Hatch/BMS/Team Leader, 8th Grade (0.50)/\$1,339/Replacing Michelle Bruty/Effective 2018-2019 school year

Madelyn Koepnick/BHS/Club Sponsor RSVP (0.50)/\$623/Replacing Elizabeth Kieffer/Effective 2018-2019 school year

- 3.04 Approval of a Donation to BHS Volleyball and Football Team, Football Golf Outing and Fine Arts Boosters. 1.) \$500 donation to be split evenly to the Bettendorf High School Volleyball and Football Team from Jack and Terri Deere, 2523 Lorton Avenue, Davenport, IA. 52803
2.) Donation in the amount of \$1500.00 for the Football Golf Outing from Orthopedic Specialist PC, 3385 Dexter Ct. Suite 300, Davenport, IA. 52807
3.) \$500 donation to the Fine Arts Boosters from Terry and Janet Capper, 2131 18th St. Bettendorf, IA. 52722

- 3.05 Modified Allowable Growth & Supplemental Aid for the potential negative Special Education balance at 6/30/18

- 3.06 Approval of the Scott County Kids Flexible Funding Agreement for 2018-2019

- 3.07 Approval of the AEA Driver Education Services Agreement

- 3.08 Open Enrollment Requests - Denial of the Open Enrollment Request.

Out of Bettendorf into Iowa Connections Academy (CAM)

Genesis Harvey, grade 12, not timely filed

- 3.09 Approval of Requests for Open Enrollment

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

Into Bettendorf from Davenport, 2018/19

Eden Gray, grade 5, continuation

Into Bettendorf from Pleasant Valley, 2018/19

Jaxson Warner, grade K, sibling attends

Andrew Swanson, grade 8, continuation

Carter Swanson, grade 5, continuation

Out of Bettendorf into Davenport, 2018/19

Taeler Evans, grade 11, continuation

Zoe Evans, grade 9, continuation

Mya Kane, grade 3, continuation

Brendon Kraft, grade K, continuation

Payton Kraft, grade 5, continuation

Out of Bettendorf into Pleasant Valley, 2018/19

Andrew DePaepe, grade 8, continuation

Olivia DePaepe, grade 5, continuation

William DePaepe, grade 7, continuation

Leo Puryear, grade K, sibling attends

Chandler Thompson, grade 4, continuation

4. Discussion Items & Reports.

4.01 Discussion of Third & Final Reading of Policies (audio begins at 6m 21s).

Directors discussed board policy 105, Service Animals at the last board meeting. Legal counsel reviewed the policy and said emotional support animals are optional. The Policy Committee removed it from the policy since it was optional.

The Policy Committee kept board policy 213, Citizen Participation, as is. They left in the sentence that citizens wishing to address the board during public comment must notify the board secretary prior to the board meeting. They will see how it goes.

4.02 Discussion of First Reading of Policies (audio begins at 7m 45s).

Superintendent Raso reviewed the process for the first and second readings of board policies. The Policy Review Committee will meet prior to the board meeting to review policies. Director Struck will send a summary of the changes made to board members. At the Committee of the Whole meetings, directors will discuss the first reading of the policies. At the second board meeting of the month, the second and final readings will be listed under the consent agenda for approval unless further discussion is needed.

Directors discussed the first reading of the following policies:

- 404.1
- 404.1R1 – delete link to 404.1
- 404.1R2 - delete link to 404.1
- 404.1R3 – renumber to 404.1R1
- 404.1R4 – renumber to 404.1R2
- 404.1R5- renumber to 404.1R3

Director Lynch recommended a couple of changes to policy 404.1R2, Employee Appearance Regulation. Director Pyevich had a concern with how part of policy 404.1R3, Required Notification of Arrest, Criminal Charges or Child Abuse Complaints Regulation was written. The Policy Committee will review it with legal counsel.

BEA Report.

The school year is off to a good start. The first BEA meeting is later this week. Grant

Wood staff is pleased with the new space.

Student Report.

Homecoming week is two weeks away. The first event for the Student Hunger Drive took place during the Bettendorf/Pleasant Valley football game. PRIDE started this week. The music department had a recruitment concert at the elementary buildings today and it went well.

4.03 Finance Update (audio begins at 34m 10s).

As the finance team looks to reset the entire budget process, they are looking at how to reduce the significant overage that is in the budget. The actual spend is well below what the budget is for the year. This has become a common pattern over time. The finance team is looking at the last three years and comparing spending to budgets in order for the line-item budget to be a true management tool. They want to maintain healthy reserves while spending money in the right places. It is an ongoing process that will continue to be refined.

Finance Director Christensen would like to set up a time in November to meet with the board and administrators to discuss vision and initiatives. This will then turn into the district budget.

4.04 Facility Update.

Bond Petition Update (audio begins at 1h 28m 48s).

The results of the General Obligation (G.O.) Bond voter survey were shared. Victory Enterprises completed 301 phone surveys with BCSD voters about the proposed general obligation bond to fund district facility improvements. After learning about the projects and tax implications, the respondents were asked if they would vote for or against the bond. The majority said they would “probably” or “definitely” vote for the bond.

The question regarding creating individual school board districts and have each school board member elected from an individual district rather than district-wide did not have a favorable response. Directors will continue to discuss this.

Priority Projects, Timeline & Planning (audio begins at 1h 34m 43s).

Priority projects planned for next summer at the high school, middle school, Paul Norton and Operations were discussed previously. Design work will be need to be approved at the September 17th board meeting so they can begin these projects.

Superintendent Raso would like to start moving forward with Edison. He likes the middle school site and feels it would be the best spot for it. Directors were in agreement.

MT Update (audio begins at 1h 01m 09s).

Bush Construction spoke with directors about challenges to the timeline due to the limited availability of precast wall panels for the new school. They discussed different options in order to speed up the precast wall panels but none of the options were ideal. The original timeline had the new Mark Twain opening close to the start of the 2019-2020 school year. Due to a delay in the availability of materials, the new projection is closer to November 2019. Some directors were not supportive of a mid-year move. The

board will continue to discuss the new timeline and options.

4.05 Miscellaneous (audio begins at 1h 42m 40s).

Superintendent Raso shared an updated timeline for the superintendent evaluation. He told directors to let him know if there are certain criteria or artifacts that they want him to include in his self-assessment. Board members will meet mid-October to discuss their evaluations and develop the board's official written document that will be shared with the superintendent following the meeting.

5. Action Items.

5.01 Approval of Third & Final Reading of Policies.

Motion by Director Holland, seconded by Director Lynch, to approve the third and final readings of the policies listed below.

- 105 - service animals (Wendy's) rev
- 213 rev 1
- 604.6 - rev 1

Ayes: 7 Directors Holland, Lynch, Pyevich, Staley, Struck, Castro, Champion

Nays: 0

Motion carried 7-0

6. Management Report.

6.01 Superintendent's Report – Homecoming parade is September 20th at 6:00 pm. Portrait of a Graduate committee will present at the next board meeting. IASB Convention is mid-November.

6.02 Director of Finance Report – IASB sessions on managing priorities will be on 10/16 and 10/29.

7. Board Requests for Information.

- Discussion on preschool in the district and financing
- Update from the special education committee

Future Events and Informational Items.

- Monday, September 10, Elementary Staff Meeting 3:30 pm
- Tuesday, September 11, MT Core Team Meeting, 11:00 am
- Tuesday, September 11, All Admin Meeting, 1:00 pm
- Wednesday, September 12, Board Agenda Planning, 5:00 pm
- Wednesday, September 12, PRC Meeting, 6:00 pm
- Monday, September 18, BOE Meeting, 6:00 pm

8. Adjournment.

Director Castro motion to adjourn the meeting at 8:07 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary