

# Board Policy

Code No. 505.1

## STUDENT PROGRESS REPORTS AND CONFERENCES

The Board of Directors recognizes the following objectives or purposes of a system of student reporting practices:

1. To inform parents in a timely manner of the progress made by their children
2. To bring parents into a clear understanding of the work of the school
3. To record for pupils their growth or achievement
4. To assist pupils in evaluating their growth or achievement
5. To assist pupils, their parents, and the school in working cooperatively for the welfare of the pupil

The Superintendent, with assistance from the administrative and teaching staff, shall develop procedures for evaluating and reporting pupil progress to parents. At periodic intervals, the procedures shall be reviewed by staff. .

For the purpose of communicating with parents regarding student performance, parent-teacher conferences shall be scheduled at all grade levels as follows:

<b>Elementary:</b>	2 required conferences; optional conferences on an ongoing basis at any time
<b>Middle School:</b>	2 required conferences; optional conferences on an ongoing basis at any time
<b>High School:</b>	4 required conferences held at mid-term of each quarter

Students may be encouraged to participate in the conferences. Parents, teachers, or principals may request a conference for students in grades pre-kindergarten through twelve in addition to the scheduled conference time. Parents and students are encouraged to discuss student progress or other matters with the student's teacher.

Report cards shall be issued at all grade levels at the close of each grading period. Elementary report cards shall be issued at the end of each semester. Secondary report cards will be issued at the end of each quarter. Parents desiring further information concerning their student(s) should contact the building principal.

*Legal Reference:* [Iowa Code §§ 256.11, .41; 280, 284.12.](#)

[281 I.A.C. 12.3\(4\), 12.3\(6\), .5\(16\).](#)

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*Cross Reference:*        505     *Student Scholastic Achievement*  
                                 506     *Student Records*

*Approved: August 14, 1967*

*Reapproved: June 15, 1970*  
*October 17, 1988*  
*July 20, 1992*  
*January 23, 1995*  
*June 15, 1998*  
*June 21, 2004*  
*July 9, 2007*

*Revised: March 16, 1981*  
*July 15, 1985*  
*June 17, 1996*  
*March 6, 2000*  
*June 18, 2001*  
*June 15, 2009*  
*July 11, 2011*  
*August 6, 2012*  
*January 22, 2018*  
*August 12, 2021*