

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the April 19, 2021, Regular Meeting  
of the Board of Education  
(pending Board approval)

1. Exempt Sessions – Negotiations.

Motion by Director Holland, seconded by Director Lynch, to enter into exempt session, as provided in the Code of Iowa section 20.17(3) and 20.9 for the purpose of discussing strategies for negotiations.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich

Nays: 0

Motion carried 7-0

Directors entered into exempt session at 5:45 p.m. Directors returned to open session at 5:54 p.m.

2. Call to order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on April 19, 2021. President Rebecca Eastman called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyevich

Members absent: None

Other officials present: Dr. Michelle Morse, Superintendent; Brietta Collier, Director of Finance; Jill Matherly, Director of Human Resources; Jillian Dotson, Director of Curriculum Instruction & Assessment; Celeste Miller, Director of Communications; Curt Pratt, Director of Operations; Jayme Olson, NA Principal; Karen Allison, HH Principal; David Farmer, Treasurer; Perry Bentsen, BEA Representative; Melissa Laufenberg, BESA Representative; Colleen Skolrood, Board Secretary.

3. Agenda Approval.

Motion by Director Holland, seconded by Director Pyevich, to approve the agenda as presented.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyevich, Castro

Nays: 0

Motion carried 7-0

4. Communication.

4.01 **President's Statement.** Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments and written statements to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings

There were no comments.

- 4.02 **Board Communication.** Director Pyevich said we do not spend a lot of time talking about the middle school music program. He said he thinks our music program is one of the things that set us apart from other districts. He is disappointed in the decision and believes it should be a requirement at middle school.

Director Doerder congratulated all the students recognized at the Students 1st Banquet and thanked the staff involved in putting it together. It was her first time attending.

Director Holland gave a friendly reminder that if you are in a pickup or drop off lane during pick up/drop off times that it is exactly that. If you need to park and get out of your car for some reason than please use the parking lot.

Director Lynch said the Student 1<sup>st</sup> Banquet was very impressive as well as the Bright Star Production last weekend.

Director Castro said carpooling would help alleviate some of the congestion during pickup and drop off at the buildings.

President Eastman said the Student 1<sup>st</sup> Ceremony was awesome and it was a great opportunity to remind her of all the reasons why we keep coming back to this table.

- 4.03 **Superintendent's Report.** Dr. Morse thanked all of our amazing volunteers out there. While this year has been a little bit different and unusual in the way that we can use our volunteers, we still appreciate all the creative ways they have continued to support our students, schools and staff.

She gave a shout-out to all those who were involved in the Bright Star Production this past weekend. She said it was an amazing performance. She thanked the staff who gave countless hours to make this production happen and to the students involved both onstage and behind the scenes.

She reported they are working with our middle school, high school and elementary music teams to reflect on how we can continue to offer high quality programs to our students. When approach by administration, they reflected on it and thought they would make an adjustment to support that recommendation to not have the requirement in 7<sup>th</sup> and 8<sup>th</sup> grade. They are working with the middle school and high school music director to look at programming to ensure that it is relevant, current and meets the needs of our students.

Dr. Morse said ISASP testing has begun at the elementary buildings. High school will start on April 29 and Middle School will start on May 3.

She thanked the Operations Team for going above and beyond. They supported the Outreach Team and fixed a bike that was donated to a family as well as helped get a car seat cleaned up and made sure it was safe for a family that had a need. Dr. Morse said she has not met a staff member yet who does not do what needs to be done and consistently goes above and beyond to see that our students and families in the district have what they need so they can be focused on learning when they are here with us at school.

- 4.04 **Director of Finance Report.** Brie Collier noted we have spent the original allocation of ESSR funds of \$331,000. We are currently spending down our ESSR II funds, which is approximately \$1.6M. ESSR III allocation will become available sometime this summer and we will receive a little over \$3.7M. It should be spent down by June 2023. They are working through those allocations and how those funds will be spent. ESSR III has 20% set aside for learning loss. They are working through that and what it means for our district.
- 4.05 **BEA Report.** Perry Bentsen noted this year is the year for salary negotiations. They have come up with a mutually beneficial negotiations package and he is pleased to say that more than 99% of their members approved the package that was presented to them. He looks forward to a strong 2021-2022 school year.
- 4.06 **BESA Report.** Melissa Laufenberg reported a few of their members were able to attend a conference virtually this past weekend. They received a lot of great information and are looking forward to doing some work over the summer to get things organized and updated. She thanked district administration and members of the negotiations team for their work on reaching an agreement. They will hold their final meeting of the year on Monday, May 3 and their final Round Table of this school year with district administration on May 13.
- 4.07 **Student Board Representative Report.** There was no student representative report this evening.
- 4.08 **Letter of Intent Spring Signing.** Congratulations to all the students below. On Wednesday, April 14th, BCSD held their Spring Letter of Intent Signings.  
**Oliver Bakers:** Football, at Wayne State College  
**Austin Barta:** Football, at Wartburg College  
**Riley Deere:** Volleyball, at Loras College  
**Sophia DelVecchio:** Softball, at Glenville State College  
**Zach Garton:** Football/Baseball, at Cornell College  
**Sydney Hanson:** Diving, at Minnesota State University  
**Makayla Hughbanks:** Diving, at University of Iowa  
**Nick Matthys:** Wrestling, at St. Ambrose University  
**Neveah Morgan:** Basketball, at Morningside College  
**Damian Petersen:** Wrestling, at St. Ambrose University  
**Jeffrey Speer:** Football, at Quincy University  
**Sophia Utsinger:** Soccer, at US Naval Academy  
**Madeline Witt:** Swimming, at Ripon College
- 4.09 **BHS FBLA Students Place at State Leadership Conference.** Congratulations to the following FBLA members for placing at the State Leadership Conference April 1st and 2nd. Most will have the opportunity to participate in the virtual Nationals Conference June 29th. We couldn't be more proud of your accomplishments!  
**Andrea Koehler:** Intro to Financial Math: 1st place, Accounting 1: 4th place  
**Isabella Hoffman & Rory Spooner:** Broadcast Journalism: 4th place, Marketing: 4th place  
**Pat Hurd:** Business Calculations: 4th place, Personal Finance 3rd place

**Carolyn Kress:** Business Communications 3rd place, Organizational Leadership 4th place

**Simon Abbott:** Entrepreneurship 8th place, Political Science:5th place

**Mason Dormire:** Insurance & Risk Management 2nd place, Political Science 8th place

**McKenzie Guyton:** Job Interview 6th place, Website Design 6th place

**Tamanna Sandall:** Job Interview 2nd place

**Rebeca Garza-Doty:** Organizational Leadership 5th place

**Norah Dunn, Emma Kerr, Tiffany Le:** Public Service Announcement 2nd place

- 4.10 **School Volunteer Proclamation.** April 19 – 23, 2021, is hereby proclaimed as Volunteer Week within the Bettendorf Community School District as a time for recognition of the contributions provided by volunteers working throughout the school year for the benefit of children. Director Doerder read the proclamation.

5. Consent Agenda.

Motion by Director Holland, seconded by Director Lynch, to approve the consent agenda as printed.

Ayes: 7 Directors Doerder, Eastman, Holland, Lynch, Pyevich, Castro, Champion

Nays: 0

Motion carried 7-0

5.01 Approval of April 5, 2021 Regular Board Minutes

5.02 Approval of April 19, 2021 Bills Recommended for Pay

5.03 Approval of Administrative Recommendations – Personnel

Certified Resignation

**Lorena Shehan**/BHS/ELP/Effective 6/30/21

Schedule D Resignation

**Taylor Johnson**/BMS/8th Grade Assistant Volleyball Coach/Effective 4/5/21 **Robert**

**Sturms**/BHS/Freshman Boys Basketball Coach/Effective 4/5/21

Schedule D Approval to Hire

**Taylor Johnson**/BMS/7th Grade Assistant Volleyball Coach/Stipend pending 2021-

2022 salary schedule/Replacing Craig Kinzer/Effective 2021-2022 school year

**Cheyenne Morton**/BHS/Dance-Drill Team Co-Supervisor/Stipend pending 2021-2022

salary schedule/Replacing Carrie Wells/Effective 2021-2022 school year

5.04 Approval of the 2021-2022 Homeschool Assistance Program Agreement

5.05 Approval of a donation for the Boys Soccer Program, in the amount of \$500.00 from

Justin and Jennifer Brimmer, 4913 Coventry Ct. Davenport, IA 52807-3869

5.06 Approval of the tuition application for a student coming from Davenport, IA

5.07 Open Enrollment Requests (Info Only)

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

2021/2022 Into Bettendorf

3- from Davenport

2021/2022 Out of Bettendorf

2- Into Pleasant Valley

6. Informational/Actions.

- 6.01 **March Financials.** Director of Finance Brie Collier presented the monthly financial reports for March 2021. Through March, General fund revenue totaled \$33,244,808 and expenses totaled \$32,839,240. The fund balance in the General Fund at March 31, 2021 was \$12,309,905. Also presented were Management, PPEL, Debt Service, SAVE, Food Service, Insurance, Fiduciary, and Activity Funds reports.

The following variances were noted: General Fund Revenues are up over the same period last year. As noted last month, the timing variance with tuition from other districts has leveled out. Additional variances align with previous monthly reviews.

The increase in Activity Fund expenses comes from the State wrestling meet tickets and travel expenses in the purchased services line item and a down payment on yearbooks in the supplies line item. The SAVE revenues have evened out as we received two payments this month since we did not receive a payment in February.

The Nutrition Fund saw an increase in revenue as we returned to 100% in person learning in February and participation increased. We will also see increased Federal revenues in April, making up some of the deficit spending earlier this year.

Employee insurance claims are down compared to February, which increased the surplus balance.

A majority of the improved cash position comes from the PPEL, Debt Service and Insurance Funds. Our trends remain the same in terms of decreased cash position in Activities, Management, SAVE and Food Service Funds. However, Food Service has improved its monthly cash position from February.

Motion by Director Holland, seconded by Director Champion, to approve the March Financials as presented.

Ayes: 7 Directors Eastman, Holland, Lynch, Pyevich, Castro, Champion, Doerder  
Nays: 0  
Motion carried 7-0

- 6.02 **Facility Use Handbook.** Chris Howard has worked hard for several months reflecting on our current practice of facility use and looking through board policies. He said they wanted this handbook to be a comprehensive document for people/entities that use our facilities as well as our own staff. The scheduler is still the same and we are still collecting fees, the only change is putting all resources into one place.

- 6.03 **First and Final Read of Policies.** There are two sets of policies being approved tonight.

- Policy 401.17: Use of School District Facilities and Equipment by Employees  
Delete. Add to Facility Use Handbook
- Policy 401.17E1: Authorization for Employee Use of Facilities/Equipment  
Delete. Employees should use the online facility request system.
- Policy 905.1: Community Use of School District Facilities  
Add statement on general objectives. Suggested by IASB.
- Policy 905.1E1: Use of Facilities—Indemnity and Liability Insurance Agreement  
Delete. Add to Facility Use Handbook

- Policy 905.1E2: Online Facilities Use Contract  
Delete. Add to Facility Use Handbook
- Policy 905.1E3: Facilities Fee Schedule  
Delete. Add to Facility Use Handbook
- Policy 905.1R1: Use of School District Facilities Regulation  
Delete. Add to Facility Use Handbook
- Policy 905.1R2: Club Rules & Fees for Usage of District Facilities  
Delete. Add to Facility Use Handbook
- Policy 905.2: Tobacco Free Environment  
No Change
- Policy 501.16: Homeless Children and Youth  
Change “At Risk Coordinator” to “Homeless Liaison”. Add information from 501.16R1.
- Policy 501.16R1: Homeless Children and Youth Regulation  
Delete. This information is included in 501.16.
- Policy 501.16E1: Homeless Dispute Resolution  
Delete. This form can be found on the district website with other forms.
- Policy 501.17: International Students  
Delete. This information is included in the student handbook.
- Policy 502.1: Student Appearance  
No change
- Policy 502.2: Care of School Property/Vandalism  
No change
- Policy 502.3: Freedom of Expression  
Remove the last sentence on page 1. Add information from 502.3R1 and 502.3R2.
- Policy 502.3R1: Freedom of Expression *Student Publications Code*  
Delete. Information has been moved to 502.3.
- Policy 502.3R2: Freedom of Expression *Student Protests or Demonstrations*  
Delete. Information has been moved to 502.3.

Motion by Director Holland, seconded as Director Pyevich, to approve the policies as presented.

Ayes: 7 Directors Holland, Lynch, Pyevich, Castro, Champion, Doerder, Eastman

Nays: 0

Motion carried 7-0

- 6.04 **2021-2022 BOE Dates.** At the last board meeting, Dr. Morse brought the proposed dates for the board meetings for the 2021-2022 school year. On that proposal was to shift to Wednesdays after receiving some input and feedback around looking at a different date. She presented it and there were some concerns at the table that night, so it was pulled off the agenda for additional consideration. After having some additional follow-up conversations, Dr. Morse is recommending a hybrid set of dates. The remainder of the 2021-2022 school year will remain on Mondays, except when there is a legal holiday and then beginning in January 2022 the meeting date shifts to Wednesdays.

Director Pyevich said this will not work for him and does not understand why the date is changing now.

Motion by Director Holland, seconded as Director Lynch, to approve the Board of Education dates for the 2021-2022 school year as presented.

Ayes: 6 Directors Lynch, Castro, Champion, Doerder, Eastman, Holland  
Nays: 1 Director Pyevich  
Motion carried 6-1

- 6.05 **Approval of BEA 2021-2022 Contracts.** Dr. Morse thanked the BEA and District Team for the collaboration, leadership and their hard work to bring this to you tonight.

Motion by Director Holland, seconded as Director Lynch, to approve the employee contract settlement with Bettendorf Education Association (BEA) for 2021-2022 school year as presented.

Ayes: 7 Directors Pyevich, Castro, Champion, Doerder, Eastman, Holland, Lynch  
Nays: 0  
Motion carried 7-0

- 6.06 **Approval of BESA 2021-2022 Contracts.** Dr. Morse thanked BESA and their collaboration through negotiations and our District Team for all the work they did.

Motion by Director Holland, seconded as Director Champion, to approve the employee contract settlement with Bettendorf Education Support Association (BESA) for 2021-2022 school year as presented.

Ayes: 7 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch, Pyveich  
Nays: 0  
Motion carried 7-0

- 6.07 **Approval of BSSA (formerly SEIU) 2021-2022 Contracts.** Dr. Morse thanked Stephanie and her team at the table for their collaboration and partnership in bringing this forward tonight.

Motion by Director Holland, seconded as Director Lynch, to approve the employee contract settlement with the Bettendorf Service Support Associates (BSSA) formerly SEIU for the 2021-2022 school year as presented.

Ayes: 7 Directors Champion, Doerder, Eastman, Holland, Lynch, Pyveich, Castro  
Nays: 0  
Motion carried 7-0

7. Future Events and Informational Items.

- May 3, 2021, BOE meeting, 6:00 pm
- May 17, 2021, BOE meeting, 6:00 pm
- May 30, 2021, HS Class of 2021 Graduation, 1:00 pm
- June 4, 2021, End of the Year Staff Celebration
- June 7, 2021, BOE meeting, 6:00 pm
- June 21, 2021, BOE meeting, 6:00 pm

8. Closed Session - Superintendent Evaluation.

8.01 Motion to Enter into Closed Session.

Motion by Director Holland, seconded by Director Lynch, to go into closed session in accordance with Iowa Code section 21.5(1)(i), for the purpose of evaluating the professional competency of individuals whose appointment, hiring, performance or discharge are being considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 6 Directors Doerder, Eastman, Holland, Lynch, Castro, Champion

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

Directors entered into closed session 7:08 p.m. Directors returned to open session at 8:59.

9. Adjournment.

Director Castro motion to adjourn the meeting at 8:59 p.m.

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Rebecca Eastman, President

ATTEST:

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Colleen Skolrood, Secretary