

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the July 19, 2021, Regular Meeting  
of the Board of Education  
(*pending Board approval*)

1. Call to order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on July 19, 2021. President Rebecca Eastman called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion\*, Doerder, Eastman, Holland, Lynch

Members absent: Director Pyevich

Other officials present: Dr. Michelle Morse, Superintendent; Dr. Michael Gillotti, Associate Superintendent; Brietta Collier, Director of Finance; Jill Matherly, Director of Human Resources; Celeste Miller, Director of Communications; Robert Boley, HS Principal; David Farmer, Treasurer; Colleen Skolrood, Board Secretary.

\* Director Champion was present via telephone

2. Agenda Approval.

Motion by Director Holland, seconded by Director Lynch, to approve the agenda as presented.

Ayes: 6 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

3. Communication.

3.01 **President's Statement.** Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments and written statements to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

Sara Wells, 4555 Hamilton Dr., Bettendorf, addressed the board regarding board meeting dates.

Matt Rokes, 303 N. 8th St., LeClaire, addressed the board on the RFP process.

3.02 **Board Communication.** There was no shared communication.

- 3.03 **Superintendent's Report.** Dr. Morse introduced Dr. Michael Gillotti. He joined us as our Associate Superintendent of Teaching and Learning. He started a week ago and comes to us from Lincoln, NE.

The district kicked off the second session last week of the extended school year program for our students served through our special education program and summer learning program. It will wrap up on July 29. She said it has been successful so far.

They will be finalizing a survey that should go out tonight or tomorrow morning. It is to be returned no later than July 26. The survey has two purposes. The first purpose is to get updated information on an online/remote learning program for the 2021-2022 school year. Based on the interest, it will drive the type of program and amount of instruction that is provided. The second purpose of the survey is the district has received ESSER II and III funds and additional information is needed. The district is looking to get input from the community on prioritizing some of those dollars. The intent of those dollars is to help accelerate learning and ensure that all students have the necessary supports and services they need. Twenty percent of those dollars are set aside for academic interventions. The internal team has already been working with district and site leaders to talk about what resources do we already have, where do we need to enhance that, and what additional training do we want to provide.

The administration team is working with Hanover Research to reflect on five years worth of data. The leadership team has reflected on where we are and where we want to go. They will continue that work on July 29 and 30.

Dr. Morse shared a preliminary report on student achievement data for 2020-2021. She shared FAST/MAP test results. These tests are given in the fall, winter, and spring. She also shared ISASP results, but noted we have not received the writing scores yet. She thanked Jillian Dotson, Dr. Gillotti, and the instruction team for putting this data together. Dr. Morse said we need to be cautious with data. It is one test given one moment in time. She wanted to focus on the positive of that data and how well our students have done despite the many challenges. She said we have a lot to do, but we are in a really good place to meet those needs and move forward.

- 3.04 **Director of Finance Report.** Brie Collier thanked Sara Rock, District Account and Kelli Carr, Payroll Specialist. She said it has been an extremely busy time of year paying out teacher contracts, getting new contracts loaded and closing out the books.

She reported several key reports were submitted on July 15. They are beginning the process to renew the ISL Levy, which brings in a little more than \$2M. The current levy expires in 2023.

- 3.05 **BEA Report.** Mary Heeringa is out of town and will catch the board up at the next meeting.
- 3.06 **BESA Report.** Melissa Laufenberg is sick and will catch the board up at the next meeting.
- 3.07 **Student Board Representative Report.** No one was in attendance.

4. Consent Agenda.

Motion by Director Holland, seconded by Director Lynch, to approve the consent agenda as printed.

Ayes: 6 Directors Champion, Doerder, Eastman, Holland, Lynch, Castro  
Nays: 0  
Absent: 1 Director Pyevich  
Motion carried 6-0-1

- 4.01 Approval of June 21, 2021 Regular Board Meeting Minutes
- 4.02 Approval of July 19, 2021 Bills Recommended for Payment
- 4.03 Approval of Administrative Recommendations - Personnel

Certified Resignation

**Michael Dynes/BHS/Director of Instrumental Music/Effective 6/30/2021**

**Cayle Higgins/GW/Vocal Music/Effective 7/13/21**

**Breelyn Seifert/BHS/Academic Interventionist/Effective 7/9/2021**

**Abbey Strajack/MT/Special Education/Effective 7/9/2021**

Certified Approval to Hire

**Scott Bosco/BHS/Director of Instrumental Music/1.0 FTE/BA,5/\$46,044/ Pending licensure and verification/Replacing Michael Dynes/Effective 2021-2022 school year**

**Amanda Dugan/MT/ECSE/1.0 FTE/BA,2,/\$41,441/Pending licensure and verification/Replacing Michelle Poole/Effective 2021-2022 school year**

**Michelle Parr/MT/3<sup>rd</sup> Grade/1.0 FTE/BA,9/\$52,378/Pending licensure and verification/Replacing Renee Horner/Effective 2021-2022 school year**

**Edith Perion/BHS/Special Education/1.0FTE /MA+45,9 /\$64,067/Pending licensure and verification/Replacing Lindsey Jimenez/Effective 2021-2022 school year**

**Alexandra Salter/PN/4<sup>th</sup> Grade/1.0 FTE/BA,2/\$41,441/Pending licensure and verification/Replacing Mallory Valle/Effective 2021-2022 school year**

**Karl Stubben/BMS/Science/1.0 FTE/BA+30,13/\$60,214/Pending licensure and verification/Replacing Olivia Meincke/Effective 2021-2022 school year**

Certified Transfer

**Brenda Farnsworth/From PN to GW/From Kindergarten to Academic Interventionist/1.0 FTE/New Position/Effective 2021-2022 school year**

**Miranda Madesian/GW/From Special Education to ECSE/1.0 FTE/Voluntary transfer replacing Jordan Knoll/Effective 2021-2022 school year**

**Laura Milburn/From GW to PN/From Instructional Coach to First Grade/1.0 FTE/Voluntary transfer replacing Rebecca Mueller/Effective 2021-2022 school year**

**Rebecca Mueller/PN/From First Grade to Academic Interventionist/From 1.0 FTE to 0.50 FTE/New Position/Effective 2021-2022 school year**

**Aaron Sass/From BHS to GW/Special Education/1.0 FTE/Voluntary transfer replacing Miranda Madesian/Effective 2021-2022 school year**

**Catherine Strahl/MT/From 5<sup>th</sup> Grade to 4<sup>th</sup> Grade/1.0 FTE/Voluntary transfer due to enrollment needs/Effective 2021-2022 school year**

**Sheala Wentink/From BMS to NA/From Instructional Coach to Academic Interventionist/1.0 FTE/Voluntary transfer replacing Lauren Frye/Effective 2021-2022 school year**

Schedule D Resignation

**Michael Dynes/BHS/Instrumental Music Director/Effective 6/30/2021**

**Megan Hayes/BHS/Head Junior Varsity Girls Basketball Coach/Effective 6/30/2021**

**Mickey Hines/BMS/Assistant 8<sup>th</sup> Grade Boys Basketball Coach/Effective 6/30/21**

**Amanda Ray/BHS/Sophomore Volleyball Coach/Effective 6/22/21**

Schedule D Approval to Hire

**Scott Bosco/BHS/Instrumental Music Director/\$8,163/Replacing Michael Dynes  
/Effective 2021-2022 school year**

**Grace Hart/BHS/Freshman Volleyball Coach/\$4,049/Replacing Amanda  
Ray/Effective 2021-2022 school year**

**Megan Hayes/BMS/Assistant 8<sup>th</sup> Grade Girls Basketball Coach/\$1,959/ Replacing  
Alec Clark/Effective 2021-2022 school year**

**Megan Hayes/BMS/Assistant 7<sup>th</sup> Grade Boys Basketball Coach/\$1,959/ Replacing  
Tim Loss/Effective 2021-2022 school year**

**Colleen Matos/GW/Safety Patrol/\$1,307/Replacing Angie Wyatt/Effective 2021-  
2022 school year**

Administrative FYI

**Jennifer McFate-Wikan/District/Summer School Administrative Intern/ \$1,500 plus  
additional stipend for perfect attendance/Compensation correction to previous 6/21/21  
board report**

**Kevin Roling/District/Summer School Administrative Intern/\$1,500 plus additional  
stipend for perfect attendance/Compensation correction to previous 6/21/21 board  
report**

Certified FYI

**Cayle Higgins/GW/Beyond the Bell Program Director Resignation/ Effective 7/13/21  
Approval of the Fine Arts donation in the amount of \$700.00 from Scott Uhrich, 3672  
Roling Hills Dr, Bettendorf, IA. 52722**

**Approval of the donation for the BHS Golf Outing in the amount of \$1500.00 from  
Eric and Sheri Barta, 5709 Eagle Ridge Rd, Bettendorf, IA. 52722**

**Open Enrollment Request - denial of three Open Enrollment Requests from Davenport  
Open Enrollment Requests (Info Only)**

4.04 Into Bettendorf for 21/22

3- from Pleasant Valley

4.05 13 - from Davenport

Out of Bettendorf 21/22

4.06 3 - to Pleasant Valley

1 - Iowa Connections Academy

4.07

5. Informational/Actions.

5.01 **Approval of June Financials.** Director of Finance Brie Collier presented the monthly financial reports for June 2021. Through June, General fund revenue totaled \$49,391,776 and expenses totaled \$51,234,121. The fund balance in the General Fund at June 30, 2021 was \$ 10,061,992. Also presented were Management, PPEL, Debt Service, SAVE, Food Service, Insurance, Fiduciary, and Activity Funds reports.

The following variances were noted: All financials are preliminary at this time. The district has sixty (60) days to reconcile and close out the fiscal year. The revenues and expenditures presented in these statements WILL change. The board will see year-end data when the audit and Certified Annual Report (CAR) are finalized with the state in September.

As we close out the year, you can see the impact COVID had last year on local revenues as property tax payments were delayed and federal revenues as stimulus funds were received. We are down in federal funds this year not only because of a reimbursement factor with ESSER II and ESSER III dollars but also a decrease in Medicaid revenues, which is a Federal source of funds.

There will be an increase to salaries and benefits as we finish paying June additional hours for items such as summer school. Expenditures will likely settle slightly higher than the prior year once all closing entries are made.

We ended with deficit spending in the Activity, Sales Tax, Nutrition and Trust Funds. Management, PPEL, Debt Service and Internals Service funds all had surplus spending. We worked very hard this year to minimize the impact of lower revenue in the Activity and Nutrition funds. While these did see deficit spending, overall fund balance is positive.

Revenues will increase as we receive tuition from other districts and Federal grants are reimbursed. This will occur in July and August as we close out our general ledger.

Expenditures line up with prior month trends. Overall expenses will increase as we pay our tuition to other districts and run out payroll items. The final YTD difference will be closer to 1 – 2% lower than the prior year.

Motion by Director Holland, seconded as Director Lynch, to approve the June Financials as presented.

Ayes: 6 Directors Doerder, Eastman, Holland, Lynch, Castro, Champion

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

5.02 **Legislative Priorities.** Iowa House of Representative, Gary Mohr gave an update on the Legislative Priorities.

Dr. Morse recommended the board pick no more than three to four priorities to submit to IASB.

5.03 **First and Final Read of Policies.**

- Policy 704.3: Investments – updated the language to match IASB sample language
- Policy 704.4: Gifts-Grants-Bequests - no change

- Policy 704.5: Student Activities Fund - minor wording updates to match IASB sample language. Use of “Superintendent or designee” and updated language related to inactive or obsolete student activity accounts.
- Policy 704.6: Donated Technology Equipment – deleted because it is not mandatory. Donations are addressed in policy 704.4.

Motion by Director Holland, seconded as Director Lynch, to approve the policies listed above as presented.

Ayes: 6 Directors Eastman, Holland, Lynch, Castro, Champion, Doerder  
Nays: 0  
Absent: 1 Director Pyevich  
Motion carried 6-0-1

- 5.04 **BOE Dates for 2021-2022.** Dr. Morse recapped where we have been. On April 16 a proposal for the 2021-2022 BOE meeting dates to be on Wednesdays was brought to the board. Tuesdays and Thursdays can tend to have heavy athletics and activities across our schools. Mondays as well are often nights for PTA/PTO meetings and fine arts performances. In looking at the week, Wednesdays were proposed to try to identify the night with the least amount of activity. The motion prevailed 6-1. It was later asked that we reconsider that due to a conflict with one of our board members. Staff was directed to look at other options. There were different scenarios that played out. At the last board meeting, it was asked that we look at Thursdays for potentially part of the year. There were conflicts on Mondays and Wednesdays for a couple of board members. The new proposal is for BOE meeting dates to be on the second and fourth Thursdays of the month with the thought that we revisit this in December or January and look at possibly Wednesdays for future board meetings.

Motion by Director Lynch, seconded as Director Champion, to approve the 2021-2022 Board of Education dates as presented.

Ayes: 6 Directors Holland, Lynch, Castro, Champion, Doerder, Eastman  
Nays: 0  
Absent: 1 Director Pyevich  
Motion carried 6-0-1

6. Future Events and Informational Items.

- Wednesday, August 11, 2021, New Teacher Breakfast
- Friday, August 20, 2021, Staff Welcome Back
- Monday, August 23, 2021, First Day of School

7. Closed Session - Superintendent Evaluation.

Motion by Director Holland, seconded by Director Lynch to go into closed session in accordance with Iowa Code section 21.5(1)(i), for the purpose of evaluating the professional competency of individuals whose appointment, hiring, performance or discharge are being considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 5 Directors Lynch, Champion, Doerder, Eastman, Holland

Nays: 1 Director Castro  
Absent: 1 Director Pyevich  
Motion carried 5-1-1

Directors entered into closed session at 7:32 p.m. Directors returned to open session at 9:19 p.m.

8. Action Item.

8.01 Superintendent Contract. No action was taken.

9. Closed Session - Real Estate.

Motion by Director Holland, seconded by Director Lynch to enter closed session in accordance with Iowa Code section 21.5 (1)(j), to discuss the purchase or sale of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay for that property or reduce the price the school district would receive for that property.

Ayes: 6 Directors Castro, Champion, Doerder, Eastman, Holland, Lynch  
Nays: 0  
Absent: 1 Director Pyevich  
Motion carried 6-0-1

Directors entered into closed session at 9:20 p.m. and returned to open session at 9:38 p.m.

10. Adjournment.

Director Castro motioned to adjourn the meeting at 9:38 p.m.

---

Rebecca Eastman, President

ATTEST:

---

Colleen Skolrood, Secretary