

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the June 17, 2019, Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on June 17, 2019. President Adam Holland called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Staley, Struck

Members absent: Director Pyevich

Other officials present: Mike Raso, Superintendent; Brietta Collier, Director of Finance; Celeste Miller, Director of Communications; Kayla Leu, Director of Nutrition Services; Scott Berg, BEA Representative; Colleen Skolrood, Board Secretary.

Director Pyevich arrived at 6:42 p.m.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Lynch, to approve the agenda as presented.

Ayes: 6 Directors Castro, Champion, Holland, Lynch, Staley, Struck

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

3. Commendations & Special Invited Guests.

- 3.01 BHS STuCo Earns 2019 National Gold Copuncil of Excellence Award Winner. The Bettendorf High School Student Council is being recognized as a 2019 National Gold Council of Excellence by the National Student Councils (NatStuCo). Earning the award is no small task and our students' success is a testament to the leadership and to the value placed on student council as an integral part of our school and its educational mission.
- 3.02 Furne Named MAC Girls Golf Coach of the Year. Congratulations to Coach Robbie Furne for being named the MAC Girls Golf Coach of the Year.
- 3.03 Terronez Named MAC Boys Cross Country Coach of the Year. Congratulations to Coach Dave Terronez for being named the MAC Boys Cross Country Coach of the Year.
- 3.04 BHS Wins Titles in QC Tech Challenge. Congratulations to Bettendorf High School for taking 1st, 2nd & 3rd place at the May 17 Cardboard Board Boat Regatta.
 - 1st Place – Chris Arevalo & Lewis Zachary, Team Name: What Ever Floats Your Boat
 - 2nd Place – Jacob Crouch & Kelvin Mukosa - Team Name: Sea Dawgs
 - 3rd Place – Caleb Hennings-Simpson & Nathan Baughman - Team Name: Da BoatBHS also won this year's QC Tech Challenge by the Quad Cities Engineering & Science Council including a Battle of the Bridges, Trebuchet Egg Throwing Contest and Cardboard Boat Regatta. Junior Jacob Crouch was this year's overall individual winner.
- 3.05 NHD Wins 3rd Place at Nationals. Andrea Koehler and Tatum Buckey's group website

finished 3rd (out of 100 entries from across the USA) at Nationals in the junior division contest in Washington DC.

4. Comments and Suggestions from Audience.

- 4.01 Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

There were no comments.

5. Consent Agenda.

Motion by Director Lynch, seconded by Director Champion, to approve the consent agenda as printed.

Ayes: 6 Directors Champion, Holland, Lynch, Staley, Struck, Castro

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

5.01 Approval of June 3, 2019 Committee of the Whole Board Meeting

5.02 Approval of June 17, 2019 Bills Recommended for Payment

5.03 Approval of Administrative Recommendations – Personnel

Certified Resignation

Moira Truesdell/BHS/Science/Effective 6/30/19

Certified Approval to Hire

Heidi Claussen/BMS/Special Education/1.0 FTE/MA,6/\$52,104/ Replacing Nicholas Myers/Effective 2019-2020 school year

Emily Maddox/BMS/Science/1.0 FTE/MA,6/\$52,104/Replacing Amanda Bohnert/Effective 2019-2020 school year

Olivia Meincke/BMS/Science/1.0 FTE/BA,0/\$37,152/Replacing Brett VanDeventer/Effective 2019-2020 school year

Daniel Milburn/BHS/Industrial Technology/1.0 FTE/BA,2/\$39,956/New position-student need/Effective 2019-2020 school year

Matthew Speak/BHS/Special Education/1.0 FTE/BA,9/\$50,858/Pending verification & licensure/Replacing Joseph Newcomb/Effective 2019-2020 school year

Certified Transfer

Lindsey Burken/From TJ&Dist to HH/Nurse/1.0 FTE/BA,4/\$43,071/ Voluntary transfer replacing Alexa Mendoza/Effective 7/1/19

Trishia Ryser/From BHS to NA/Special Education/1.0 FTE/MA,10/ \$58,334/Replacing Rosemary Kroener/Effective 2019-2020 school year

Schedule D Resignation

Erin Flynn/GW/Varsity Track, Girls Coach (0.50)/Effective 6/30/19

Charles Kalar/BHS/Assistant Varsity Track, Girls Coach (0.50)/Effective 6/30/19

Schedule D Approval to Hire

Erin Flynn/GW/Assistant Varsity Track, Girls Coach (0.50)/\$1,931/ Replacing Charles Kalar/Effective 8/19/19

Charles Kalar/BHS/Head Varsity Track, Girls Coach (0.50)/\$2,648/ Replacing Erin Flynn/Effective 8/19/19

- Jocelyn Kyte**/PN/Student Council Sponsor/\$623/Replacing Jennifer Saxon/Effective 2019-2020 school year
Certified FYI
Scott Berg/From NA&MT to HH/Instructional Coach/1.0 FTE/Realignment of duties due to building consolidation/Effective 2019-2020 school year
Classified Retirement
Catherine Gaines/Operations/Bus Driver/Effective 06/06/19
Classified Resignation
Jamie Carroll/PN/Paraeducator/Effective 06/06/19
Delaine Haack/BHS/Secretary B/Effective 06/11/19
Jacob Hayes/BHS/Paraeducator/Effective 06/06/19
Tarita Pope/TJ/Paraeducator/Effective 06/06/19
Classified Termination
Amber Briggs/NA/Program Director/Effective 06/21/19
- 5.04 Approval of Resolution to Transfer Funds for Athletic Equipment
5.05 Approval of the GW AEA Agreement
5.06 Approval of Cooperative Agreement with University of Iowa
5.07 Approval of the EICC Career Exploration & Training Agreement
5.08 Approval of a donation in the amount of \$2000.00 from Suburban Construction, Inc. 616 35th St, Davenport, IA. 52806 for the Football Golf Outing
5.09 Approval of a tuition application for Sarah Brewer, grade 9, from Davenport and Kiley Sweetland, grade 6 from Davenport
5.10 Open Enrollment Requests
FOR INFORMATION ONLY. The following students have been approved for open enrollment.
Into Bettendorf from Pleasant Valley, 2018/19
Zachary Fahrman, grade K, continuation
Sydney Wells, grade 7, continuation
Into Bettendorf from Pleasant Valley, 2019/20
Marin Howard, grade 5, continuation
Michael Howard, grade 8, continuation
Ean Lovett, grade 12, new move
Out of Bettendorf into Pleasant Valley, 2019/20
Scarlett Stacy, grade K, new move
Brenna Charlton, grade 8, continuation

6. Shared Communication & Committee Reports.

- 6.01 Board Shared Communication & Committee Reports (audio begins at 3m 57s).

Director Castro handed out a packet that highlighted some informational things regarding the district's finances and teacher salaries.

Director Champion thanked Heather Stocking for getting the requested information to them in a timely manner. He asked that the information she provided on special education resignations be brought up on a future agenda or during negotiations because he said there is still work that needs to be done.

Director Champion complimented Chris Andrus on the moving process. He was impressed with how smooth it went.

Director Struck asked that some of the duties under the Director of Student Services be looked at so the Director of Curriculum has all the curriculum duties. Director Struck recommended that the board be involved in the discussion on sending a couple of associate principals to Thomas Jefferson and Ross College in the fall.

Director Lynch reported that the Policy Committee met. They will bring policies to the board to review in August. One question that came up during their meeting is the duplication of some of the policies. He asked the board to think about whether they want to keep policies in both places or just have one say “see the other policy”.

Director Staley thanked the high school and district administration for the hiring of a new technology teacher at the high school.

President Holland thanked everyone for all their help on moving day. He also thanked Heather Stocking for the quick turnaround in providing information on the mentorship program.

6.02 BEA Report.

Scott Berg reminded the board that it would be possible if they wanted to make it a priority to add something to the base. He said they could do a Memorandum of Understanding (MOU). He noted this is something the board has done in the past.

7. Discussion Items.

7.01 Discussion of May Financials (audio begins at 12m 40s).

Brietta Collier presented the monthly financial reports for May 2019. Through May, General Fund revenue totaled \$44,360,682 and expenses totaled \$39,450,413. The fund balance in the General Fund for the period ending May 31, 2019 was \$16,433,532.

7.02 Discussion of 2019-2020 School Fees (audio begins at 19m 54s).

2019-20 Food Service Bids:

Bread Bid: A contract for renewal was sent to Bimbo Bakeries, our bread vendor for the 2018-2019 school year. Bimbo Bakeries agreed to the renewal, but only if prices could be increased by 3%. Due to the price increase, invitations for bid were sent out. Invitations for bread bids were mailed on May 14, 2019 and opened on June 10, 2019. Alpha Baking Company, Bimbo Bakeries and Pan-O-Gold submitted bids. Pan-O-Gold was the lowest overall bid by \$780.92. Pan-O-Gold was not our bread vendor for the 2018-2019 school year, but has been a vendor in the past and has done a great job. Director Kayla Leu recommends Pan-O-Gold be awarded the Bread Bid for the 2019-2020 school year.

Milk Bid: The terms and conditions for the request for proposal for milk and dairy products for school year 2018-2019 allowed the contract to be renewed for up to two additional one-year terms by mutual agreement of the SFA and selected distributor. Anderson Erickson has agreed to the renewal with prices consistent of the 2018-2019 school year. Director Kayla Leu recommends renewing the contract with Anderson Erickson for the 2019-2020 school year.

Beverage Bid: The terms and conditions for the request for proposal for beverage products for the school year 2018-2019 allowed the contract to be renewed for up to four additional one-year terms by mutual agreement of the SFA and selected distributor. Atlantic Bottling Company (Coca Cola) has agreed to the renewal with no price increase for the 2019-2020 school year. Director Kayla Leu recommends renewing the contract with Atlantic Bottling Company for the 2019-2020 school year.

As of December 31, 2018, the Nutrition Services fund had a positive balance in the food service account. Director Kayla Leu recommends not increasing breakfast and lunch prices for students, with the exception of the vendor chicken sandwich lunch. Food costs will remain consistent with the 2018-2019 school year. She recommends increasing the vendor chicken sandwich lunch \$0.10 for the 2019-2020 school year due to the proposed \$0.10 increase per chicken sandwich.

7.03 Discussion of Legislative Priorities (audio begins at 29m 46s).

August 9th is the deadline for submission of legislative priorities for the 2020 session. The board reviewed IASB's list of 2019 Legislative Resolutions and Legislative Summary and will update the priorities at the July meeting.

The district's 2018-2019 priorities:

- Special Education – State and Federal funding
- SAVE (Secure and Advance Vision for Education) - supports repeal of the December 31, 2029 sunset on the statewide penny sales tax for school infrastructure
- Support Setting Supplemental State Aid:
 - For FY 2019, by January 31, 2018;
 - For FY 2020 and future budget years, at least 14 months prior to the certification of the school's district budgets; and
 - at a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools
- Supports the continued development of and funding for research on best practices for improving proficiency in early literacy strategies
- Supports the authority of locally elected school boards to determine the school calendar to best meet student needs, including start dates, year round schools, and other innovations
- Supports increased statewide access to and funding for mental health services for children

7.04 Discussion of Retirement Policies (audio begins at 39m 50s).

The board discussed the use of a retirement package as an annual benefit for staff. As we move into the last year of the three year contracts, we will start talking about new contracts as well as ways of providing for staff including insurance options, base increases, and other possibilities such as an annual retirement benefit. Superintendent Raso shared information from other districts that have an annual retirement benefit as well as the pros and cons of providing such a benefit.

The issue of opening up the master contracts to negotiate base wages was brought up and

Superintendent Raso shared the legal opinion from Mikkie Schiltz of Lane & Waterman. Her recommendation is that the district does not open the contract and she cited several reasons why.

8. Action Items.

8.01 Approval of May Financials.

Motion by Director Champion, seconded by Director Lynch, to approve the May 2019 Financials.

Ayes: 6 Directors Holland, Lynch, Staley, Struck, Castro, Champion
Nays: 0
Absent: 1 Director Pyevich
Motion carried 6-0-1

8.02 Approval of 2019-2020 School Fees.

Motion by Director Castro, seconded by Director Staley, to approve the 2019-2020 School Fees.

Ayes: 5 Directors Lynch, Staley, Struck, Castro, Champion
Nays: 1 Director Holland
Absent: 1 Director Pyevich
Motion carried 5-1-1

8.03 Approval of Nutrition Services Bids.

Motion by Director Lynch, seconded by Director Struck, to approve the Nutrition Services Bids.

Ayes: 6 Directors Staley, Struck, Castro, Champion, Holland, Lynch
Nays: 0
Absent: 1 Director Pyevich
Motion carried 6-0-1

9. Management Report.

9.01 Superintendent's Report – There will be a public hearing on July 8th on instructional hours versus days.

In response to Director Struck's earlier statement, Superintendent Raso believes he and the board are on the same page regarding using our experienced associate principals at TJ and Ross College.

9.02 Director of Finance Report – Brie thanked the staff in helping with the transition. She said the finance team is fabulous. She has been working on billing and is working with the auditors to get the audit set up.

10. Future Events and Informational Items.

- Thursday, May 23, PEC meeting, noon, Admin
- Monday, July 1, PRC meeting, 5:00 pm

- Monday, July 1, Agenda Planning meeting, 6:00 pm
- Monday, July 8, BOE meeting, 6:00 pm
- Monday, July 29, Elementary Placement meeting, 9:00 am, Admin
- Tuesday, July 30, All Admin meeting, 8:00 am
- July 31-Aug 1, SAI Conference, Des Moines

11. Exempt Session – Negotiations.

11.01 Motion to Enter into Exempt Session.

Motion by Director Struck, seconded by Director Champion, to enter into exempt session, as provided in the Code of Iowa section 20.17(3) and 20.9 for the purpose of discussing strategies for negotiations.

Ayes: 7 Directors Struck, Castro, Champion, Holland, Lynch, Pyevich, Staley

Nays: 0

Motion carried 7-0

Directors entered into Exempt Session at 7:24 p.m. They took a brief recess and started the meeting at 7:31 p.m. They returned to open session at 8:39 p.m.

12. Action Items.

12.01 Contract Approval.

Motion by Director Lynch, seconded by Director Champion, to approve 2.12% Contract for Administrators, 2.98% Letter of Assignment for Administrative Assistants, and 2.37% Letter of Assignment for Supervisors and Others.

Ayes: 6 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 1 Director Castro

Motion carried 6-1

13. Closed Session - Superintendent Evaluation.

13.01 Motion to Go into Closed Session.

Motion by Director Struck, seconded by Director Staley, to go into closed session in accordance with Iowa Code section 21.5(1)(i), for the purpose of evaluating the professional competency of individuals whose appointment, hiring, performance or discharge are being considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

Directors went into closed session at 8:42 p.m. and took a short recess. They started the closed session at 8:45 p.m. Directors returned to open session at 9:31 p.m.

14. Adjournment.

Director Castro motion to adjourn the meeting at 9:31 p.m.

Adam Holland, President

ATTEST:

Colleen Skolrood, Secretary