

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the November 20, 2017 Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on November 20, 2017. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Members absent: None

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance; Celeste Miller, Director of Communications; Chris Andrus, Director of Operations; Lana LaSalle, TJ Principal; Karen Allison, HH Principal; Dave Hlas, NA Principal; Megan Kannenberg, BEA Rep; Nyah Block, Student Rep; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Holland, to approve the agenda as presented.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Pepper Trahan, 6328 Patrick Pointe Rd., Davenport, had questions regarding the September and October 2017 Financial statements.

4. Commendations & Special Invited Guests.

4.01 Dave Hlas and students from Neil Armstrong Elementary shared information about Student-Centered Learning and Flexible Seating.

5. Board Learning (audio begins at 19m 01s).

- 5.01 Continuation of Work with Harry Heiligenthal of IASB. The board met on September 18, 2017 for a board development sessions facilitated by Harry Heiligenthal. Key elements of the board development session were:
- **District Mission and Strategic Plan** –Student achievement was a central point of conversation.
 - **Research on the Characteristics of Effective School Boards** –The traits most frequently identified by the board include:
 - High expectations, clear goals.
 - Collaboration and communication (with staff and community).
 - Team leadership (united, with strong collaboration and mutual trust)
 - **Board Operating Principles influenced by Themes from Community Survey** – Directors discussed big themes from the recent community survey regarding perceptions about the work of the board and potential areas for board improvement. The focal point of the conversation was on potential actions the board can take to strengthen its leadership and demonstrate improvement to the community and staff.

Directors agreed it is important to have board/administrative work sessions to focus on strengthening collaboration and relationships.

6. Consent Agenda.

Motion by Director Pyevich, seconded by Director Struck, to approve the consent agenda with the exception of 6.02, Approval of October 2017 Financials.

Director Castro asked to have the audio times added under the discussion items. Director Struck pointed out that the November 13, 2017 Board Work Session was labeled incorrectly on the agenda.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

6.01 Approval of November 6, 2017 Board Minutes & November 13, 2017 Board Work Session - Curriculum (Literacy & Social Studies) Minutes

6.02 Approval of November 20, 2017 Bills Recommended for Payment

6.03 Approval of Administrative Recommendations - Personnel

Classified Resignation

Jade McWilliams/BMS/Paraeducator/Effective 11/21/17

Classified Letter of Assignment Modification

Yvonne Abbott/BMS/Paraeducator/Same rate of pay/From 5.75 to 5.5 hours per day/Replacing Julie Vigen/Effective 11/27/17

Certified Resignation

Abigail Plymale/GW/Vocal Music/Effective 12/22/17

Schedule D Approval to Hire

Beth Douglas Hafner/BMS/Assistant 7th& 8th Grade Track Coach/\$1,869/Replacing Chad Uhde/Effective 3/19/18

Jade McWilliams/BHS/Assistant Cheerleading Coach/ \$2,180 /Replacing Tanya Gilmore/Effective 11/27/18

Jared VanTieghem/BHS/Assistant Speech-Debate Director (0.50)/\$1,869/Replacing Rachel Rankin/Effective 10/23/18

6.04

Approval of Requests for Open Enrollment

FOR INFORMATION ONLY. The following students have been approved for open enrollment.

Into Bettendorf from Pleasant Valley 2017/18

Mia Johnson, grade K, continuation

Brody Johnson, grade 3, continuation

Isabelle Johnson, grade 3, continuation

Chloe Johnson, grade 11, continuation

Out of Bettendorf into Davenport 2017/18

Drake Woods, grade K, continuation

Motion by Director Holland, seconded by Director Champion, to approve 6.02, Approval of October 2017 Financials.

Director Pyevich had questions regarding the different numbers on each of the spreadsheets. Director of Finance Christensen explained the differences in the numbers.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

7. Shared Communication & Committee Reports.

7.01 Board Shared Communication & Committee Reports (audio begins at 54m 38s).

Directors Struck, Lynch, Staley, Dallon Christensen, and Superintendent Raso attended the IASB Convention. Director Struck said she learned a lot. She said one of the things she learned about is a rolling quorum and violating open meetings law. Private meetings can be illegal even when a majority of members are not physically present. Those private meetings are illegal if the board share their views and negotiate policies. She will provide the board with more information.

Director Lynch reported on the Finance Committee. Their recent meeting focused on a review of the October Financials. Two major items on the next agenda are moving forward with detail specification of capital investment funding plans and how to present fiscal year 2019 budget to the public and board.

Director Lynch attended the IASB Delegate Assembly. They voted on legislative resolutions and priorities. The Assembly approved six priorities. One of the priorities addressed standards and accountability, the second addressed mental health, and the rest spoke directly to funding for education at the state level.

Director Staley reported on the Facilities Committee meeting. They discussed the AEA request for the district to not sell the parcel of land by the AEA. The Facilities Committee

has recommended honoring that request. They will meet again on Tuesday, November 21st. The administration team will prioritize the complete district list of projects.

7.02 Student Representatives' Report.

Student Hunger Drive has wrapped up. They raised over 53,000 lbs. of food. The Blood Drive was last week. January 20th is the Winter Dance. RSVP finished their second summit. Basketball is starting up.

7.03 SIAC Report

SIAC Committee Member Joanna Doerder reported on the recent SIAC Committee meeting. The meeting focused on the progress of the new Grant Wood elementary school as well as plans for addressing the needs at the other schools. She liked that all buildings are part of the plan.

7.04 BEA Report.

HumanEx Survey just wrapped up on Friday, November 17th. Staff also received a survey about the calendars.

8. Discussion Items & Reports.

8.01 Strategic Plan/Vision Cards Update: Goal 3: Learning Environments (audio begins at 1h 20m 01s).

This Vision Card has been updated and is for major behavioral related referrals at the high school and middle school. Major infractions are things such as aggressive behavior, bomb threats, drugs, tobacco use, bullying, physical aggression, theft, vandalism, and weapon possession.

There was some concern among board members regarding the annual number of major behavioral related referrals at BMS. Directors wanted to know the number of students who have referrals and when the incidents are occurring (at the end of the quarter, before breaks, etc.).

8.02 BHS HVAC Construction Manager Selection (audio begins at 1h 28m 35s).

The Facilities Committee heard presentations from Russell Construction, Bush Construction, and Estes Construction and reviewed the proposals. They recommended moving forward with Russell Construction for the Construction Manager for the High School mechanical upgrade. They felt Russell provided a very competitive fee along with good project experience related to this project. Director Castro noted that this recommendation was not unanimous by the Facilities Committee.

8.03 First Reading, Revision of Policies (audio begins at 1h 33m 48s).

There was first reading on four of these policies at the November 6th board meeting. More policies were added with revisions. Director Castro had a question regarding board policy 302.2, Superintendent Contract and Contract Non-Renewal, the third

paragraph. Policy Committee will draft something based on directors' feedback and run it by district legal counsel.

Director Lynch requested a summary of the policies and what changed and why.
Director Castro requested to see the previous District Organization Chart.

8.04 First Reading, Re-number & Reapproval of Policies (audio begins at 1h 58m 21s).

There were no changes made to these board policies other than being renumbered.

Director Struck commented on Board Policy 303.9, Administration Consulting and Outside Employment. It was reviewed last year as a result of the audit. Policy Committee decided at that time not to make any changes because they made extensive changes to Board Policy 401.2, Employee Conflict of Interest.

The Policy Committee's goal is to finish up with the 300's and 400's and hopefully start on the 600's soon.

9. Action Items.

9.01 Approval of BHS HVAC Construction Manager.

Motion by Director Lynch, seconded by Director Struck, to approve Russell Construction as the Construction Manager on the BHS HVAC Project.

Ayes: 5 Directors Holland, Lynch, Pyevich, Struck, Champion
Nays: 1 Director Castro
Abstained: 1 Director Staley
Motion carried 5-1-1

9.02 Approval of the First & Final Reading of Renumber Only Policies.

Motion by Director Lynch, seconded by Director Holland, to approve the first reading, renumber only of the policies listed below.

- 304.5E2 renumber to 303.5E1
- 304.5E3 renumber to 303.5E2
- 304.5E8 renumber to 303.5E4
- 304.5E5 renumber to 303.5E5
- 304.5E4 renumbered to 303.5E6
- 304.5E6 renumber to 303.5E7
- 304.5E9 renumber to 303.5E11
- 304.5E10 renumber to 303.5E12
- 304.5E12 renumbered to 303.5E13
- 304.5E13 renumber to 303.5E14
- 304.5E14 renumber to 303.5E15
- 304.5E16 renumber to 303.5E16
- 304.5E17 renumber to 303.5E17

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland

Nays: 0
Motion carried 7-0

9.03 Approval of First Reading, Revision of Policies,

Motion by Director Holland, seconded by Director Pyevich, to approve the first reading on the revision of the policies listed below, minus Board Policy 302.2.

- 303.4 renumber to 302.3 rev
- 303.7 renumber to 302.6 rev 2
- 304.1 renumber to 303.1 rev
- 304.3 renumber to 303.3 rev
- 304.4 renumber to 303.4 rev
- 304.8 renumber to 303.8 rev
- OrgChart 2017 - rev draft 11-15-17

Ayes: 7 Directors Pyevich, Staley, Struck, Castro, Champion, Holland, Lynch
Nays: 0
Motion carried 7-0

9.04 Approval of First Reading, Re-number & Reapproved Policies.

Motion by Director Lynch, seconded by Director Struck, to approve the first reading on the re-numbering and reapproval of the policies listed below.

- 303.9 renumber to 302.8
- 304 renumber to 303
- 304.6 renumber to 303.6
- 304.6E renumber to 303.6E
- 304-7 renumber to 303.7
- 304.9 renumber to 303.9

Ayes: 7 Directors Staley, Struck, Castro, Champion, Holland, Lynch, Pyevich
Nays: 0
Motion carried 7-0

10. Management Report.

- 10.01 Superintendent's Report – Reviewed the results of the calendar survey. Drafts 1 and 2 received the majority of the votes. Superintendent Raso provided a quarterly summary of district overtime hours.
- 10.02 Director of Finance's Report – Dallon Christensen addressed the questions that were asked earlier in the board meeting. They are holding a work session on December 11th to address special education requirements. Secondly, when looking at September 2017 compared to September 2016, payroll expenses are higher in September 2017 because there were three payrolls paid out that month. Lastly, the budget number that was referenced earlier was a working number that was supposed to be kept within the Finance Committee to be able to be worked through, discussed, and the adjustments were made. He said he appreciates the collaborative, open, trusting nature that the Finance Committee and Finance Team have working with him as well as the

relationship he has with Superintendent Raso and the administrative team. He said they work well as a team and do an excellent job of being able to provide numbers that have a great deal of confidence that the public can trust and verify.

11. Board Requests for Information.

Future Events and Informational Items.

- November 22-24, Thanksgiving Break
- November 27, Board Work Session (Math & Science)
- November 29, Board Agenda Planning, 4:30 pm
- Monday, December 4, Board of Education, 6:00 pm, Admin
- Wednesday, December 11, Board Work Session (ELP & Special Education)
- Wednesday, December 13, Board Agenda Planning, 4:30 pm
- Tuesday, December 13-14, ISFLC Meeting

12. Adjournment.

Director Holland motion to adjourn the meeting at 8:18 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary