



## **BCSD Facilities Advisory Committee (FAC)**

### **MINUTES**

**Monday, October 3, 2022**

6-8 pm

Bettendorf Middle School Cafeteria

**Welcome** Dr. Michelle Morse, Superintendent

- Dr. Morse welcomed all committee members and provided an overview of the FAC's purpose and the work they will engage in over the next three months.
- Dr. Morse provided committee members with an overview of the Facilities Master Plan (FMP) to date.
  - BCSD Board of Directors tasked the district admin to compose a 10-year facility master plan.
  - RFP was sent out and through this process OPN was selected to work with the District to develop a FMP.
  - OPN conducted physical assessments of district buildings during the summer to identify needs at the sites.
  - OPN conducted educational assessments for BHS, BMS, PN, HH, and NA. OPN met with the building administrator to gather additional information.
  - Four meetings have been scheduled at this time for this group to meet and develop a district facility master plan and bring a recommendation to the board with priorities of what needs to be done.

#### **I. Meeting & Meeting Norms**

- Meeting norms were reviewed

#### **II. Introductions**

- OPN team members introduced themselves

- Carly, Marketing Director; Vicki Hyland, Educational Planner (not in attendance); John Speer, Education Consultant (not in attendance); Susan Bowersox, Architect; Jim Meier-Gast, Architect.
- FAC members had the opportunity to introduce themselves.

### III. Facilities Planning Process

- Roles and Responsibilities
  - Represent diverse viewpoints
  - Listen, question discuss
  - Honor all questions, opinions
  - Determine priorities
  - Build consensus
  - Recommend a plan to the board and district leadership
  - Advocate to community
- What is a Facility Master Plan?
  - Robust and flexible
  - Big picture ideas
  - Consider short and long term needs
  - Balances needs and budget
  - Updated regularly
- Planning process involves kick off, research, analysis, feedback, deliver, communicate. We are in analysis phase: existing conditions, space utilization, code compliance, building systems, educational support
- The focus of this groups' efforts will be in Feedback phase: FAC meetings, Community/Stakeholder input, building tours
- The process is the project, the plan is what this group will come up with
- **Question asked:** Will enrollment changes be considered? Educational assessments are very much this process. Will look at enrollment trends. These have been completed and are being synthesized. Dr. Morse, Brie and Curt will bring this information to a future meeting. Trend in enrollment has been stagnant, open enrollment has helped.
- **Question asked:** Will the data help determine the size of the buildings? Yes, monitoring of open enrollment at BMS to ensure the district can provide BMS students with a high-quality education. How do we make sure labs, CTE, etc, are up to date? The FMP process will help identify needs.

### IV. Getting to Know You Activity

- Enter 3 words that describe Bettendorf schools and the community
- Organized into a wordle
- Discuss at your a table to decide what is important to you and your tablemate

- Responses: dedication, pride, tradition, pride, opportunity, opportunity, pride and dedication were the words chosen by the tables
- This process (FMP) will be successful if...
  - Responses: Get back the wow factor the buildings had years ago, openmindedness, support from community, collaboration, establishing goals, address students needs, open honest communication, compromise, give and take, students' visions taken into consideration, open mindedness, remembering we are here for a reason, understanding, effective communication out to the community
- What are your biggest facility needs?
- Identify top needs and lowest needs at each table
  - Top - new BMS, athletic facilities, security, new BMS bldg, collaborative classrooms, general updating especially at BMS and BHS, athletic facilities for increased safety, BMS - no more bandaids, learning spaces that are welcoming to families, BMS as a whole, athletic facilities - increasing space,
  - Lowest - no tables discussed this
  - What are the obstacles?
    - Money, engaging all groups in the community

## V. Secondary Buildings' Assessment Update

- **Question asked:** Will district boundaries change? Line follows 29th street other than by NA, which follows Devils Glenn. Not aware of boundaries changing
- Information presented tonight is a data point - a single point in time (last summer)
- Helps to communicate the current condition of the facilities
- Will talk about the physical buildings tonight
- BHS
  - Physical Assessment - 1962 original and multiple additions and renovations
  - OPN shared the findings of the physical assessment for BHS.
  - Question asked - When assessing a school, are there different considerations than used for a commercial building? Yes, proper entries, separate bldg for events, and other aspects are looked at. It is not looked at in comparison to a commercial building. It will be compared to other schools

- BMS
  - Physical Assessment - 1962 original and multiple additions and renovations
  - OPN shared the findings of the physical assessment for BMS.

## VI. Timeline & Next Steps

- Oct 24 @ Hoover - next meeting will be the elementary assessment and educational assessments
- Community Open Houses - ability to tour the buildings - dates will be shared
- Will bring more information about enrollment and trends
- Binders will be put together for each member
- Website page has been developed for the FMP process
- Question asked: Will the budget for each building be shared? Yes

## VII. Meeting Wrap-Up (10 minutes)

**Members Present:** Kristy Cleppe, Zach Shay, Alan Hartley, Jayme Olson, Mark Piesel, Matt Seabold, Scott Lammers, Matt Thompson, Kathleen VanHorn, Emily Cullison, Jackie Miller, Kevin Frecking, Kailey Fluegel, Michelle Hoppenjan, Evan Deuth, David Crockett, Jacob Kline, Scott Bean, Pat Bereskin, Dean Halverson, Jeremy Salsberry, Kait Burke, Melissa Laufenberg, Stephanie Sabdman

**Members Absent:** Megan Cooney, Ainsley Kraft, Makayla Langston, Patrick Larkin, Cassandra Powell, Melissa Zumdom

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**Better Together**