

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the July 8, 2019, Regular Meeting
of the Board of Education
(pending Board approval)

1. Public Hearing.

A Public Hearing on Calendar Hours opened at 6:00 p.m. There were no comments and the hearing closed at 6:01 p.m.

2. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on July 8, 2019. President Adam Holland called the meeting to order at 6:01 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Staley, Struck

Members absent: Director Pyevich

Other officials present: Mike Raso, Superintendent; Brietta Collier, Director of Finance; Celeste Miller, Director of Communications; Mary Heeringa, BEA Representative; David Farmer, Treasurer; Colleen Skolrood, Board Secretary.

Director Pyevich arrived at 6:03 p.m.

3. Agenda Approval.

Motion by Director Champion, seconded by Director Lynch, to approve the agenda as modified. Moved 6.03, Approval of Administrative Recommendations – Personnel from Consent Agenda for further discussion. Discussion Item 8.11, Teachers Base Salary and Action Item 9.04, Approval of Guest Handbook were removed from the agenda.

Ayes: 6 Directors Castro, Champion, Holland, Lynch, Staley, Struck

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

4. Commendations & Special Invited Guests.

4.01 BHS Students Awarded Seal of Biliteracy. Seventeen Bettendorf High School seniors were recently awarded the Iowa Seal of Biliteracy. The Seal of Biliteracy is an award given by a district to recognize students who have attained proficiency in two or more languages, one of which is English, by high school graduation. Students awarded the seal for 2019: Erin Anderson, Aiyana Bolar, Faith Bonilla, Sonia Cedillo, Maggie Dixon, Bryan Hurd, Elise Kalin, Melanie Klein, Lydiah Kennedy, Lauren Kress, Neveah Miles, Jack Nelson, Mitchell Sams, Luis Sanchez-Linares, Dylan Welsh, Isabella Valdivia, and Madison Wischmann, Mizuki Wittmer.

4.02 IASC Honor Council Award. Bettendorf High School Student Council has been awarded the Iowa Association of Student Councils Honor Council with Meritorious Distinction

Award. BHS council will be receiving a plaque and special recognition at our fall conference in Des Moines on Monday, October 28, 2019.

5. Comments and Suggestions from Audience.

- 5.01 Any member of the audience may address the board with comments about items of interest or concern. Please state your name and address and please limit your comments to three minutes. Iowa law prohibits discussing specific employees or their job performance. Please refer to policy 213.E1 - Public Input At Board Meetings.

Rodger Wilming, 4539 N. Harrison St., Davenport, addressed the board regarding teacher base salary.

6. Consent Agenda.

Motion by Director Struck, seconded by Director Champion, to approve the consent agenda as modified. 6.03, Approval of Administrative Recommendations – Personnel was moved to Action Item 9.07.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

- 6.01 Approval of June 17, 2019 Regular Board Minutes
6.02 Approval of July 8, 2019 Bills Recommended for Payment
6.04 Approval of Level I and Level II Investigators for school year 2018/19:
Level I – Director of Special Services, Karen Allison, Lisa Reid, Kevin Skillett, Roxanne Schmertmann, Joy Kelly, Caroline Olson and Jillian Dotson
Level II – James M. Sweeney & Associates, Inc., Davenport, Iowa
6.05 Approval of Mastery Connect Contract
6.06 Approval of Discovery Education 2019 Renewal
6.07 Approval of Policies - Director Name Change
6.08 Approval of Requests for Open Enrollment (Info Only)
Into Bettendorf 2019/20
Peyton Despeghel, grade 9, sibling attends (Dav)
Aniyah McCoats, grade 8, new move (PV)
Xakhi Russell, grade K, siblings attend (Dav)
Tessa Schueler, grade 1, continuation (Dav)
Out of Bettendorf 2019/20
DeIvan Patterson, grade 11, continuation (Dav)
Charleigh Russell, grade K, new move (PV)

7. Shared Communication & Committee Reports.

- 7.01 Board Shared Communication & Committee Reports (audio begins at 10m 8s).

Director Staley took the opportunity to recognize Kevin Freking for his service and said he means a lot to the community.

Director Lynch reported the Policy Committee has not met since the last board meeting.

Director Champion thanked the district for allowing the City to utilize the existing Mark Twain building before it came down for police and firefighter training. He said it was very beneficial.

7.02 BEA Report.

They will be meeting tomorrow to talk about TSS funds for the 2018/19 school year and map out a plan for the next school year. There is a new Facebook page for the BEA. It is open to anyone to like. Today is the first day to request an absentee ballot for the November School Board election.

8. Discussion Items.

8.01 Mark Twain Updates (audio begins at 13m 50s).

Bill Bruce with Bush Construction gave an update.

- All underground utilities are complete within building footprint
- The first floor slab on grade poured
- All roofing complete – detailing roof to be completed at the end of week
- All precast panels have been set and caulking complete
- 2nd floor framing complete
- Abatement of existing Mark Twain complete
- Kitchen rough-in complete

8.02 Mark Twain Change Order (audio begins at 19m 24s).

A new water service is being required by Iowa American Water to run into the building. Two options have been presented and approved by Iowa American Water Service.

- Option 1: reduce the amount of hard surface playground by roughly 900SF. This will reduce the amount of playground but prevent rework of the installed water service. This will also minimize schedule impacts. Total cost is \$38,926.40.
- Option 2: cut and cap existing line to building, install PVC pipes for fire service and domestic service. Both water lines will have valve in sidewalk to be accessible by Iowa Water American. This will prevent any reduction of hard service playground. Total cost is \$47,554.09.

The board was comfortable with option 2 to ensure the playground was done right the first time. They also requested legal guidance because the notice for the required line was given later in the construction process requiring the change order.

8.03 Paul Norton and Herbert Hoover Renovation Planning Update (audio begins at 37m 14s).

Tom Quinn with Bush Construction shared renovation plans and costs for Paul Norton and Herbert Hoover. The estimated project cost for Paul Norton is \$5,511,349 and the estimated project cost for Herbert Hoover is \$6,238,193. These costs include major renovations (repurposing areas, bathroom upgrades, prominent building entry, etc.) and minor renovations (new flooring, painting, ceiling, window treatments, etc.), contingency, design fees, and owner soft costs.

Brietta Collier, Director of Finance, will provide a cash flow analysis at the August board meeting.

8.04 Construction Manager for 2019 Summer Projects (audio begins at 52m 40s).

With the departure of Chris Andrus, it is essential to have oversight of the summer projects to ensure that they are successfully completed and completed on time. Bush Construction is already in the district working. They will provide project supervision from July 9, 2019 to August 16, 2019 to ensure the work gets completed.

8.05 Mark Twain North Campus/South Campus Administrative Staffing (audio begins at 57m 53s).

Jayne Olson, BMS Associate Principal, and Chad Uhde, BHS Dean of Students, will share the administrative duties at the South Campus. They will together on a schedule. Caroline Olson, MT Principal, will be mainly at the North Campus.

8.06 Hours vs. Days for the 2019/20 Calendar Year (audio begins at 1h 04m 20s).

School districts are required to choose between 180 days or 1,080 hours of instruction according to Iowa Code section 256.7(19). Superintendent Raso's recommendation is for the district to continue with hours for the 2019/20 calendar year.

8.07 Board Election Timeline (audio begins at 1h 06m 22s).

Applications are to be submitted to the Administration Center from August 26th through September 19th. The School Board Election is on November 5th. Director Lynch recommended adding the IASB Convention dates (11/20-21) to the timeline.

8.08 Board Self-Assessment Survey Results (audio begins at 1h 08m 57s).

The board reviewed the self-assessment survey results and will look at what steps they can take to improve. Director Struck recommended adding the Board Learning section back to the agenda.

8.09 Guest Staff Handbook and Employee Handbook.

This was removed from the agenda. Director Lynch needed more time to review it before action is taken. This will be brought back for more discussion at the August board meeting.

8.10 Discussion of Policies 507.9, 507.9E4, 507.9R1, 507.9R2, 303.5E3 and 303.5E4 (audio begins at 1h 16m 46s).

The revisions to policies 507.9, 507.9E4, 507.9R1, 507.9R2 are merely changes in language and not substantive. There was a request from community members earlier this year to change the district's snack list. President Holland noted there was a districtwide survey regarding the snack list and over 90% of the responses were to leave it as is.

The 303.5E3 and 303.5E4 are updates to job descriptions.

9. Action Items.

9.01 Approval of Mark Twain Change Order.

Motion by Director Lynch, seconded by Director Champion, to approve Change Order Option #2 and to seek legal guidance and some sort of compensation from Iowa American for this additional cost imposed at the last hour.

Bush Construction said they would need to know a decision by Wednesday.

Ayes: 6 Directors Holland, Lynch, Staley, Struck, Castro, Champion
Nays: 1 Director Pyevich
Motion carried 6-0-1

9.02 Approval of the Construction Manager Contract for 2019 Summer Projects.

Motion by Director Champion, seconded by Director Castro, to approve Construction Manager for 2019 Summer Projects.

Ayes: 5 Directors Pyevich, Staley, Castro, Champion, Holland
Nays: 2 Directors Lynch, Struck
Motion carried 5-2

9.03 Approval of Hours vs Days for the 2019/20 Calendar Year.

Motion by Director Lynch, seconded by Director Staley, to approve the use of hours for the 2019/20 Calendar Year.

Ayes: 7 Directors Pyevich, Staley, Struck, Castro, Champion, Holland, Lynch
Nays: 0
Motion carried 7-0

9.05 Approval of Policies 507.9, 507.9E1, 507.9R1 & 507.9R2.

Motion by Director Struck, seconded by Director Pyevich, to approve the policies listed above.

Ayes: 6 Directors Staley, Struck, Castro, Holland, Lynch, Pyevich
Nays: 1 Director Champion
Motion carried 6-1

9.06 Superintendent Contract Extension.

Motion by Director Lynch, seconded by Director Staley, to notify Superintendent Raso that the Employment Agreement will not be automatically extended beyond June 30, 2020.

Ayes: 7 Directors, Struck, Castro, Champion, Holland, Lynch, Pyevich, Staley
Nays: 0
Motion carried 7-0

9.07 Approval of Administrative Recommendations – Personnel (audio begins at 1h 26m 01s).

Motion by Director Struck, seconded by Director Lynch to approve the Administrative Recommendations – Personnel.

Director Castro said he has known Kevin Freking for a long time and he sees his resignation as a big loss for the district. He said he volunteers hundreds of hours at the high school. He thanked him for all he has done and said he will be sorely missed.

Director Champion said he is sorry to see Chris Andrus go. Several directors echoed this.

Director Pyevich asked why Kay Ingham's resignation letter was on the agenda. Superintendent Raso said some districts put resignation letters on the agenda. He noted we have done it in the past. Director Castro said he disagreed with Superintendent Raso's decision to publish her resignation letter.

Ayes: 6 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 1 Director Castro

Motion carried 6-1

Classified Retirement

Junetta Mitchell/BHS/Nutrition Services Supervisor/Effective 06/06/19

Classified Resignation

Megan Nelson/HH/Paraeducator/Effective 06/28/19

Gabrielle Yank/GW/Paraeducator/Effective 06/06/19

Classified Recommendation to Hire

Colleen Gould/NA/Rock-It Academy Director/\$25.25 per hour/2.0 hours per day/Replacing Amber Briggs/Effective 08/23/19

Administrative Retirement

Kay Ingham/Admin Center/Director of Special Services/6/30/19

Administrative Resignation

Christopher Andrus/Admin Center/Director of Operations/7/31/19

Certified Resignation

Tracey Rivera/BMS/Spanish/Effective 7/8/19

Kimberly Rojas/BHS/Instructional Coach/Effective 7/8/19

Certified Approval to Hire

Florence Awoukeng/BMS/German/1.0 FTE/MA,0/\$42,759/Pending licensure/Replacing Carrie Heiting/Effective 2019-2020 school year

Anne Berry/BMS/Special Education/1.0 FTE/MA,9/\$56,777/Replacing Janelle Cook/Effective 2019-2020 school year

Keegan Boyd/BMS/Math/1.0 FTE/MA,7/\$53,662/Replacing Mark Kuntz/Effective 2019-2020 school year

Jessica Cline/BMS/ELP/1.0 FTE/MA,2/\$45,874/Pending verification/ Replacing Melissa Miller/Effective 2019-2020 school year

Monica Cornwell/HH/4th Grade/1.0 FTE/MA,6/\$52,104/Replacing Emily Cullison/Effective 2019-2020 school year

Molly Giese/BHS/Special Education/1.0 FTE/MA,9/\$56,777/Pending licensure/Replacing Trishia Ryser/Effective 2019-2020 school year

Dain Hendrickson/BMS/Special Education/1.0 FTE/MA,4/\$48,989/New

position/Effective 2019-2020 school year

Amanda Hoffmann/BMS/Spanish/0.70 FTE/BA,0/\$37,152/Pending licensure/Replacing Tracey Rivera/Effective 2019-2020 school year

Sarah Kelly/MT/5th Grade/1.0 FTE/MA,9/\$56,777/Replacing Samantha Nagel/Effective 2019-2020 school year

Katherine Meyer/BHS/Special Education/1.0 FTE/MA,9/\$56,777/ Pending licensure/New position/Effective 2019-2020 school year

Desiree Rowland/BHS/Science/1.0 FTE/MA,8/\$55,219/Replacing Moira Truesdell/Effective 2019-2020 school year

Katherine Sass/BHS/Special Education/1.0 FTE/BA+30,5/\$47,743/ Pending verification/New position/Effective 2019-2020 school year

Ashley Sotelo-Ashby/BMS/Social Worker/1.0 FTE/MA,3/\$47,432/ Pending licensure/Replacing Matthew Edwards/Effective 2019-2020 school year

Schedule D Resignation

Kevin Freking/BHS/Assistant Varsity Football Coach/Effective 6/30/19

Schedule D Approval to Hire

Daniel Byrne/BHS/Assistant Freshman Football Coach/\$3,863/Replacing Daniel Drexler/Effective 8/19/19

Certified FYI

Susan Alagna/From BMS to BHS/Program Nurse/1.0 FTE/Student need/Effective 2019-2020 school year

10. Management Report.

- 10.01 Superintendent's Report – They need a board member to speak at the August 20th Welcome Back. Director of Special Services interviews will be this Thursday.
- 10.02 Director of Finance Report – The district is still having issues with PaySchools. She has done some training with Grant Wood software. She is meeting with the Bettendorf Foundation to see how we can support them.

11. Future Events and Informational Items.

- Thursday, July 17, PRC meeting, 1:30 pm
- Thursday, July 25 Online Registration Ends
- Monday, July 29, Elementary Placement meeting, 9:00 am
- Monday, July 29, Agenda Planning, 6:00 pm
- Tuesday, July 30, All Admin meeting, 8:00 am
- Tuesday, July 30-August 1, SAI Conference
- Monday, August 5, BOE meeting, 6:00 pm

12. Adjournment.

Board Requested information:

- Director Staley would like to look at moving the Athletic Director out of the high school and making it a district level position.
- Discuss board priorities for the fall
- Director Castro would like to see the results from CPD Survey.

Director Castro motion to adjourn the meeting at 7:43 p.m.

Adam Holland, President

ATTEST:

Colleen Skolrood, Secretary