

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the April 16, 2018 Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on April 16, 2018. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Members absent: None

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance; Celeste Miller, Director of Communications; Chris Andrus, Director of Operations; Joy Kelly, BHS Principal; Karen Allison, HH Principal; Megan Kannenberg, BEA Rep; Nyah Block, Student Rep; David Farmer, Treasurer; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Holland, to approve the agenda as presented.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

3. Commendations & Special Invited Guests.

3.01 Student Presentations by BHS Students. Speech and Debate Coach Joe Rankin gave an overview of the program. 12th grade students, Hazel Ambort, Lilli Ambort, and Andrew Del Vecchio, spoke about their experience with the team and Nationals preparation.

3.02 BHS FBLA Students Qualify for Nationals. The Bettendorf Future Business Leaders of America (FBLA) chapter attended the State Leadership Conference on March 15th-17th. At the conference, 13 members represented Bettendorf High School and competed in state and national events against schools across the state of Iowa. Bettendorf had all 13 students who attended qualify for the National Leadership Conference in Baltimore in at least one event. These qualifiers include:

Haylie Spencer: Global Business 2nd place

Zach Berntgen & Nijel McIntosh: Sports Entertainment & Marketing 1st place

Yash Singh: Business Ethics 3rd place, Economics 4th place

Athena Andrews, Tiffany Le & Kayla Petry: Intro to Business Presentation 1st place

Sheldon Deng: Accounting 1 2nd place

Lexi Mendoza: Accounting 1 4th place, Local Chapter Exhibit 6th place

Madison Foht & Samantha Foht: Social Media Campaign 4th place

Athena Andrews, Tiffany Le & Samantha Foht: Emerging Business Issues 3rd place

Lauren Hawley: Sales Presentation 3rd place, Client Service 3rd place

Madison Foht: Client Service 5th place
Mason Chin: Electronic Career Portfolio 1st place
Haylie Spencer: Vocab Relay 6th place
Mason Chin, Sheldon Deng & Nijel McIntosh: Advanced Spelling Relay 5th place
Lauren Hawley, Yash Singh, & Zach Berntgen: Advanced Vocab Relay 6th place

In addition to those qualifiers, Bettendorf High School also had a significant amount of recognition in other areas. Sheldon Deng and Tiffany Le both ran for state office positions, and Sheldon Deng was elected as the 2018-2019 Iowa FBLA Treasurer. Adviser Angie Mojeiko won Local Chapter Adviser of the Year and will get to walk across the national stage in Baltimore this summer. Bettendorf FBLA also placed 1st in FBLAopoly, completing 36 of the 38 activities, placed 2nd for Largest Local Chapter Membership Professional Division, and received Iowa Merit. Bettendorf was incredibly successful at the state conference this year, and will be taking 8 students to Baltimore to compete with students across the nation in hopes of walking across the national stage.

- 3.03 Iowa Teen Award Regional Battle of Books. Congratulations to the 2nd and 3rd place winners for the Iowa Teen Award Eastern Iowa Regional Battle of Books!! Third place winners were: Avery Horner, Julia Fiedler, and Kristin Manion. Second place winners were: Alex Berkenbosch, Aidan Hamner, and Payton Gagne. Great job!!

4. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Jen Peitscher, 2231 Avalon Court, has two children at Grant Wood and is excited about the new building. She would like the district to look at updating the snack list. She said some of the items on the list are not considered healthy items.

5. Board Learning.

5.01 ASCD Presentation by the CPD's.

Curriculum Professional Development Leaders Chris Like, Marty Beck, and Kaye Meyers, attended the ASCD Empower18 in Boston and shared what they learned. Many of the speakers and learning sessions addressed improving leadership skills, learning new teaching strategies, or discovering the best ways to support staff development.

6. Consent Agenda.

Motion by Director Lynch, seconded by Director Holland, to approve the consent agenda with the removal of 6.06, Approval of e-Rate Proposals.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro
Nays: 0
Motion carried 7-0

- 6.01 Approval of March 26, 2018 Special Board Meeting, Construction Management, March 29, 2018 Special Board Meeting and April 2, 2018 Regular Board Meeting Minutes
- 6.02 Approval of March 2018 Financials
- 6.03 Approval of April 16, 2018 Bills Recommended for Payment
- 6.04 Approval of Administrative Recommendations – Personnel
- Classified Retirement
Sara Carter/GW/Paraeducator/Effective 05/31/18
Julie Schneck/BMS/Paraeducator/Effective 05/31/18
- Classified Resignation
Molly Lester/BHS/Paraeducator/Effective 04/11/18
Sarah Scheetz/GW/Secretary B/Effective 04/09/18
- Recommendation to Hire
Rhonda Nelson/MT/Grant Director/\$25.25 per hour/20 hours per week/Replacing Lisa Raya, Ryan King, Sarah Price, Kim Lewis/Effective 04/16/18
- Letter of Assignment Modification
Betsy Swearngen/BMS/Nutrition Services Cook to Interim Supervisor/\$35,000 per year (prorated)/40 hours per week/Replacing Allison Nelson/Effective 05/16/18
- Certified Resignation
Kimberly Davis/BMS/Social Worker/Effective 6/30/18
Claire Steffen/BMS/Special Education/Effective 6/30/18
- Certified Approval to Hire
Amanda Bohmert/BMS/Science/1.0 FTE/MA,3/\$47,630(17/18)/Replacing Sylvia Faust/Effective 2018-2019 school year
Meredith Ortega/NA/Nurse/0.70 FTE/BA,3/\$29,582(17/18)/Replacing Donna Carlson/Effective 2018-2019 school year
- Certified Transfer
Kathryn Hallstrom/From TJ to NA & MT/From AI & Title Rdg to Special Education/1.0 FTE/ Reduction of position & administrative transfer to new position due to student need/Effective 2018-2019 school year
Emily Hill/TJ/From 1st Grade to 5th Grade/1.0 FTE/Voluntary transfer replacing Tisha Clark-Smith/Effective 2018-2019 school year
- Certified Contract Modification
Elizabeth Tressel/From TJ to NA/Counselor/From 0.80 to 1.0 FTE/Voluntary transfer replacing Danielle Brier/Effective 2018-2019 school year
- Schedule D Resignation
Beth Douglas-Hafner/BMS/Assistant 7 th Grade Volleyball Coach/ Effective 6/30/18
Claire Steffen/BMS/Lunchroom Supervision (0.25--4 th quarter only)/ Effective 4/2/18
- Schedule D Approval to Hire
Beth Douglas-Hafner/BMS/Head 7 th Grade Volleyball Coach/
\$2,804(17/18)/Replacing Ted Thompson/Effective 2018-2019 school year **Brock Halverson**/BMS/Head 8th Grade Basketball, Boys Coach/ \$2,804(17/18)/Replacing Shannon Clayton/Effective 2018-2019 school year **Courtney Holden**/HH/Assistant 7th Grade Volleyball Coach/\$1,869(17/18)/ Replacing Nicole Armstrong/Effective 2018-2019 school year
Taylor Johnson/BMS/Assistant 7th Grade Volleyball Coach/ \$1,869(17/18)/

- 6.05 Replacing Beth Douglas/Effective 2018-2019 school year
Appointment & Oath of Office – Treasurer - David Farmer as Board Treasurer
- 6.07 Open Enrollment Requests (info only)
FOR INFORMATION ONLY. The following students have been approved for open enrollment.
Into Bettendorf from Pleasant Valley, 2017/18
Ava Johnson, grade K, continuation
Kenzie Johnson, grade 2, continuation
Mason Johnson, grade 4, continuation
Lucas Knerr, grade 9, continuation
Into Bettendorf from Davenport, 2017/18
Sabrina Ivy, grade 9, continuation

7. Shared Communication & Committee Reports.

- 7.01 Student Representatives' Report (audio begins at 47m 52s).

Nyah Block shared the following:

- Holocaust speaker addressed the students at Bettendorf High School
- Spring sports are in full swing
- Several BHS athletes signed letters of intent
- Sound of Music was spectacular

Director Castro congratulated Nyah on her fourth place finish in the mile run at the Jesse Day Relays.

- 7.02 Board Shared Communication & Committee Reports.

The Finance Committee met. They heard more information about some of the staffing requests. The Committee has no recommendation. They met with both representatives from Bush Construction and Legat Architects and the Finance Committee recommends that we accept Legat as the architect for the Mark Twain Construction Project.

Director Lynch shared information on the upcoming QC Big Table event.

Policy Committee met. They discussed changes to the Superintendent Evaluation Policy, making changes to the 800 policies, and talked about wellness.

Director Struck attended Student First Banquet and said it was a nice event.

SIAC met for the final time this year. They discussed the district Iowa Assessment results, learned about the variety of assessments used by the district as well as how the assessment results are used to help improve the success of students.

- 7.03 BEA Report.

There was nothing to report.

8. Discussion Items & Reports.

8.01 Architect Discussion for the Mark Twain Construction Project (audio begins at 53m 03s)

Bush Construction, Superintendent Raso, and the Finance Committee recommended the district continue with Legat Architects for the Mark Twain Construction project for a number of reasons. The three key reasons are the schedule and their familiarity with the district's program, which will shorten the preconstruction phase and design time, and lastly the competitive fee.

8.02 Discussion of BMS & HH Gym Roof Bids (audio begins at 1h 05s).

Legat Architects reviewed the qualifications and references of the two low bidders and recommended awarding the contract to the apparent low bidder, Jim Giese Commercial Roofing Inc., for all work. All work is to be substantially complete by July 27th, 2018. The district has used Jim Giese Commercial Roofing Inc. in the past.

8.03 Strategic Plan Vision Cards: Iowa Assessments (audio begins at 1h 03m).

Curriculum and Professional Development Leaders reviewed Assessment results. Assessment data includes: Iowa Assessments, MAP, FAST, Summative Classroom Assessments, and Formative Classroom Assessments. There was a lot of improvement in math scores among struggling learners, especially in the upper grades. They did not see a ton of growth in FAST scores from fall to winter at the elementary level.

They will provide a more in-depth look of the results at a future board meeting.

8.04 Discussion of PPEL Budget (audio begins at 1h 18m 25s).

Director of Operations Chris Andrus and Director of Technology Sean McGinn reviewed the proposed PPEL Plan for 2018/19.

8.05 Discussion of Staffing for 2018-2019 (audio begins at 1h 54m 26s).

Superintendent Raso discussed adding three new positions, a total of 4 FTE; Curriculum Director, two ELP (Gifted Elementary Teachers), and a Future Ready Coach. Information was presented to the board back in December in regards to the gifted program, and information in regards to a Future Ready Coach was presented to the board last August.

Superintendent Raso said the district is in need of someone to spearhead curriculum efforts and evaluate current programs for effectiveness. A Future Ready Coach will help strengthen student services to offer more support with an emphasis on career center.

The majority of directors were supportive of these positions, but wanted to see a plan on how the positions would be paid for first. There was talk of pushing more of the IT budget into the General Fund, but that has not happened because the General Fund is already at the authorized maximum.

8.06 Discussion of the First Reading & Renumber of Policies, 303.2 & 401.12 (audio begins at 2h 40m 11s).

Regarding the Cell Phone Policy, there are very few people in the district who still have a district cell phone, but the few who do get a \$30 stipend. That amount is outdated and the Policy Committee is recommending market value.

8.07 Discussion of the First Reading of Policies (audio begins at 2h 43m 51s).

- 401.12 –DELETE
- 401.13
- 401.13E1
- 401.13E2
- 401.13R1 rev
- 401.13R2
- 401.14
- 401.14E1DELETE
- 401.15rev
- 401.15E1 DELETE
- 401.15E2 DELETE

The policies recommended to be deleted are because they are either redundant or outdated.

8.08 Second and Final Reading of Policies 210.10 & 210.11 (audio begins at 2h 46m 59s).

These policies were discussed at the last board meeting. They deal with Committee of the Whole and a change in the order of the agenda.

9. Action Items.

9.01 Approval of the Architect for the Mark Twain Construction Project,

Motion by Director Champion, seconded by Director Pyevich, to approve Legat Architects for the Mark Twain Construction Project.

Ayes: 7 Directors Holland, Lynch, Pyevich, Staley, Struck, Castro, Champion

Nays: 0

Motion carried 7-0

9.02 Approval of BMS & HH Gym Roof Bids.

Motion by Director Struck, seconded by Director Holland, to approve the roofing improvement bid for Bettendorf Middle School and Herbert Hoover Elementary.

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland

Nays: 0

Motion carried 7-0

9.03 Approval of PPEL Budget,

Motion by Director Lynch, seconded by Director Holland, to approve the Physical Plant & Equipment Levy (PPEL) Plan for 2018/19.

Ayes: 7 Directors Pyevich, Staley, Struck, Castro, Champion, Holland, Lynch
Nays: 0
Motion carried 7-0

6.06 Approval of e-Rate Proposals – Consent Agenda #6.06.

Motion by Director Lynch, seconded by Director Holland, to approve e-Rate proposals.

Ayes: 7 Staley, Struck, Directors Castro, Champion, Holland, Lynch, Pyevich
Nays: 0
Motion carried 7-0

9.04 Approval of Staffing for 2018-2019.

Motion by Director Lynch, seconded by Director Champion, to approve ELP Teachers only.

Ayes: 4 Directors Staley, Champion, Holland, Lynch
Nays: 3 Directors Struck, Castro, Pyevich
Motion carried 4-3

Motion by Director Lynch, to approve Future Ready Coach. There was no second.

Motion by Director Champion, seconded by Director Holland, to approve a Curriculum Director.

Ayes: 2 Directors Champion, Holland
Nays: 5 Directors Struck, Castro, Lynch, Pyevich, Staley
Motion failed 2-5

9.05 Approval of the First Reading & Renumber of Policies, 303.2 & 401.12.

Motion by Director Struck, seconded by Director Champion, to approve the first reading and renumbering of policies 303.2 & 401.12.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck
Nays: 0
Motion carried 7-0

9.06 Approval of the First Reading of Policies.

Motion by Director Lynch, seconded by Director Castro, to approve of the first reading on the policies listed below.

- 401.12 –DELETE
- 401.13
- 401.13E1
- 401.13E2
- 401.13R1 rev

- 401.13R2
- 401.14
- 401.14E1DELETE
- 401.15rev
- 401.15E1 DELETE
- 401.15E2 DELETE

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro
Nays: 0
Motion carried 7-0

9.07 Approval of Second & Final Reading of Policies 210.10 & 210.11.

Motion by Director Pyevich, seconded by Director Holland, to approve a second and final reading of policies 210.10 and 210.11.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro
Nays: 0
Motion carried 7-0

9.08 Volunteer Week Proclamation.

Director Holland read the Volunteer Week Proclamation

10. Management Report.

- 10.01 Superintendent's Report – Staff Recognition is on May 9th at 2:00 p.m. Directors Lynch and Pyevich volunteered to speak on behalf of the board. Superintendent Raso said they met with the BEA last week and are working on contracts. QC Big Table is Friday, April 20th and Saturday, April 21st. You can sign up online.
- 10.02 Director of Finance's Report – Dallon answered a couple of questions regarding the bills. The certified budget was submitted to the Scott County Auditor and has been certified. Title I funding impacted not only the district, but the entire state. The Department of Education is mandating a change in facility coding. They are working with Grant Wood on this. Finance Director Christensen is setting up benchmarking meetings with other schools to look at how they are doing things.

11. Board Requests for Information.

Future Events and Informational Items.

- Thursday, April 19, Curriculum Council, 1:00 pm
- Thursday, April 26, PRC Meeting, 6:00pm
- Thursday, April 26, Finance Committee Meeting, 7:00 pm
- Tuesday, May 1, Elementary Admin Meeting 2:00 pm
- Wednesday, May 2, Board Agenda Planning, 4:30 pm
- Thursday, May 3, Curriculum Council Meeting 1:00 pm
- Thursday, May 3, Finance Committee Meeting, 7:00 pm
- Monday, May 7, BOE Meeting, 6:00 pm

12. Closed Session - Superintendent Evaluation.

Motion by Director Struck, seconded by Director Pyevich, to go into closed session in accordance with Iowa Code section 21.5(1)(i), for the purpose of evaluating the professional competency of individuals whose appointment, hiring, performance or discharge are being considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 7 Directors Holland, Lynch, Pyevich, Staley, Struck, Castro, Champion

Nays: 0

Motion carried 7-0

Directors entered into closed session at 9:04 p.m. Directors returned to open session at 9:42 p.m.

13. Adjournment.

Director Castro motion to adjourn the meeting at 9:42 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary