

Board Policy

Code No. 905.1E2

ONLINE FACILITIES USE CONTRACT

The undersigned is the [title] of [organization], the organization requesting use of the [school_name] facilities as noted in this contract. I have the authority to legally bind this organization and hereby obligate the organization to provide liability insurance coverage in the amount of at least \$1,000,000 and to indemnify the school district and hold it harmless from any liability arising from our use of the school district property. Our organization will be responsible for any and all damages to the school district property arising from our use. The organization has familiarized itself with the Facilities Use Policy of the District and agrees to comply with all conditions of that policy. The organization accepts that the school district may have to preempt our scheduled use of district facilities in which case we understand the district will give as much advance notice as possible and that any money we have paid for use of the facilities will be refunded.

(1) The group using the facility is responsible for any damages which occur to any facility and is required to leave the facility in a clean and orderly condition.

(2) Payment of the rental cost shall be due 30 days after the event. Payment may be required in advance.

(3) Checks should be made payable to the BETTENDORF COMMUNITY SCHOOL DISTRICT and mailed to the Bettendorf Community School District, ATTN: Business Office, P.O. Box 1150, Bettendorf, IA 52722.

(4) A custodian, employee, or assigned designee shall be present when the facility is being used.

(5) As a condition for use of school district facilities, groups or individuals (other than employees of the BETTENDORF COMMUNITY SCHOOL DISTRICT using facilities for curricular or approved co-curricular programs) will be required to provide a certificate of insurance that assures the following: \$1,000,000.00 SINGLE LIMIT LIABILITY COVERAGE for injuries and/or damage which may occur during the rental of school district facilities. The rental group represented by the undersigned hereby agrees to indemnify and hold harmless the Bettendorf Community School District for any and all claims that arise from the use of the facility by the rental group.

(6) No use of tobacco in school facilities or on school grounds. No alcoholic beverages may be brought to or consumed in the building or on school grounds. Police coverage may be required at user's expense where indicated.

Approved: Nov. 7, 2016

Reapproved:

Revised: