

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the March 5, 2018 Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on March 5, 2018. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck
Members absent: None

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance and Business Services; Heather Stocking, Director of Human Resources; Celeste Miller, Director of Communications; Chris Andrus, Director of Operations; Joy Kelly, BHS Principal; Lisa Reid, BMS Principal; Lana LaSalle, TJ Principal; Caroline Olson, MT Principal; Brian Walthart, PN Principal; Megan Kannenberg, BEA Rep; Ryan Longnecker, Student Rep; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Holland, to approve the agenda as presented.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Sara Wells, 4555 Hamilton Drive, said she requested all the invoices from the Grant Wood project a couple of weeks ago. She asked if some of the invoices were correctly coded.

Pepper Trahan, 6328 Patrick Pointe Rd., reviewed the Legat bills and asked why the district has not been paying the bills in a timely manner.

4. Commendations & Special Invited Guests.

- 4.01 Student Presentation by Paul Norton Students. Google Expeditions presentation by Jocelyn Kyte, Heather Hiatt and Paul Norton students.
- 4.02 Young Musician's Honor Band. Four Bettendorf Community School District students attended the Young Musician's Honor Band in Cedar Rapids on Saturday, February 17. The students were nominated by their directors and selected from over 500 nominations. Bettendorf Middle School: Heath Leone and Robert Matera. Herbert Hoover Elementary - Daniel Winkler. Grant Wood Elementary - Emma Pearson.
BMS Science Bowl Team Places 3rd at State. The Bettendorf Middle School Science
- 4.03 Bowl team placed 3rd in the state competition at Iowa State University in February. The Ames Lab/ISU Middle School Science Bowl is one of 50 regional competitions held across the nation. It is a fast-paced question-and-answer contest where students answer questions about Life Science, Physical Science, Earth and Space Science, Energy, Mathematics and General Science.

5. Board Learning.

- 5.01 School Budgeting (audio begins at 17m 01s).

Finance Director Dallan Christensen reviewed Unspent Authorized Budget, School Finance Terminology, Key Financial metrics, and Board involvement in Certified Budget Development. Supplemental State Aid for the 2018-19 school year has been set at 1% funding.

6. Consent Agenda.

Motion by Director Struck, seconded by Director Pyevich, to approve the consent agenda as printed.

Ayes: 6 Directors Champion, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Abstained: 1 Director Holland

Motion carried 6-0-1

- 6.01 Approval of February 13, 2018 Regular Board Minutes and February 20, 2018 Regular Board Meeting
- 6.02 Approval of March 5, 2018 Bills Recommended for Payment
- 6.03 Approval of Administrative Recommendations – Personnel
 - Classified Termination
 - Cindy Welte**/BHS/Nutrition Services-Cook/Effective 02/28/18
 - Classified Resignation
 - Rosa Almanza**/GW/Paraeducator/Effective 03/02/18
 - Cynthia Frey**/MT/Secretary A/Effective 03/07/18
 - Allison Nelson**/BMS/Interim Supervisor/Effective 05/18/18
 - Pamela Nietzel**/BMS/Secretary B/Effective 03/30/18
 - Linda Redington**/BMS/Paraeducator/Effective 06/01/18
 - Recommendation to Hire
 - Rosa Anderson**/Administration Center/Accounts Payable Administrative Assistant/\$18.92 probationary rate/8.0 hours per day/Replacing Janet Foutch/Effective 03/05/18
 - Jared Kannenberg**/GW/Youth Mentor/\$15.71 per hour/6.0 hours per week/Student

Need/Effective 02/26/18

Classified Letter of Assignment Modification

Laura Baker/MT/Paraeducator to Secretary A/\$16.11 to \$17.15 per hour/From 5.75 to 8.0 hours per day/Replacing Cynthia Frey/Effective 03/08/18

Jessica Horton/GW/Paraeducator/Same rate of pay/From 4.0 to 5.75 hours per day/Replacing Dawn Johnson/Effective 02/26/18

Administrative Approval to Hire

Sean McGinn/Administration Center/Director of Technology/\$82,500 annual base (\$27,198 prorated to start date)/ Replacing Travis Hansen/ Effective 3/21/18

Certified Resignation

Brittany Blau/PN/Special Education/Effective 6/30/18

Connie Chitty/PN/4th Grade/Effective 6/30/18

Camille McDonnell/HH/4th Grade/Effective 6/30/18

Tyler Strodtman/BHS/Counselor/Effective 6/30/18

Schedule D Resignation

Shannon Clayton/BMS/Head 8th Grade Basketball, Boys Coach /Effective 6/30/18

Schedule D Approval to Hire

Peter Bruecken/BHS/Planetarium Assistant Director /\$1,993/Replacing Chris Like/Effective 2/22/18

Alec Clark/BMS/Head 7th Grade Football Coach /\$2,804/New position realignment of teams/Effective 7/1/18

Kevin Roling/BMS/Head 7th Grade Football Coach /\$2,804/New position realignment of teams/Effective 7/1/18

Certified FYI

Haley Wikoff/BMS/Counselor/Not returning from graduate leave/Effective 6/30/18

6.04 Cooperative Agreement with UNI

6.05 Early Graduate for 3rd Quarter 2017/18 School Year - Alvarez Alexi; Cox Maibyl; Hammes Morgan; Howe Vivian; Ivory Emily; LaGrange Hope; Lank Nicholas; Lee Tanner; Lee Tyler; Ratzlaff Tanesha; Schindler Alyssa; Smith Austin; Tanner Brenden; Tyson Joe; White Maxwell

6.06 MCT vs VCT

6.07 Approval of Requests for Open Enrollment

Into Bettendorf from Davenport 17/18

Ana Desequeira, grade 3 continuation

Aramis Desequeira, grade 4, continuation

Emylia Desequeira, grade 1, continuation

Gabriella Desequeira, grade 5, continuation

Grayson Krieger, grade 2, continuation

Nolan Krieger, grade 4, continuation

Ashlin Krieger, grade 5, continuation

Zaida Welch, grade K, continuation

Into Pleasant Valley from Bettendorf 17/18

Ellie Durick, grade 1, continuation

Lauren Durick, grade 4, continuation

Lindsay Durick, grade 6, continuation

Into Bettendorf from Wilton 18/19

Farrah Jipp, grade 4

Lincoln Jipp, grade 5

Into Bettendorf from Pleasant Valley 18/19

Caleb DeVore, grade 11

Caleb Hennings-Simpson, grade 11
Hannah Rodenburg, grade 11
Into Davenport from Bettendorf 18/19
Lydia Ferris, grade 11
Sasha Stahler, grade 12
Into North Scott from Bettendorf 18/19
Hannah Kinzenbaw, grade K
Out of Bettendorf Online 18/19
Jordyn Baughman, grade 10, CAM
Jade Knerr, grade 9, CAM
Lucas Knerr, grade 10, CAM
Mackenna Jungwirth, grade 6, CAM

7. Shared Communication & Committee Reports.

7.01 Board Shared Communication & Committee Reports.

The Finance Committee met. They discussed the budget, new treasurer search, and audit.

The Policy Committee met and is recommending trying committee of the whole structure from now until July. They recommend one regular board meeting and one committee of the whole meeting per month.

Director Castro read through the HumanEx comments and encouraged board members to read through them.

Directors Holland and Castro attended a special assembly at Mark Twain to honor neighbor Max Wilson, whose home was destroyed by a fire in January. Mark Twain students collected \$2,244.00 to help Max start over.

7.02 Student Representatives' Report.

Ryan Longnecker reported on the happenings at the high school:

- Junior class held March Madness last Saturday and raised over \$600 for prom
- Speech and Debate team attended a state tournament last weekend and brought home eight trophies
- Dance Marathon is Friday, March 23rd
- NHS is currently running a fundraising drive for Leukemia and Lymphoma Society – Pennies for Patients!
- Chamber Orchestra was invited to the UNI Orchestra Invitational

7.03 BEA Report.

There was nothing to report.

8. Discussion Items & Reports.

8.01 Grant Wood Project Update (audio begins at 33m 30s).

Jeff Michaels from Estes gave an update on the progress of Grant Wood Elementary School. All structural steel is set in area “B” and 90% of roof decking has been installed in area “B”. Structural steel, bar joists and decking for area “A” were delivered this week. The gym roof is completed and gym temp heat is running. Grouting under precast is complete and caulking between panels is ongoing. Tricon completed precast two weeks ahead of schedule.

8.02 Discussion of District Audit (audio begins at 37m 23s).

Nolte, Cornman & Johnson completed the district audit for the 2016-2017 fiscal year. It was a very strong audit with minimal comments.

8.03 Discussion of HVAC Bids for BHS (audio begins at 45m 02s).

Tim Smith with Russell Construction presented the bids.

- Mechanical – a contract was awarded to Ryan and Associates in the amount of \$5,294,600
- Electrical – a contract was awarded to Rock River Electric in the amount of \$537,931
- General Trades – a contract was awarded to River Valley Construction in the amount of \$294,543

The bids came back above budget. Russell Construction has done their due diligence to find value engineered savings to close that gap. The total cost of the project is around \$6,993,078.

8.04 Discussion of Date for 2018/19 Budget Hearing & Estimate for Publication (audio begins at 48m 40s).

A budget hearing is scheduled for April 2nd. The proposed tax rate is \$13.97 per \$1,000 taxable valuation.

8.05 Discussion of Budget Guarantee (audio begins at 1h 07m 19s).

The resolution authorizes the district to utilize the state’s budget guarantee of 101% of the current year’s authorized budget for the 2018-2019 fiscal year.

8.06 Discussion of the Board of Education Dates and Times for the 2018-19 School Year (audio begins at 1h 10m 06s).

Directors discussed adding a committee of the whole meeting each month until July and then evaluate how it is working. They have not decided if this will replace a regular board meeting or if it will be in addition to one regular board meeting per month.

8.07 Discussion of Course Proposal for BMS (audio begins at 1h 11m 45s).

The 6th grade coding course will replace the current career basics class. Career exploration will be addressed using the career cruising program. The 8th grade coding course will replace the current personal finance class. Financial literacy standards will be addressed through the new social studies standards. Coding will teach basic to advanced

coding skills based on student expertise experience and knowledge. This class will be part of the specials rotation for 6th and 8th grade and will meet every other day. No additional staff is needed.

8.08 Strategic Plan/Vision Cards: BHS Academic Report (audio begins at 1h 13m 53s).

BHS Principal Joy Kelly gave an overview of AP. There was an 8% increase in AP scores of 3 or higher. She said there are a variety of reasons for the increase in scores, but she does feel the use of Pride Time was a nice contributing factor to the increase.

234 students took the ACT. The 2017 results were well above the state and national averages.

8.09 First Reading of Board Policies (audio begins at 1h 30m 09s).

The Policy Committee did not make any changes at this time. Extensive changes were made and the policies were approved in 2016.

8.10 Second & Final Reading of Policies (400's and 102.E4) (audio begins at 1h 36m 05s).

The policies were changed using IASB language. Policy 401.1E2 made the policy boarder to include *parent guardian* to file a formal complaint alleging non-compliance with laws, regulations, or policies or alleging discrimination, including harassment.

8.11 Discussion of the Facility Plans (audio begins at 1h 39m 56s).

Superintendent Raso said the recommended plan will allow the district to move forward but also give the district the flexibility to react to possible changes in enrollment shifts, financial changes, and possible legislative changes in the coming years. Even if the initial plan calling for the consolidation of six buildings to five was approved, we would not see or be able to act on any cost savings until after a new building was completed, which is a year and a half to two years in the future. This plan allows time to determine if the district should ultimately move to five buildings. There has been speculation of increase enrollment in the southern part of the district due to the downtown development. Also, increase in enrollment is a possibility if the legislature approves voucher and/or Davenport is required to change their open enrollment policy. On the other hand, kindergarten round up last week had the lowest number of registrations since 2013. Approving this recommended plan would provide needed upgrades to Jefferson and at the same time allow us to react to any possible shifts in the coming years.

Director Lynch was comfortable with recommendations 2-6. He said the option of committing to a 3-section building on Mark Twain property and keeping Thomas Jefferson is the most expensive option. He recommended replacing Mark Twain with a new 2-section school with the option of being able to expand it to a 3-section if deemed necessary.

Director Struck said the plan is a good compromise for the community. She said the third section at Mark Twain could be used for a variety of things. She noted the plan would not save the district money, but it would make the district more marketable.

9. Action Items.

9.01 Approval of District Audit.

Motion by Director Struck, seconded by Director Holland to approve the 2016-2017 district audit.

Ayes: 7 Directors Holland, Lynch, Pyevich, Staley, Struck, Castro, Champion
Nays: 0
Motion carried 7-0

9.02 Approval of HVAC Bids for BHS.

Motion by Director Pyevich, seconded by Director Champion, to approve the HVAC bids for BHS

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland
Nays: 0
Motion carried 7-0

9.03 Approval of Date for 2018/19 Budget Hearing & Estimate for Publication.

Motion by Director Champion, seconded by Director Struck, to approve the Budget Hearing for 2018-2019.

Ayes: 7 Directors Struck, Castro, Champion, Holland, Lynch, Pyevich, Staley
Nays: 0
Motion carried 7-0

9.04 Approval of Budget Guarantee,

Motion by Director Lynch, seconded by Director Pyevich, to approve the 2018-2019 Budget Guarantee Resolution.

Ayes: 7 Directors Staley, Struck, Castro, Champion, Holland, Lynch, Pyevich
Nays: 0
Motion carried 7-0

9.05 Approval of Board of Education Dates and Times for the 2018-19 School Year.

Motion by Director Castro, seconded by Director Holland, to approve the 2018-2019 Board of Education dates and times for the 2018-2019 school year.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck
Nays: 0
Motion carried 7-0

9.06 Approval of Course Proposal for BMS.

Motion by Director Struck, seconded by Director Pyevich, to approve the course

proposal for BMS, titled Coding.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

9.07 Approval of First Reading of Board Policies.

Motion by Director Pyevich, seconded by Director Struck, to approve the policies listed below for first reading.

- 401-7, 401-7R1, 401.8, 401.9, 401-10 rev1, 401-10R1 rev1, 401-10E1, 401.11

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro

Nays: 0

Motion carried 7-0

9.08 Approval of Second & Final Reading of Policies (400's and 102.E4).

Motion by Director Champion, seconded by Director Castro to approve the second and final reading of the policies listed below.

- 400, 401-1, 401-1E1 rev 1, 401-1E2 rev1, 401.1E3 rev 1, 102-E4 - rev 1, 401-2 rev 1, 401.3, 401.4, 401.5, 401.5R1 rev 1, 401.6

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland

Nays: 0

Motion carried 7-0

9.09 Approval of the Facility Plans.

Motion by Director Pyevich, seconded by Director Castro, to approve a six-year facilities plan that incorporates the Legat report containing the identified needs assessment and future ready recommendations.

1. At Mark Twain, build a new 3-section school on the property.
2. At Thomas Jefferson, complete the identified needs as presented by Legat.
3. At Thomas Edison, the full board will continue the work of the Board Facilities Committee to determine a new location that best meets the identified needs and future ready projects for the Edison students and staff.
4. At Paul Norton & Herbert Hoover, complete the identified needs and future ready recommendations as presented by Legat.
5. At Bettendorf High School, complete the remainder of the identified needs and future ready recommendations as presented by Legat, excluding the swimming pool. Addressing the swimming pool will be more defined as the intentions of the city and level of involvement of the district in terms of the City's aquatic center project becomes clearer.
6. At Bettendorf Middle School, complete the remainder of the identified needs and future ready recommendations as presented by Legat.

Project planning and sequencing, including cash-flow determination, will start immediately for items #1, #2, and #4 as well as the board continuing the work of the Board Facilities Committee in regards to Thomas Edison Academy (#3).

Ayes: 6 Directors Pyevich, Staley, Struck, Castro, Champion, Holland
Nays: 1 Director Lynch
Motion carried 6-1

10. Management Report.
 - 10.01 Superintendent's Report – Kindergarten Roundup – lowest number since 2013
 - 10.02 Director of Finance's Report – looking at first Committee of the Whole meeting on April 16th.

11. Board Requests for Information.

Future Events and Informational Items.

- Tuesday, March 6, All Admin Meeting, 1:00 pm
- March 12-16, Spring Break
- Tuesday, March 13, BCSF Meeting, 11:45 am
- Wednesday, March 14, Board Agenda Planning Meeting, 4:30 pm
- Thursday, March 15, Finance Committee Meeting, 7:00 pm
- Monday, March 19, Board of Education, 6:00 pm, Admin

12. Adjournment.

Director Castro motion to adjourn the meeting at 8:18 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary