

Campus Parent Portal

The Campus Parent Portal is available to every parent or guardian of a student enrolled in the Bettendorf Community School District and can be accessed through a web browser at any time and from anywhere there is an Internet connection. All parents are asked to have a parent portal account set up for their family.

If you have already signed up for a Campus Parent Portal account, you do not need to complete another Acceptable Use Form. Additional students will be added to your parent account.

Parent Portal allows you to . . .

- Register your student for the school year
- Update your contact information
- Access your child's attendance
- View your child's lunch account & fee balances
- View grades and assignments (*BMS & BHS only*)

New BCSD Families

Parent Portal Sign-Up Process

- Complete and return the Campus Parent Portal Acceptable Use Policy.
- After your child's enrollment information is entered into the district database, your school's office will provide you an activation key.
- Once you receive the activation key, follow the directions to create your Campus Parent Portal account.
- The Campus Parent Portal account is not set-up automatically without your activation.
- If you have any questions regarding the set up or accessing your parent portal, please contact technical assistance at (563) 359-3681 ext. 3030.

*Please note that if you are using your BMS or BHS student's password, you ARE NOT signed up for the parent portal and will be unable to access all of your students information until you have set up your own account. A **Campus Parent Portal account** will allow you to see information for all of your children in the district.

Be sure to complete the online security feature (likes/dislikes) in order to retrieve your password at another time.

Log in to your Campus Parent Portal account. (*The update feature is not available through student accounts. You must be logged in to a parent account.*)

Cell Phone & Email

Select Family Members | Student & Parent

Phone & Address

Select Household Information | Phone & Address

A change of address will require you to provide proof of your new residency to your building within five business days.

Elementary schools – Bring proof of residency to the school office.

High school and middle school – Bring proof of residency to the guidance office

Proof of residency reflecting your name and address must be one of the following: **an approved offer to purchase or build a home, a signed lease agreement, a utility bill** (not a cable or phone bill) or **property tax bill**, or a **letter from a utility company stating that the parent has established service at the resident address.** *Neither a driver's license nor any other piece of mail other than those listed above will be accepted.*

Emergency Contacts

Select a Student then Demographics | Emergency Contacts

Update & delete your student's emergency contacts and information. The ability to update is available only to the designated primary address parent on Infinite Campus. You will need to update each student individually. Information will not automatically update. There is a building/district approval system in place. Once your request is approved and the change is made, you will receive a confirmation in your Campus Parent Portal account. Contact your school to add new emergency contacts.

Pay Fees | Deposit Money into Lunch Account

PaySchools - Online Payments

PaySchools is an online payment processing system that allows parents to make school-related (including lunch account) payments via e-check or credit card. There is no charge for using the system. **Parents log in to PaySchools using their Campus Parent Portal ID & child's birthdate.** Once logged in parents can view information for all of their children. PaySchool login links are available on the district and school websites - <http://bettendorf.k12.ia.us>