

## Board Policy

Code No. 414.1

### **CLASSIFIED EMPLOYEE VACATIONS - HOLIDAYS - PERSONAL LEAVE**

The board will determine the amount of vacation, holidays, and personal leave that will be allowed on an annual basis for classified employees. It shall be the responsibility of the Superintendent to make a recommendation to the Board annually on vacation, holidays, and personal leave for classified employees

*Legal Reference:* Iowa Code §§ 1C; 4.1(34); 20.

*Cross Reference:* 409.1 Licensed Employee Vacations - Holidays -Personal Leave  
601.1 School Calendar

*Approved: February 2, 1998*

*Reapproved: February 20, 2001  
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April 18, 2011*

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