

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the November 7, 2016 Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on November 7, 2016. President Gordon Staley called the meeting to order at 6:02 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Justis, Pyevich, Staley, Struck (via conference call), Tinsman, Trahan

Members absent: None

Other officials present: Mike Raso, Superintendent; Maxine McEnany, Director of Financial and Business Services; Celeste Miller, Director of Communications; Kay Ingham, Director of Student Services; Heather Stocking, Director of Human Resources; Joy Kelly BHS Interim Principal; Tim Perkins, Treasurer; Roger Wilming, BEA Representative; Kailey Baxter, Student Representative; Colleen Skolrood Board Secretary.

2. Agenda Approval.

Motion by Director Justis, seconded by Director Struck, to remove the motion which was made on October 17, 2016 to table the September 30, 2016 board work session minutes.

Motion by Director Justis, seconded by Director Struck, to remove the motion which was made on October 17, 2016, to table the following board policies for a second and final reading.

905.1 -Community Use of School District Facilities
905.1R1 - Use of School District Facilities Regulation
905.1R2 - Fees for Use of School District Facilities
905.1R3 - Club Rules & Fees for Usage of School District Facilities
905.1E2 - Community Use of School District Facilities Contract (Delete; replaced by online contract)
905.1E2 - Online Facilities Use Contract - NEW
905.1E3 - Facilities Fee Schedule - NEW
804.6 - Building Security Key Policy
804.6E1 -Key/Fob Checkout Form

Ayes: 7 Directors Castro, Justis, Pyevich, Staley, Struck, Tinsman, Trahan

Nays: 0

Motion carried 7-0

Motion by Director Pyevich, seconded by Director Tinsman, to approve the agenda as presented.

Ayes: 7 Directors Castro, Justis, Pyevich, Staley, Struck, Tinsman, Trahan

Nays: 0

Motion carried 7-0

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

There were no comments.

4. Commendations & Special Invited Guests.

- 4.01 Student Spotlight on Bettendorf High School – Erin Johnson and Evan Mitzel from the Bettendorf High School STEAM Team made a presentation to Directors. Curriculum & Professional Development Leader Chris Like and Industrial Tech Instructor Dan Drexler were attendance.
- 4.02 Veterans Day Recognition (info only) - In honor of Veterans' Day on November 11, the Bettendorf Community School District recognizes the contribution of all those staff members and Directors who serve or have served our country in the armed services. The observance of this day helps preserve the spirit of patriotism, sacrifice, and the willingness to work together for the common good that these men and women have demonstrated.
- 4.03 Employee Giving Campaign - Thank you to our staff for their generous support of community charities through our staff giving campaign. We received 267 donations totaling \$5,844.68 for our three charities: Bettendorf Community Schools Foundation, Community Health Charities and Quad Cities United Way.
- 4.04 Iowa Junior Honors Orchestra (Info only) - Congratulations to the following students for being selected to participate in Iowa Junior Honors Orchestra 2016.
Iowa Junior Honors for Middle School
Rayanne Brackey, Rebeca Garza-Doty, Emmersen Haugland, Carter Wolf - Violin
Emma Cleveland and Carolyn Kress - Viola
Isabelle Appel and Stephanie Rice – Cello
Iowa Junior Honors Orchestra
Angel Bell, Kira Rohwer, Matt Rozzell - Violin
Annika Braaten, Ethan Brownson, Nate Houk, Katie Kuhel, Haylie Spencer - Viola
Faith Weis - Cello
Peter Hurd – Bass
- 4.05 District Employees of the 1st Quarter - Congratulations to the Bettendorf Community School District Employees of the 1st Quarter: Ginger France, Deb Mayhew and Sharon Woodworth. The Employee of the Quarter award recognizes district employees that inspire exceptional service and attitude. Recipients also demonstrate a commitment to their job or school involvement that goes above and beyond expectations.

5. Consent Agenda.

Motion by Director Trahan, seconded by Director Tinsman, to approve the consent agenda as presented with the exception of the Lane and Waterman bills.

Ayes: 7 Directors Justis, Pyevich, Staley, Struck, Tinsman, Trahan, Castro
Nays: 0
Motion carried 7-0

- 5.01 Approval of October 17, 2016 Board Minutes and November 1, 2016 Special Board Minutes
- 5.02 Approval of November 7, 2016 Bills Recommended for Payment
- 5.03 Approval of Administrative Recommendations – Personnel
- Classified Early Retirement
Kenneth Baumbach/Operations/Maintenance-Lead Man/Effective 06/30/17
Sally Haugen/NA/Paraeducation/Effective 06/30/17
Nancy Herrin/Administration Center/Administrative Assistant/Effective 06/30/17
Kent Kloppenburg/BMS/Custodian/Effective 06/30/17
Kathleen Lowry/Administration Center/Administrative Assistant/Effective 06/30/17
- Classified Resignation
Deborah Crocker/BMS/Paraeducator/Effective 10/13/16 (accepted teacher position at BMS)
Shirley Salemink/Administration Center/Administrative Assistant/ Effective 02/03/17
- Classified Recommendation for Employment
Jessica Beene/MT/Youth Mentor/\$15.71 per hour/1.5 hours per day/New position/Effective 10/31/16
Lukas Harksen/BMS/Paraeducator/\$16.11 per hour/5.75 hours per day/New position/Effective 10/26/16
Alexandra Madison/MT/Youth Mentor/\$15.71 per hour/1.0 hour per day/Replacing Joyce McCutcheon/Effective 10/24/16
Morgan Meseke/BMS/Paraeducator/\$16.11 per hour/4.5 hours per day/Replacing Pamela Tillotson/Effective 11/07/16
Timothy Peterson/BHS/Custodian/\$19.07/19.70 per hour/8.0 hours per day/Replacing Ontario Randle/Effective 10/31/16
- Classified Letter of Assignment Modification
Ontario Randle/BHS to HH-MT/Custodian/Same rate of pay/8.0 hours per day/Replacing William Griffith/Effective 11/01/16
Julie Schneck/TJ to BMS/Paraeducator/Same rate of pay/From 5.75 to 6.25 (Day 2) hours per day/Replacing Deborah Crocker/Effective 11/07/16
- Administrative Early Retirement
Jeffrey Johannsen/HH/Principal/Effective 6/30/17
- Certified Early Retirement
Peter Bruecken/BHS/Instructional Coach/Effective 5/31/17*
Sharon Dixon/HH/Teacher Librarian/Effective 6/30/17
Paul Flynn/BHS/Science/Effective 5/31/17*
Kathleen Fry/NA/Kindergarten/Effective 6/30/17
Amy Jackson/District/Instrumental Music/Effective 6/30/17
Barbara Jacobsen/BHS/Science/Effective 6/30/17
Benjamin Pennington/BMS/Social Studies/Effective 6/30/17
John Walston/MT/5th Grade/Effective 5/31/17*
- Certified Approval to Hire
Deborah Crocker/BMS/Social Studies/1.0 FTE/MA,9/\$40,465 prorated/Pending verification/Replacing Nicholas Myers/Effective 10/14/16
- Schedule D Resignation

Peter Bruecken/BHS/Planetarium Director/Effective 5/31/17*
Paul Flynn/BHS/Team Leader (HS), Science/Effective 5/31/17*
Amy Jackson/District/Instrumental Director/Effective 6/30/17
Barbara Jacobsen/BHS/Club Sponsor, Peer Educators/Effective 6/30/17
Benjamin Pennington/BMS/Head Varsity Soccer, Boys/Effective 6/30/17
Schedule D Approval to Hire
Brad Cole/BMS/Assistant 7th & 8th Grade Wrestling Coach/\$1,869/ Replacing Zachary Paustian/Effective October 17, 2016
Kathleen VanTieghem/BHS/Speech & Debate, Assistant Director (.50)/\$1,869/Replacing Sarah Michaelson/Effective 10/10/16

*pending excessive snow make-up days

- 5.04 Precedence, Inc. Employee Assistance Program Agreement
- 5.05 Approval of Estes Construction Management Contract
- 5.06 Proposal - GW Asbestos & Lead Paint Inspection
- 5.07 GW Geotechnical Survey
- 5.08 BMS Paving Project
- 5.09 Frontline Agreements
- 5.10 Early Graduates, 1st Quarter 2016-2017 - Ashley Gomez, Elizabeth Hughes
- 5.11 Student Teaching Agreement - Iowa State University
- 5.12 Approval of SIAC Committee Members
- 5.13 Tuition Application for Brandon Richards, grade 9, from Pleasant Valley, beginning second semester 2016/17
- 5.14 Approval of Requests for Open Enrollment
FOR INFORMATION ONLY. The following students have been approved for open enrollment.
Into Bettendorf, 2016/17
Drake Hunter, grade 8, from Davenport, continuation
Into Bettendorf, 2017/18
Brandon Richards, grade 10, from Pleasant Valley

6. Shared Communication & Committee Reports.

6.01 Board Shared Communication & Committee Reports (34m 01s).

Treasurer Tim Perkins reported the Finance Committee met last week. They discussed the special education deficit. They also discussed Grant Wood and the construction budget. Treasurer Perkins noted Grant Wood project costs are much higher than originally projected. The Finance Committee has recommended looking at the costs of remodeling versus new construction to determine what makes sense for the school district. The elementary principals met last week. They have been asked to work together to come up with an equitable plan. The goal is to have a work session within the next month to work on a plan and get public input.

Director Trahan said she was a part of the judging panel for the 6th grade Billboard projects. She said it was a wonderful opportunity.

President Staley attended the student council meeting at the high school.

Director Castro said it is hard to see the early retirees (listed under the consent agenda) retire from the district.

Director Castro congratulated the BHS Swim Team for their 3rd place finish at state. He said it is a tremendous honor.

- 6.02 Student Representatives' Report. Kailey Baxter highlighted some of the latest things happening at the high school:
- Upcoming Blood Drive
 - Thursday, November 10 is the end of the Hunger Drive
 - Thespian Festival is Friday, November 11
 - Winter Play is Charlie Brown Christmas
 - NHS students are tutoring elementary students
 - Some of the top survey results on ways to improve the high school were opting out of finals, longer lunches and men's diving team.

- 6.03 BEA Report – Roger Wilming.

Mr. Wilming said he has heard a lot of positives regarding the calendar drafts.

7. Old Discussion.

- 7.01 Second Reading of Board Policies - Facilities and Miscellaneous.

Motion by Director Justis, seconded by Director Tinsman, to approve a second and final reading of the following Board policies:

- 905.1 -Community Use of School District Facilities
- 905.1R1 - Use of School District Facilities Regulation
- 905.1R2 - Fees for Use of School District Facilities
- 905.1R3 - Club Rules & Fees for Usage of School District Facilities
- 905.1E2 - Community Use of School District Facilities Contract (Delete; replaced by online contract)
- 905.1E2 - Online Facilities Use Contract - NEW
- 905.1E3 - Facilities Fee Schedule - NEW
- 804.6 - Building Security Key Policy
- 804.6E1 -Key/Fob Checkout Form
- 401.7 - Employee Travel Compensation

Ayes: 7 Directors Staley, Struck, Tinsman, Trahan, Castro, Justis, Pyevich

Nays: 0

Motion carried 7-0

- 7.02 Approval of Superintendent's Contract (audio begins at 1h 21m 45s).

Motion by Director Justis, seconded by Director Tinsman, to approve the Superintendent's contract from July 1, 2017 through June 30, 2019 as stated in agenda item #4.01.

Ayes: 6 Directors Staley, Struck, Tinsman, Castro, Justis, Pyevich

Nays: 1 Director Trahan

Motion carried 6-1

Director Trahan said she voted no because she is really concerned about the math curriculum and the high costs of central administration salaries.

8. New Business.

8.01 Proclamation - American Education Week.

Director Justis read the Proclamation aloud.

8.02 ELP Presentation (audio begins at 1h 33m 39s).

Director of Student Services Kay Ingham gave a presentation on the Extended Learning Program.

8.03 Tax Increment Financing (TIF) Update (audio begins at 1h 46m 41s).

Superintendent Raso reviewed information on Tax Increment Financing (TIF). In the upcoming years, we may be seeing more TIF projects due to the work around the I-74 bridge construction. He discussed what it means to the district

8.04 First Reading of 100 Board Policy Series.

Motion by Director Castro, seconded by Director Justis, to approve a first reading of the 100 Board policy series.

Ayes: 7 Directors Tinsman, Trahan, Castro, Justis, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

9. Superintendent's (Management) Report.

9.01 Superintendent's Report –

- Looking at using Forecast5 for district enrollment study
- City Administrator Decker Ploehn will speak at upcoming board meeting to discuss TIF and go over strategic plan
- Calendar Committee met and is putting together a two-year calendar. Weekly early releases will start in the second year.

9.02 Director of Finance Report – Working on the 5-year forecast. Auditors will be in the district on November 14 and 15.

10. Board Requests for Information.

There were no requests for information.

11. Future Events and Informational Items.

- Friday, November 11, Veterans Day
- Friday, November 11, No School Conference Comp Day
- Monday, November 21, Parent Executive Council, 12:00 p.m., Admin
- Monday, November 21, Board of Education, 6:00 p.m., Admin
- November 23, 24, and 25th Thanksgiving Break, no school

- Wednesday, January 18, School Improvement Advisory Committee (SIAC), 4:00 p.m., Admin
- Wednesday, February 8, School Improvement Advisory Committee (SIAC), 4:00 p.m., Admin
- Wednesday, April 12, School Improvement Advisory Committee (SIAC), 4:00 p.m., Admin

12. Adjournment.

Director Castro motion to adjourn the meeting at 8:32 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary