

# Board Policy

Code No. 402.1

## RELEASE OF CREDIT INFORMATION

The following information will be released to any entity with whom a school district employee has applied for credit or has obtained credit: title of position, income, and number of years employed. The items listed are all public records and can be disclosed without prior notice to the employee. Confidential information about the employee will be released to an inquiring creditor with a written authorization from the employee.

It shall be the responsibility of the Superintendent or designee to respond to inquiries from creditors.

*Legal Reference:* Iowa Code §§ 22.7; 279.8 (2013).

*Cross Reference:* 401.5 Employee Records

*Approved:* September 16, 1991

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February 20, 2001  
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