

Board Policy

Code No. 200.1R1

ORGANIZATIONAL MEETING OF THE BOARD

The meeting for the organization of the Board of Directors will be held the first regular meeting after a regular school election. Notice of the meeting's place and time will be given by the Secretary to each member and member-elect of the Board of Directors and to the public according to Policy No. 210.5.

The purpose of the meeting is to transfer material and responsibility from the retiring Board to the new Board. At the meeting, the Board of Directors will elect a President, who will hold office for one year. Once elected, the President will be entitled to vote on all matters before the Board of Directors.

Meeting Procedure

The organizational meeting of the Board of Directors will be held in two parts: the final meeting of the retiring Board, and the organizational meeting of the new Board.

1. Final Meeting of the Retiring Board

- 1) Call to order
- 2) Agenda approval
- 3) Comments and suggestions from the audience
- 4) Commendations
- 5) Consent agenda
- 6) Actions items
- 7) Review of election results: The Secretary will present the official report on the latest election; the county auditor provides the official tally. Official results are recorded in the minutes.
- 8) Comments of retiring members of the Board of Directors
- 9) Adjournment of the retiring Board, "sine die."

2. Organizational Meeting of the New Board

- 1) Call to order
- 2) Roll call
- 3) Oath of office: The Secretary will administer the oath of office to new members.
- 4) Election of a President of the Board of Directors: Unless a President pro-tem is selected, the Secretary, acting as temporary chairperson, calls for nominations; nominations need not be seconded. The Secretary will announce the result of the vote, and the newly elected President will assume the chair.
- 5) Election of a Vice-President of the Board of Directors: The President calls for nominations; nominations need not be seconded. The President will announce the result of the vote.
- 6) Action items
- 7) Discussion items
- 8) Future events and information items
- 9) Adjournment

Other items of business at the organizational meeting may include:

- Resolution of appreciation recognizing the public service rendered by retiring Board members.
- Determination of dates, times, and places for regular meetings of the Board.

- Resolution to define the operating rules and practices that will be followed by the new Board.
- Appointment of legal counsel for the school district and the Board.
- Board committee assignments.
- Communications.
- Audience to visitors.
- Superintendent's report.
- Adjournment.

Vacancies in Officer Positions

If any office of the Board of Directors should become vacant between organizational meetings, such office will be filled by the remaining members of the Board of Directors in the same fashion as outlined in the policy above.

Legal Reference:

Iowa Code §§ 274.2; 275.23A; 277

281 I.A.C. 12.3.

Cross Reference:

202 Board of Directors Members

206.1 President

206.2 Vice-President

210 Board of Directors' Meetings

Approved: August 17, 1987

*Reapproved: February 7, 1994
February 3, 1997
July 10, 2000
June 19, 2006
January 11, 2010
May 20, 2019*

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February 3, 2003
February 3, 2014*