

# Board Policy

Code No. 506.2

## STUDENT DIRECTORY INFORMATION

Student directory information is designed to be used internally within the school district. Directory information shall be defined in the annual notice. It may include the student's name, address, telephone number, date and place of birth, grade level, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, photograph and other likeness, and other similar information.

In regards to publicity, websites and district social media sites, the district may publish student directory information as deemed relevant, i.e., student name, grade, age, school, awards, degree, weight and height (as appropriate for athletic publicity), as well as artwork, writing, photos, and video.

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and have the opportunity to deny the inclusion of their child's information in the directory or in the general information about students or their name or work posted on the district's web site.

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents.

*Legal Reference:* 20 U.S.C. § 1232g (2010).  
34 C.F.R. Pt. 99 (2010).  
Iowa Code § 22; 622.10 (2011).  
281 I.A.C. 12.3(4); 41.123.  
1980 Op. Att'y Gen. 720.

*Cross Reference:* 504 Student Activities  
506 Student Records  
901 Public Examination of School District Records  
902.4 Live Broadcast or Videotaping

*Approved:* May 18, 1998

*Reapproved:* March 5, 2007  
August 6, 2012

*Revised:* July 10, 2000  
April 23, 2001  
April 6, 2004  
August 6, 2012  
February 19, 2013