

Board Policy

Code No. 605.3E5

CHECKLIST FOR EVALUATION AND SELECTION OF INSTRUCTIONAL MATERIALS – SPECIFIC FORMAT CRITERIA

Title: _____

Format: _____

1. Authenticity and Scholarship	YES	NO	NA
a. Is the material authentic?	_____	_____	_____
b. Is the material up-to-date?	_____	_____	_____
c. Are the authors and/or producers well qualified?	_____	_____	_____
d. Does the material have high scholarship?	_____	_____	_____
e. Are the illustrations of good quality?	_____	_____	_____
f. Is the format well organized?	_____	_____	_____
f. Are the indices and appendices sufficient and conveniently organized?	_____	_____	_____
h. Is the material well researched and accurate?	_____	_____	_____

	Superior	Good	Fair	Poor
SUMMARY RATING OF SECTION 1:	_____	_____	_____	_____

2. Appropriateness	YES	NO	NA
a. Does the material focus upon the goals and objectives of the Bettendorf Community School District curriculum?	_____	_____	_____
b. Are any parts of the material objectionable?	_____	_____	_____
c. Is the material appropriate in vocabulary?	_____	_____	_____
d. Are the concepts presented appropriately?	_____	_____	_____
e. Are the methods of presentation based upon good learning theory?	_____	_____	_____
f. If the material appropriate to the level of instruction Intended?	_____	_____	_____
g. Is the material suitable and/or readable for students of the age/grade level(s) at which it will be studied?	_____	_____	_____

	Superior	Good	Fair	Poor
SUMMARY RATING OF SECTION 2:	_____	_____	_____	_____

3. Content	YES	NO	NA
a. Is controversial material presented impartially?	_____	_____	_____
b. Does this material present information that currently approved sources do not?	_____	_____	_____
c. Does this material present a new dimension or direction currently approved materials do not?	_____	_____	_____
d. Does the material evidence on the part of the writer, author, and editors fair treatment of minority groups?	_____	_____	_____
e. Is the material free of racial, religious, ethnic, and sexual bias and stereotyping?	_____	_____	_____

	Superior	Good	Fair	Poor
SUMMARY RATING OF SECTION 3:	_____	_____	_____	_____

4.	Motivational Qualities	YES	NO	NA	
	a. Will the materials gain and hold the interest of the users?	___	___	___	
	b. Will the materials stimulate curiosity of the users?	___	___	___	
	c. Are the visual images and general format attractive?	___	___	___	
	d. Will the material stimulate thinking and inquiry?	___	___	___	
SUMMARY RATING OF SECTION 4:		Superior _____	Good _____	Fair _____	Poor _____

5.	Technical Quality and Format	YES	NO	NA	
	a. Is the material the best possible value for the cost considering the type of material, the content, and the format?	___	___	___	
	b. Is the technical quality of nonprint/print items the best available?	___	___	___	
	c. Is the material packaged appropriately?	___	___	___	
	d. Are accompanying manuals, study aids, word lists, Appendices, etc., appropriate and useful?	___	___	___	
SUMMARY RATING OF SECTION 5:		Superior _____	Good _____	Fair _____	Poor _____

Approved: February 4, 1985

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