

# Board Policy

Code No. 904.1

## TRANSPORTING STUDENTS IN PRIVATE VEHICLES

Generally, transporting students for school purposes shall be done in a vehicle owned by the school district and driven by a school bus driver. Students may be transported in private vehicles for school purposes. It shall be within the discretion of the Superintendent to determine when this is appropriate.

Individuals transporting students for school purposes in private vehicles must have the permission of the Superintendent or Superintendent's designee. Private vehicles will be used only when proof of insurance has been supplied to the Principal, designee, or the Superintendent and when the parents of the students to be transported have given written permission to the Building Principal or designee. The school district assumes no responsibility for those students who have not received the approval of the Superintendent or designee and who ride in private vehicles for school purposes. Individuals, including staff, must obtain prior approval from their principal or designee, or the Superintendent before providing transportation for students.

This policy statement applies to transportation of students for school purposes in addition to transporting students to and from their designated attendance center. It shall be the responsibility of the Superintendent or Superintendent's designee to develop administrative regulations regarding this policy.

*Legal Reference: Iowa Code §§ 279.8; 285; 321 (2011).  
281 I.A.C. 43.*

*Cross Reference: 401.6 Transporting of Students by Employees  
401.7 Employee Travel Compensation  
711 Transportation*

*Approved: August 5, 1996*

*Reapproved: March 18, 2002  
May 19, 2008  
February 19, 2013*

*Revised: May 16, 2005*