

Board Policy

Code No. 206.4

TREASURER

It is the responsibility of the board to appoint a treasurer. The board may appoint a treasurer from its employees, other than a position requiring a teaching certificate, or from the public. To finalize the appointment, the treasurer will take the oath of office at the annual meeting or no later than ten days thereafter.

The treasurer is a volunteer position and serves as a non-voting advisor to the Board. The term of appointment shall be for one year.

The Treasurer of the Board shall:

- Serve as a member of the District Finance Committee, if the district employs a finance committee.
- Be an advisor to the Board on financial issues.
- Be an advisor to the Director of Financial and Business Services regarding investment practices, internal controls over the district's financial practices, and other matters as appropriate.
- Fulfill all legal responsibilities of the office of Treasurer, as appropriate and required by law.

*Legal Reference: Iowa Code §§ 12B.10; 12C; 279.3, .31-.33; 291.2-.4, .8, .11-.14 (2013).
281 I.A.C. 12.3(1).
1978 Op. Att'y Gen. 328.*

*Cross Reference: 202.2 Oath of Office
206.3 Secretary
210.1 Annual Meeting of the Board
215 Board of Directors' Records
303.5E1 Administrative Duties—Director of Finance and Business Services
704.3 Investments
707 Fiscal Reports*

Approved: August 14, 1967

*Reapproved: March 16, 1970
August 17, 1987
January 21, 1991
February 7, 1994
February 3, 1997
January 11, 2010*

*Revised: August 5, 1974
November 3, 1980
November 19, 1984
July 10, 2000
February 3, 2003
January 10, 2005
June 19, 2006
September 17, 2007
February 3, 2014
September 16, 2019*