

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the June 19, 2017 Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on June 19, 2017. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Justis, Staley, Struck, Tinsman, Trahan

Members absent: Director Pyevich

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance and Business Services; Heather Stocking, Director of Human Resources; John Cain, GW Principal; Lana LaSalle, TJ Principal; Chris Andrus, Director of Operations; Monica Flink, Communications Assistant; Colleen Skolrood, Board Secretary.

Director Pyevich arrived at 6:30 p.m. Treasurer Tim Perkins arrived at 7:34 p.m.

2. Agenda Approval.

Motion by Director Castro, seconded by Director Tinsman, to approve the agenda as presented.

Ayes: 6 Directors Castro, Justis, Staley, Struck, Tinsman, Trahan

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Amy Swearingen, *16 Riverview Park Drive, Bettendorf*, went back and looked at the April 3 Board Minutes where the board approved the option of having the facilities all looked at. She wanted to know where we are at in examining all the schools. Director of Operations Chris Andrus said he has worked with Legat's representatives to walk the district roofs. RTM Engineers is going to check out the building mechanical, electrical, and HVAC systems. They have already met with principals to discuss building needs.

4. Consent Agenda.

Motion by Director Castro, seconded by Director Justis, to approve the consent agenda printed.

Director Trahan asked about Foundation Grant refunds. Director of Finance Dallan Christensen said it was a number of very small refunds. Teachers decided to return the money rather than spend it on things they did not need.

There has been a drainage issue at the baseball field for a lot of years. The cost to fix it was considerably less than the original estimate because Uncommon Ground donated the equipment and labor. President Staley thanked the owners for their generous donation.

Director Castro asked if there was a better way to handle petty cash disbursements. Mr. Christensen said he approves all of the reimbursements.

Director Justis noted Neil Armstrong was under budget by 25%. Dallan Christensen said he would like the buildings to spend as close to the budget as possible. He will work with Principal Hlas on the budget for next year.

Ayes: 6 Directors Justis, Staley, Struck, Tinsman, Trahan, Castro

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-1

4.01 Approval of June 5, 2017 Regular Board Minutes

4.02 Approval of May 2017 Financials

4.03 Approval of June 19, 2017 Bills Recommended for Payment

4.04 Approval of Administrative Recommendations – Personnel

Classified Resignation

Carmen Fish/HH/Paraeducator/Effective 07/27/17

Michelle Poole/HH/Paraeducator/Effective 06/16/17

Classified Letter of Assignment Modification

Angela Nielsen/GW/Secretary B to Secretary A/\$15.81 to \$17.15 per hour/5.5 to 8.0 hours per day/Replacing Kelly Witcraft/Effective 07/01/17

Certified Resignation

Elizabeth Coplan/GW/Special Education/Effective 6/30/17

Jennifer Timmerman/GW/Art/Effective 6/30/17

Certified Approval to Hire

Stephanie Harvey/BMS/Counselor/1.0 FTE/MA,8/\$55,217/Pending verification/Replacing Gwen Sones/ Effective 2017-2018 school year

Chad Schmertmann/District/Music, Instrumental/1.0 FTE/BA,1/\$38,396/ Pending verification/New position – student need/ Effective 2017-2018 school year

Certified Transfer

Rachel Cuppy/From BHS to District/Special Education to Instructional Coach, Behavior/1.0 FTE/New position/Effective 2017-2018 school year

Schedule D Resignation

Tamrick Atwood/BMS/Assistant 7th Grade Football Coach /Effective 6/5/17

Bradley Cole/BMS/Lunchroom Supervision/Effective 6/30/17

Tina Matheson/BMS/Assistant Varsity Soccer, Girls Coach /Effective 6/12/17

Daniel VanWinkle/BHS/Club Sponsor, RSVP/Effective 6/30/17

Schedule D Approval to Hire

Michelle Bruty/BMS/Team Leader, 8th Grade House/\$2,679/Replacing Kaitlin Burke/Effective 2017-2018 school year

Michelle Bruty/District/Head Counselor/\$1,247/Replacing Beth Douglas-Hafner/Effective 2017-2018 school year

Alec Clark/BMS/Team Leader, 6th Grade House/\$2,679/Replacing John Fry/Effective 2017-2018 school year

Mark Kuntz/BMS/Team Leader, 6th Grade House/\$2,679/Replacing Beth Douglas Hafner/Effective 2017-2018 school year

Kristina Wagner/BMS/Team Leader, 7th Grade House/\$2,679/Replacing Michelle Bruty/Effective 2017-2018 school year

4.05 Open Enrollment Request - denial of open enrollment applications: Out of Bettendorf, 2017/18

Emma Russo, grade 3, to CAM, not timely filed

Vito Russo, grade 1, to CAM, not timely filed

4.06 Open Enrollment Requests (info only)

Into Bettendorf, 2017/18

Robert Matera, grade 6, from Pleasant Valley, good cause due to change of residence

Gavyn Mitchell, grade 2, from Pleasant Valley, continuation

Jordyn Mitchell, grade 7, from Pleasant Valley, continuation

Mariah Moore, grade 6, from Davenport

Ashlin Roome, grade 3, from Pleasant Valley, continuation

Braeden Roome, grade 7, from Pleasant Valley, continuation

Colin Roome, grade 10, from Pleasant Valley, continuation

Olivia Keninger, grade 4, from Pleasant Valley, continuation

Sophia Keninger, grade 5, from Pleasant Valley, continuation

Delquan Scott, grade 8, from Davenport, continuation

Destiny Couch, grade 4, from Davenport, continuation

DaMarcus Couch, grade 7, from Davenport, continuation

Damoni Couch, grade 5, from Davenport, continuation

Out of Bettendorf, 2017/18

Roberto Solis, grade 10, to Davenport, continuation

Samantha Scott, grade 9, to North Scott

5. Shared Communication & Committee Reports.

5.01 Board Shared Communication & Committee Reports.

There was no shared communication.

6. Old Discussion.

6.01 PN Boiler Bid (audio begins at 14m 35s).

Director of Operations Chris Andrus reviewed bids for Paul Norton boiler. Four companies returned bids. JL Brady was the overall lowest bidder for the base bid and alternates. Due to final costs they are not going with alternates. Total cost of the base bid

is \$103,352.00.

6.02 Approval of PN Boiler Bid.

Motion by Director Trahan, seconded by Director Tinsman, to approve JL Brady for a base bid of \$103,352 for Paul Norton boiler replacement and mechanical upgrades.

Ayes: 6 Directors Staley, Struck, Tinsman, Trahan, Castro, Justis

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-1

6.03 Grant Wood Construction Bid Review (audio begins at 17m 11s).

Directors reviewed information on bids for Grant Wood Elementary package #1, grading. The contract was awarded to Needham Excavating. Work will begin in early July with completion before the end of August.

6.04 Grant Wood Construction Bid Approval.

Motion by Director Castro, seconded by Director Trahan, to approve Needham Excavating in the amount of \$253,250 for the Grant Wood construction project, bid package A, grading.

Ayes: 6 Directors Staley, Struck, Tinsman, Trahan, Castro, Justis

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-1

6.05 GW Design Development (audio begins 20m 56s).

Estes Construction and Legat Architects presented the design development plan for Grant Wood. The design development budget is \$16,682,919, which is approximately \$37,000 under the previous budget. There was a considerable increase in site costs due to additional paved surface, more hard play surfaces, rubber surface added to playgrounds, landscape allowance added to site costs, and required extensive storm sewer work. Building costs are down due to cutting back on some exterior options, and savings on HVAC, electrical and precast. There was a drop in CM fees and expenses, but an increase in soft costs (furniture, fixtures and equipment).

They discussed a couple of Smart Choice Options:

1.) Provide a 7" thick concrete parking lot in lieu of asphalt – add \$93,100.00

2.) Provide a carpet tile flooring in lieu of vinyl composite tile – add \$133,900.00

6.06 Approval of GW Design Development.

Motion by Director Struck, seconded by Director Trahan, to approve the proposed design development for the new Grant Wood Elementary School.

Ayes: 7 Directors Struck, Tinsman, Trahan, Castro, Justis, Pyevich, Staley

Nays: 0
Motion carried 7-0

6.07 Review of 2015/2016 Audit.

Directors reviewed the 2015/2016 District Audit. Director of Finance Dallan Christensen said it was a very clean audit. There were some items that were very minor in nature and they have already been addressed.

Director Trahan clarified why the district chose a firm out of Newton to conduct the audit. She wanted the public to know that the district has used Nolte Cornman & Johnson for at least ten years previously. Nolte Cornman & Johnson was the lowest bidder and conducts audits for many of the school districts in this area.

Director Castro said employees should be punished if they continue to try to skirt the system and violate district policies.

6.08 Approval of Audit of 2015/2016 Audit.

Motion by Director Struck, seconded by Director Tinsman, to approve the 2015/2016 District Audit.

Ayes: 6 Directors Tinsman, Castro, Justis, Pyevich, Staley, Struck
Nays: 1 Director Trahan
Motion carried 6-1

Director Trahan would like it included that there were still issues reported in the audit. She agreed it was a very good audit.

6.09 Strategic Plan/Vision Cards: CTQ/TLC Discussion (audio begins at 1h 15h 58s).

Superintendent Raso presented information on CTQ/TLC. The district has completed pilot implementation of its Teacher Leadership and Compensation (TLC) system: part of a statewide, tiered pilot supported by grant funds from the Iowa Department of Education. Like all TLC models statewide, the Bettendorf TLC Model has been designed to attract and retain effective teachers through opportunities for higher salaries and levels of support, provide new career pathways to teacher leaders willing to spread their expertise to colleagues, and improve instruction through peer-led learning. The Center for Teaching Quality (CTQ) has partnered with the district since fall 2013 to support design and evaluate implementation of the local TLC model.

6.10 Second Reading of Board Policies.

Director Struck recommended tabling Board Policy 3.08, Succession of Authority to the Superintendent so the Policy Committee can review it again before the board votes on it.

Motion by Director Struck, seconded by Director Justis, to table Board Policy 3.08, Succession of Authority to the Superintendent.

Ayes: 7 Directors Trahan, Castro, Justis, Pyevich, Staley, Struck, Tinsman

Nays: 0
Motion carried 7-0

Motion by Director Pyevich, seconded by Director Tinsman, to approve the Board Policies listed in Agenda Item #7.06 for a second and final reading.

There were a few minor adjustments made to a couple of the policies.

Ayes: 7 Directors Castro, Justis, Pyevich, Staley, Struck, Tinsman, Trahan
Nays: 0
Motion carried 7-0

7. New Business.

7.01 Resolution For Payment From General Fund.

Motion by Director Pyevich, seconded by Director Castro, to approve the resolution in agenda item #7.01.

Ayes: 7 Directors Justis, Pyevich, Staley, Struck, Tinsman, Trahan, Castro
Nays: 0
Motion carried 7-0

7.02 Discussion of Instructional Materials (audio begins at 1h 32m 06s).

Superintendent Raso discussed proposed instructional materials for 2017-2018. Middle School's current German and Spanish textbooks are ten years old. To facilitate efforts to continually align instructional practices and student learning targets with current ACTFL standards, district initiatives, and building-wide goals an update is needed in the textbook resources that we currently have available for student use in our World Language department.

7.03 Approval of Instructional Materials.

Motion by Director Trahan, seconded by Director Castro, to approve instructional materials for 2017-2018.

Ayes: 7 Directors Pyevich, Staley, Struck, Tinsman, Trahan, Castro, Justis
Nays: 0
Motion carried 7-0

8. Management Report.

8.01 Superintendent's Report – provided some artifacts for the upcoming superintendent evaluation.

8.02 Director of Finance's Report – Treasurer Perkins and Dallon Christensen are working on a calendar with key dates and reports

9. Board Requests for Information.

There were no requests for information.

10. Future Events and Informational Items.

- Wednesday June 21, Special Board Meeting - Superintendent evaluation, 6:00 pm, Admin
- Thursday June 22, Board Policy Review Committee, 4:45 pm, Admin
- Tuesday July 4, District Holiday, offices closed
- Monday July 10, Board of Education, 6 pm Admin

11. Adjournment.

Director Struck thanked board members for emailing questions regarding the consent agenda in advance.

Director Castro motion to adjourn the meeting at 7:41 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary