

# Board Policy

Code No. 705.4

## EXPENDITURES FOR PUBLIC PURPOSE

The Board recognizes and supports the principle that district funds are to be expended only for legitimate public purposes and not for private personal gain for which services of comparable value have not been rendered to the district. The Board, therefore, believes it is important to designate those expenditures for officers, directors, employees, and volunteers, which are in addition to salaries and benefits, authorized and legitimate expenses that serve a legitimate public purpose.

The Board authorizes the expenditure of district funds for district officers, directors, employees, and volunteers for the following purposes, as these are commonly-granted benefits for employees and volunteers in public and private organizations which aid in recruitment of personnel, promote improvement of staff morale and cooperation, and assist in building a commitment to the district, thus assisting in creating a more productive learning environment.

1. District wide expenditures for mementos for employee recognition for service to the district.
2. District wide expenditures for a retirement appreciation function to recognize retiring employees.
3. District wide expenditures for a function to recognize the end of service by a Board Member.
4. District wide expenditures for a recognition item upon the retirement of an employee.
5. District wide expenditure for a recognition item upon the end of service by a Board member.
6. Expenditures for volunteer appreciation should not exceed \$200.00 per building per year.
7. Expenditures for food items and refreshments for Board members and staff that are required to be in attendance during Board meetings and/or work sessions that cannot be scheduled at any time other than breakfast, lunch, or dinner hour.
8. Expenditures for food items and refreshments for District activities that cannot be scheduled at any time other than breakfast, lunch, or dinner hour, including the following:
  - Outreach meals (seven times per year)
  - New Teacher Orientation Activities
  - District Committees – SIAC, TLC
9. Any other activities not listed here must be pre-approved for public purpose by the Superintendent.

*Cross Reference:* 402.4 Gifts to Employees

*Approved:* January 10, 2005

*Reapproved:* February 19, 2013

*Revised:* December 3, 2007  
August 1, 2016