

Board Policy

Code No. 501.10R3

EXCESSIVE ABSENCE REGULATION

Procedure for Excessive Absence Grades PreKindergarten - 12

1. An automatic review of the attendance records of all students who are absent ten (10) school days will be done by the teacher, counselor, school nurse and building administrator/designee. The purpose of the review is to determine the reasons for the absence, the students' compliance with the work make-up regulations, and academic progress in general. Identified students may be recommended for immediate counseling, support staff intervention, parent conference and/or immediate application of the Truancy Unexcused Absence section of the attendance policy with initiation of an attendance contract. Further absence for illness may require validation of the illness from a physician, dentist, or the school nurse.
2. After fifteen (15) days of absence, additional interventions will be considered. These could include: referrals to building assistance teams or to other community support agencies, and/or conference with the building principal, teacher, counselor, parent or guardian and child to discuss the reason(s) and solutions for absences. Identified students may be recommended for immediate counseling, support staff intervention, and/or immediate application of the truancy section of the attendance policy. Continued absences may result in referral to the Scott County Attorney for review and intervention.

Approved: June 15, 1992

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March 5, 2007*

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