

Board Policy

Code No. 603.7R2

SCHOOL-TO-WORK ACTIVITIES

The following are considered integral parts of learning experiences for students as participants in school-to-work activities.

WORK-BASED ACTIVITY

Job Shadowing - short-term activities for students to explore career interests by observing work at a workplace or to include a series of visits to various workplaces and time spent with individual workers to observe specific jobs.

Unpaid Internships - structured work experiences integrating school and work-based experiences. This is done outside of class/school time. Student may receive credit for experience at completion of approved internship.

Paid Internships - structured work experiences integrating school and work-based experiences. This is done outside of class/school time. Student is paid and may not receive credit.

Mentoring Experiences - providing students with a formal relationship with a work site role model who shares career insights and teaches students specific work-related skills.

Structured on the Job Training or Apprenticeships - students who are enrolled in a technical or professional program that leads to a high school diploma, advanced certificate of mastery, or associate degree.

Work Experience - students in school and community placements directly supervised by a school district or community college staff member.

Work Experience/On-the-Job Training (OJT) - for a special education student who may or may not have a job coach.

Work-Study Program - such as exists at Project READY.

Co-op Programs – senior students who are involved in an educational program based on their vocational/professional interests and objectives. The instructor coordinates the work-experience hours with the employer. Students may work during the school day but are responsible for class portions of the program as well. Certain criteria including a training agreement and periodic evaluations are required.

Company Tours – students who are involved in a series of company tours in order to gather information related to business and industry.

Teacher Externships – teachers who work in a business/industry during the summer months in order to expand their knowledge of that business. This is directly related to increasing relevancy of curriculum and building business relationships.

SCHOOL-BASED ACTIVITY

Junior Achievement Involvement – any student who is being taught by a Junior Achievement volunteer.

Project-Based Learning Activities – students who are actively involved in projects which involve collaboration with businesses. This should have a high emphasis on a specific career

relationship. (An example of this may be providing a public service announcement regarding a safety issue and working with a radio station or health official.)

Career Talks – students participating in a series of opportunities to listen to different professionals speak about their careers.

School-Based Enterprises – students involved with running a business and managing finances within their building.

Career Orientation/Exploration – high school students who are involved in career preparedness units delivered by the guidance counselor. This includes interest inventories, assessments, mock interviews, applications, resumes, etc.

Approved: March 6, 2000

*Reapproved: June 18, 2001
June 21, 2004
July 9, 2007
January 9, 2012*