

Board Policy

Code No. 507.4

INJURY OR ILLNESS AT SCHOOL

When a student becomes ill or is injured at school, the school district will attempt to notify the student's parents and/or emergency contact as soon as possible and instructions will be requested as to the disposal of the case. When the parent has no telephone or cannot be reached, the ill or injured child may be transported home, to the hospital, or to a doctor's office by a member of the school staff. The city's Emergency Medical Service (EMS) may also assist in this process.

The school district, while not responsible for medical treatment of an ill or injured student, will have employees present administer emergency or minor first aid if possible. An ill or injured child will be turned over to the care of the parents or qualified medical employees as quickly as possible.

In cases of emergency, the pupil shall be transported to a hospital or a doctor's office by ambulance or other convenient types of transportation. If possible the family physician listed on the office records shall be contacted.

It is the responsibility of the principal or designee to file an accident report with the superintendent within twenty-four hours after the student is injured.

Annually, returning parents are required to complete windows on the online registration including:

- Health Services - Emergency Information
- Health Services - Medical or Mental Health Conditions
- Health Services - Medications

Please be prepared to provide documentation directly to the school nurse regarding any and all health conditions/concerns. This information will only be shared with school officials who have a legitimate educational interest in such information.

New families will fill out a medical emergency authorization form indicating the procedures to be followed, if possible, in an emergency involving their child. The authorization form will also include the phone numbers of the parents and alternative numbers to call in case of an injury or illness.

The superintendent is responsible, in conjunction with the school nurse, to develop rules and regulations governing the procedure in the event a student should become ill or be injured at school.

Legal Reference: Iowa Code § 613.17 (2013).

Cross Reference: 507 Student Health and Well-Being

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Approved: August 14, 1967

*Reapproved: February 16, 1970
January 20, 1992
January 23, 1995
April 23, 2001
April 6, 2004
March 5, 2007*

*Revised: February 16, 1981
August 1, 1988
May 18, 1998
August 6, 2012
July 11, 2016*