

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the September 6, 2016 Regular Meeting  
of the Board of Education  
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on September 6, 2016. President Pepper Trahan called the meeting to order at 6:01 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Justis, Staley, Struck, Tinsman, Trahan

Members absent: Director Pyevich

Other officials present: Mike Raso, Interim Superintendent; Maxine McEnany, Director of Financial and Business Services; Celeste Miller, Director of Communications; Kay Ingham, Director of Student Services; Lana LaSalle, TJ Principal; Julie Tropa, PN Principal; John Cain, GW Principal; Tim Perkins, Board Treasurer; Roger Wilming, BEA Representative; Faith Bonilla, Student Representative; Colleen Skolrood Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Tinsman, to approve the agenda as presented.

Ayes: 6 Directors Castro, Justis, Staley, Struck, Tinsman, Trahan

Nays: 0

Absent: 1 Director Pyevich

Motion carried 7-0

Director Pyevich arrived at 6:04 p.m.

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Craig Kinzer, 1616 Broadlawn Avenue, Davenport, had some questions regarding his supplemental contract not being renewed. President Trahan said she will figure out the next steps and get back to him regarding this matter.

Kristin Winkler, 4978 Dove Court, Bettendorf, shared some concerns she has about the new Safe Snacks Program implemented this year at the elementary schools. She researched the USDA Smart Snack guidelines and said these guidelines only pertain to those snacks being bought and sold in school during school hours. She hopes that someone will review the legality of snack

choices being brought from home and parents will be allowed to bring in any nut free snack they deem appropriate.

Gary Goins, 6312 Lakehurst Dr., Davenport, requested that the Transportation Policy be reviewed and revised. He is also requesting a refund of the bus fees he previously paid because his family received an offer from the district stating transportation would be provided at no cost to those who are administratively transferred.

Jenifer Luckenbach, 4751 Dove Court, Bettendorf, also shared some concerns she has about the safe snacks list. She would like to see some additional choices added to the list. She said she understands the need for the nut free policy, but feels the current list is overly restrictive and overly expensive. Mr. Raso said the committee is meeting more frequently and they are reviewing the list.

4. Commendations & Special Invited Guests.

4.01 BCSD Outreach Team - School Supply Drive. Barb Jordan, Holly Shaw, and Kelly Smith of the Bettendorf Community School District Outreach Team gave a presentation on the School Supply Drive.

5. Consent Agenda.

Motion by Director Struck, seconded by Director Tinsman, to approve the consent agenda as printed.

Maxine stated that only one of the two checks for \$25,000 listed in 5.03 Bills Recommended for Payment was cut. The other one was voided due to an issue with the date.

Ayes: 7 Directors Justis, Pyevich, Staley, Struck, Tinsman, Trahan, Castro

Nays: 0

Motion carried 7-0

5.01 Approval of August 1, 2016 Regular Board Minutes, August 2 and August 8, 2016 Special Board Minutes, and August 15, 2016 Special and Regular Board Minutes

5.02 Approval of July 2016 Financials

5.03 Approval of September 6, 2016 Bills Recommended for Payment

5.04 Approval of Administrative Recommendations – Personnel

Classified Resignation

Sarah Keeton/MT/Youth Mentor/Effective 09/16/16

Classified Recommendation for Employment

Yvonne Abbott/BMS/Paraeducator/\$16.11 per hour/5.75 hours per day/New Position/Effective 09/01/16

Miranda Ambre/MT/Youth Mentor/\$15.71 per hour/2.5 hours per day/New Position/Effective 08/19/16

Susan Basala/PN/Paraeducator/\$16.11 per hour/1.75 hours per day/New Position/Effective 08/19/16

Paulla Edwards/NA/Youth Mentor/\$15.71 per hour/1.0 hour per day/Replacing Rebecca Eastman/Effective 08/11/16

Ellen Kloberdanz/BHS/Paraeducator/\$16.11 per hour/5.75 hours per

day/Replacing Zach Paustian/Effective 08/29/16  
Madison Kludy/GW/Paraeducator/\$16.11 per hour/5.75 hours per day/New  
Position/Effective 08/19/16  
Nicole Speidel/PN/Paraeducator/\$16.11 per hour/2.0 hours per day/New  
Position/Effective 08/19/16  
Jonathan Tester/BMS/Paraeducator/\$16.11 per hour/5.75 hours per day/New  
position/Effective 08/19/16

Classified Letter of Assignment Modification

Shannon Anderson/BMS to HH/Paraeducator/Same rate of  
pay/5.75 hours per day/Replacing Sue Alagna/Effective 08/23/16  
Daniel Donahue/GW/Paraeducator/Same rate of pay/From 4.5 to 5.0 hours per  
day/Student need/Effective 08/29/16

Administrative FYI

**Joy Kelly**/BHS/Interim Principal/Supplemental Contract \$13,000/ Effective  
9/6/16

**Colin Wikan**/BHS/Additional duties and days as Interim Associate Principal/  
Supplemental Contract \$15,000/Effective 9/6/16

Certified Resignation

**Julie Johnsen**/BHS/Language Arts/Effective 8/18/16

**Nicholas Myers**/BMS/Social Studies/Effective 8/18/16

**Annie Opgenorth**/BHS/Spanish/Effective pending suitable replacement

Schedule D Resignation

**Emily Hill**/TJ/Safety Patrol/Effective 6/30/16

**Annie Opgenorth**/BHS/Spanish Club/Effective 6/30/16

**Zachary Paustian**/BMS/Assistant 7<sup>th</sup> & 8<sup>th</sup> Grade Wrestling Coach/Effective  
8/22/16

Schedule D Approval to Hire

**Tisha Clark-Smith**/TJ/Safety Patrol/\$1,247/Replacing Emily Hill/Effective  
2016-2017 school year

**Melissa Darnold**/BMS/Musical Director (MS) (.50)/\$701/Replacing Marilee  
Weigle/Effective 2016-2017 school year

**Beth Douglas-Hafner**/BMS/House Leader 3, 6<sup>th</sup> Grade/\$2,679/Replacing  
Michelle Bruty/Effective 2016-2017 school year

**Margaret Hamilton**/BMS/Musical Director (MS) (.50)/\$701/Replacing  
Marilee Weigle/Effective 2016-2017 school year

**Hannah Wilkerson**/NA/Safety Patrol/\$1,247/Replacing Scott Berg/ Effective  
2016-2017 school year

5.05 Construction Change Order - BMS Parking Lot

5.06 Trailer Purchase

5.07 Request for Modified Allowable Growth and Supplemental Aid for the negative  
Special Education balance at 6/30/16.

5.08 Approval of a Tuition Application - Azarel Jaimez, grade 9, from Davenport

5.09 Approval of Requests for Open Enrollment

FOR INFORMATION ONLY. The following students have been approved for  
open enrollment.

Into Bettendorf, 2016/17

**Dylan Berg**, grade 2, from Davenport, continuation

**Nathan Berg**, grade 7, from Davenport, continuation

**Benjamin Curry**, grade 11, from Pleasant Valley, good cause due to change of  
residence

**Morgan Hammes**, grade 11, from Davenport, good cause  
**Taylor Wagar**, grade 11, from Pleasant Valley, continuation  
Out of Bettendorf, 2016/17  
**Samuel Loss**, grade 6, to CAM, good cause  
**Jonathan Outland**, grade 11, to PV, good cause  
**KaOntay Sampson**, grade 4, to Davenport, continuation  
Into Bettendorf, 2017/18  
**Mikhaela Razdan**, kindergarten, from Pleasant Valley

6. Shared Communication & Committee Reports.

6.01 Board Shared Communication & Committee Reports.

President Trahan introduced Faith Bonilla, the new student representative. Faith provided some feedback on the new Pride Time at the high school and said she really enjoys it.

7. Old Discussion.

7.01 Second & Final Reading of Board Policy #408.1.

Motion by Director Tinsman, seconded by Director Staley, to approve a second and final reading of Board Policy #408.1.

Ayes: 7 Directors Pyevich, Staley, Struck, Tinsman, Trahan, Castro, Justis  
Nays: 0  
Motion carried 7-0

7.02 2014/15 District Audit.

Directors reviewed the 2014/15 district audit. Maxine reported the Finance Committee met and thoroughly reviewed the comments listed in the audit. She said there are a few things that still need to be cleaned up, but they have already done a lot to address the issues. There were some questions on the conflict of interest identified in the audit. Mr. Raso said it was discovered last year and the matter has already been addressed and taken care of. Maxine clarified the difference between a low risk and high risk audit. A low risk audit is based on a dollar threshold.

7.03 Approval of 2014/15 District Audit.

Motion by Director Justis, seconded by Director Tinsman, to approve the 2014/15 District Audit.

Ayes: 7 Directors Staley, Struck, Tinsman, Trahan, Castro, Justis, Pyevich  
Nays: 0  
Motion carried 7-0

8. New Business.

8.01 PLC Presentation

Director of Student Services Kay Ingham and Thomas Jefferson Principal Lana LaSalle shared an overview of where the district is at with PLC (Professional Learning Communities). Everything being done fits under the umbrella of the strategic plan. The work of PLC is dealing with student achievement, identifying what kids need to know, and being able to assess where they are at in their personal journey. The focus is on “all means all” - all students.

BEA Representative Roger Wilming shared some high school teachers concerns regarding PLC. He said there are unintended consequences of it. He said the teacher perspective should carry some weight.

8.02 First Reading of Board Policy #401.2.

Motion by Director Struck, seconded by Director Tinsman, to approve a first reading of Board policy #401.2 with the additional wording to the second to last sentence of the policy. *Prior to the start of the school year or as conditions change*, employees will report to the superintendent any potential conflict of interest and/or any financial interest as noted above.

Ayes: 7 Directors Trahan, Castro, Justis, Pyevich, Staley, Struck, Tinsman

Nays: 0

Motion carried 7-0

8.03 Elementary Schools Construction Financing Options.

Matthew Gillaspie from Piper Jaffray & Co. presented funding proposals for the elementary schools construction projects. One of the scenarios showed the school projects funding out of the cash flow without borrowing any money at all. This option is not feasible as it would drive balances significantly and consistently below zero for many years beginning in the summer of 2018. The other scenario shows borrowing for two projects from sales tax, but being repaid fairly quickly once the final project is completed. He noted that most school districts are choosing to borrow because the interest rates are so low. The board will hold a future work session to discuss when these projects will happen and what the process will be for prioritizing the projects.

9. Superintendent's (Management) Report.

9.01 Interim Superintendent's Report – Please let Nancy know if you are participating in the Homecoming Parade. Mr. Raso's quarterly goal meeting will be held directly after the 10/3 regular board meeting. Directors Justis and Trahan, and Mr. Raso talked about having an Administration/Board work session next month. The work session will center on the district's strategic goals.

9.02 Director of Finance Report – Year-End Financial Reports and Year-End Special Ed Reports are due to the state on 9/15. Maxine will send out an e-mail to schedule a Finance Committee meeting for either the end of this week or early next week.

10. Board Requests for Information.

There was no request for information.

11. Future Events and Informational Items.

- Wednesday, September 7, Board Facilities Committee, 12:30 p.m., Waterloo & Charles City
- Monday, September 12, Board Facilities Committee - Architect Presentation, 4:30 p.m., Admin
- Tuesday, September 13, BCS Foundation, 11:45 a.m., Admin
- Wednesday, September 14, Board Curriculum Presentation - Literacy & Social Studies, 6:00 p.m., Admin
- Monday, September 19, Board of Education, 6:00 p.m., Admin
- Wednesday, September 28, Board Curriculum Presentation - Science & Math, 6:00 p.m., Admin

12. Adjournment.

Director Castro motion to adjourn the meeting at 8:39 p.m.

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Pepper Trahan, President

ATTEST:

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Colleen Skolrood, Secretary