

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the October 16, 2017 Regular Meeting
of the Board of Education
(*pending Board approval*)

1. Public Hearing.

A public hearing on Instructional Support Program opened at 6:00 p.m. There were no comments and the public hearing closed at 6:00 p.m.

2. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on October 16, 2017. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Staley, Struck

Members absent: Director Pyevich

Other officials present: Mike Raso, Superintendent; Dallan Christensen, Director of Finance; Celeste Miller, Director of Communications; Lana LaSalle, TJ Principal; Karen Allison, HH Principal; Ryan Longnecker, Student Representative; Megan Kannenberg, BEA Rep; Tim Perkins, Treasurer; Colleen Skolrood Board Secretary.

Director Pyevich arrived at 6:36 p.m.

3. Agenda Approval.

Motion by Director Struck, seconded by Director Lynch, to approve the agenda as printed.

Ayes: 6 Directors Castro, Champion, Holland, Lynch, Staley, Struck

Nays: 0

Absent: 1 Director Pyevich

Motion carried 6-0-1

4. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

There were no comments.

5. Commendations & Special Invited Guests.

- 5.01 Aidan Hamner Recognized with Belin-Blank Ceremony. Aidan was given an award for achieving a notably high score on his ACT test he took this last summer.
- 5.02 Bettendorf High School senior, Joshua Turner was recently recognized as a commended scholar in the 2017 National Merit Scholarship Program.
- 5.03 68 BHS Students Recognized as AP Scholars.
- 5.04 Ahrens Nominated for the NFHS Coach of the Year Award. The Iowa Girls High School Athletic Union and Iowa High School Athletic Association recently nominated Bettendorf High School Coach Mike Ahrens for the 2016-17 NFHS Coaches Association, Iowa Girl's Swimming & Diving Coach of the Year. Ahrens was nominated for demonstrating the character traits that make high school athletics a positive experience for everyone involved.
- 5.05 Knudson Selected to 2017 Sport Medicine Award. Bettendorf High School Health Teacher and Athletic Trainer, Eric Knudson, was recently selected to receive the 2017 Iowa High School Athletic Association's Sports Medicine Award. The award is based on the services and support Knudson has provided the high school student-athletes and athletic program over the years.

6. Consent Agenda.

Motion by Director Struck, seconded by Director Holland, to approve the consent agenda as printed.

Director Castro asked about the Middle School wrestling position. Superintendent Raso said they posted the middle school wrestling coach position in March and did not receive any applications. He said Dan Knight is comfortable coaching both the middle school and high school wrestling teams, but does not want to do it long term.

Director Castro asked for a breakdown of paras in the district. Superintendent Raso said he will provide a monthly update.

Finance Director Dallon Christensen reported the costs for Forecast5 are very similar year after year. 5Cast is a multilayer budget plan and 5Cast Plus is a monthly budget plan.

Ayes: 5 Directors Champion, Holland, Staley, Struck, Castro

Nays: 0

Absent: 1 Director Pyevich

Abstained: 1 Director Lynch

Motion carried 5-0-1-1

Director Lynch abstained from voting because he is listed in the bill detail.

- 6.01 Approval of October 2, 2017 Regular Board Minutes
- 6.02 Approval of September 2017 Financials
- 6.03 Approval of October 16, 2017 Bills Recommended for Payment
- 6.04 Approval of Administrative Recommendations - Personnel

Classified Resignation

Emily Anderson/MT/Youth Mentor/Effective 11/03/17

Courtney Broderick/TJ/Youth Mentor/Effective 06/02/17

Pippen VanDeWostine/MT/Paraeducator/Effective 10/09/17

Recommendation to Hire

Kimberly Hartz/TJ/Youth Mentor/\$15.71 per hour/3.0 hours per week/Replacing Courtney Broderick/Effective 10/17/17

Jessica Horton/GW/Paraeducator/\$16.11 per hour/4.0 hours per day/New position-student need/Effective 10/20/17

Robert Simpson/PN/Paraeducator/\$16.11 per hour/5.75 hours per day/New position-student need/Effective 10/18/18

Schedule D Resignation

Mitchell Peterson/BHS/Head Sophomore Baseball Coach/Effective 10/9/17

William Thomas/BHS/Assistant Varsity Baseball Coach/Effective 10/1/17

Ted Thompson/BMS/Head 7th Grade Volleyball Coach/Effective 10/9/17

Schedule D Approval to Hire

Daniel Knight/BHS/Head 7th & 8th Grade Wrestling Coach/\$2,804/ Replacing Joshua Liddle/Effective 10/16/18

Mitchell Peterson/BHS/Assistant Varsity Baseball Coach/\$3,863/Replacing William Thomas/Effective 4/30/18

Kevin Roling/BMS/Assistant 7th & 8th Grade Wrestling Coach/\$1,869/ Replacing Brad Cole/Effective 10/16/18

Laramie Wieseman/BHS/Assistant 8th Grade Basketball, Boys Coach/\$1,869/Replacing Kelly Batke/Effective 1/3/18

- 6.05 Approval of Forcast5 Plus Contract
- 6.06 Approval of the Listing Agreement for AEA Property
- 6.07 Approval of a Donation to the Fine Arts Boosters in the amount of \$500 from Fresh Blends LLC, 1877 Cedar Muscatine Rd, Wilton, IA. 52778
- 6.08 Approval of the Wellness Committee: Michelle Bruty , Michael Raso , Kay Ingham , Julie Willey, Jenn Peitscher, Kevin Skillett , Chris Like , Scott Lammers, Mark Ciha, Roxanne Schmertmann, Carol Harris, Matthew Edwards, Adam Holland, Julia Marbach , Diane Lichtenberg, Kathy Hayward, Vickie Pyevich, Sara Siokos
- 6.09 Approval of Requests for Open Enrollment
Into Bettendorf from Pleasant Valley, 2017/18
Owen Braun, grade 5, continuation
Noelle McDonalds, grade 7, continuation
Mitchell Meggers, grade 9, continuation
Arianna Vesey, grade 6, continuation
Jerry Vesey, grade 10, continuation
Xavier Vesey, grade 3, continuation
Into Bettendorf from Davenport, 2017/18
Alena Elkin, grade 1, continuation
Isabelle Fisher, grade 2, continuation
Breonna Hodges, grade 8, continuation
Tyler Hodges, grade 4, continuation
Vanessa Jensen, grade 8, continuation
Loudon Reid, grade 6, continuation
Garrett Romer, grade 8, continuation
Pierce Romer, grade 7, continuation

Out Bettendorf to Pleasant Valley, 2017/18
Keaten Sams, grade K, continuation

7. Shared Communication & Committee Reports.

7.01 Board Shared Communication & Committee Reports.

Director Lynch reported the Finance Committee met. They discussed September numbers, Forecast5, and began a conversation of putting together a long term cash flow projection to help make informed facilities and planning decisions.

President Staley attended the Facilities meeting last week. The plan is to have a 3-year facilities plan that is executable. They would like to have it to the Finance Committee by the end of the year. The goal is to identify the top three or four projects from the list.

Director Struck reported Shannon Muckenfuss has been working on renumbering the board policies so that they are in line with IASB. The Policy Committee will be meeting soon.

Director Lynch observed the Bettendorf City goal setting process and was inspired by it. He also attended a fundraiser for Outreach Services. He mentioned the Quad City Times is hosting an Open Government Forum this Thursday at the Figge. He cannot go, but he thought it might be of interest to some.

7.02 Student Representatives' Report.

Ryan Longnecker gave an update on the Student Hunger Drive. Last year they raised 65,000 lbs. The goal is to beat that. The first RSP summit is Wednesday. Football playoff game is this week. Volleyball playoffs begin soon. Boys Cross Country finished 4th at the MAC meet and Girls finished 3rd.

7.03 BEA Report.

Megan Kannenberg reported secondary and elementary teachers are getting ready for conferences. Elementary staff is a little unsure how parents are going to receive not getting a report card until December. Most of the buildings are rolling with the PLC process. They definitely appreciate that time to collaborate.

8. Discussion Items & Reports.

8.01 Discussion of the Instructional Support Program.

Instructional Support Program (ISP) expires on June 30, 2018. It is a five-year finance plan, which anticipates the level of funding that will be possible to continue the current level of services, and to fund the ongoing programs of the school district. The program will be up for approval again in 2023.

8.02 Discussion of the GW Bid #3.

Randy Fuller, with Estes discussed GW Bid #3. Estes Construction completed the pre-award interviews with the apparent low bidders for Bid Release #3 – General Construction. They low bids received were below the budgeted amount. Estes recommended all of Grant Wood add alternates be accepted into the project. The total cost for the alternates is \$110, 653.

8.03 HVAC Design and Oversight Discussion.

Kathryn Duytschaever, with RTM Engineering briefed the board on the HVAC system upgrade at the high school. She said it is old equipment that needs to be replaced. The boilers are from 1974 and have a lifespan of about 40 years. She discussed replacing a generator and aging air handlers. In addition, the BHS gym and pool areas are not air-conditioned, and the humidity level has led to mold growing in the ceiling tiles. The estimated cost for the HVAC system upgrade is \$4,000,000 to \$6,000,000.

Blake Burns, with Estes Construction discussed the need for a construction manager for the HVAC project.

The board has already committed to a long term facilities plan that will not be ready until January. They understand the HVAC upgrade is a major project that needs to be done at some point. The question is how it fits in the list of other projects.

8.04 Food Service Annual Update.

Director of Nutrition Services Kayla Leu reported there was a big increase in federal reimbursements, which is normal from year to year. They also saw an increase in a la carte sales - more students purchasing snacks, drinks, and extra entrees. Expenses did not increase much. They ended the year with \$187,000 in revenue.

8.05 Discussion of the SBRC Application – LE.

Finance Director Dallon Christensen emphasized that this is not a funding related item. It gives the district spending authority if they request it. This is standard practice.

8.06 Strategic Plan/Vision Cards: Overview of the Strategic Plan/Vision Cards.

Superintendent Raso discussed the Strategic Plan/Vision Cards. He reviewed the five Vision Card goals and the Strategic Plan goals.

9. Action Items.

9.01 Approval of the Instructional Support Program.

Motion by Director Struck, seconded by Director Champion, to approve a Resolution to Consider Continued Participation in the Instructional Support Program.

Ayes: 6 Directors Holland, Lynch, Staley, Struck, Castro, Champion

Nays: 0
Absent: 1 Director Pyevich
Motion carried 6-0-1

9.02 Approval of the GW Bid #3.

Motion by Director Struck, seconded by Director Lynch, to approve Grant Wood Bid #3.

Ayes: 6 Directors Lynch, Staley, Struck, Castro, Champion, Holland
Nays: 0
Absent: 1 Director Pyevich
Motion carried 6-0-1

9.03 Approval of the HVAC Design - Contract with Legat.

Motion by Director Lynch, seconded by Director Struck, to approve Legat as a partner for design of high school HVAC with a maximum authorization of \$270,000 for all three phases.

Ayes: 6 Directors Staley, Struck, Castro, Champion, Holland, Lynch
Nays: 1 Director Pyevich
Motion carried 6-1

Director Pyevich is in favor of phase 1, but would like to renegotiate percentages.

9.04 Approval of SBRC Application – LEP.

Motion by Director Struck, seconded by Director Champion, to approve a request to the SBRC for maximum allowable costs of \$109,444.61 for Limited English Proficiency.

Ayes: 7 Directors Staley, Struck, Castro, Champion, Holland, Lynch, Pyevich
Nays: 0
Motion carried 7-0

9.05 Proclamation - School Bus Safety.

Director Holland read the Proclamation.

10. Management Report.

10.01 Superintendent Report – certified enrollment is down 34 students. District continues to have a positive number of open enrolled in.

10.02 Director of Finance Report – need to look at external funding for future projects. The administration and board will have to work together to come up with the right solution to move forward.

11. Future Events and Informational Items.

- Thursday, October 19, New Board Member Orientation, 6:00-8:00 pm
- Wednesday, November 1, Board Agenda Planning Meeting, 4:45-5:45

- Monday, November 6, Board of Education, 6:00 pm, Admin

12. Closed Session - Superintendent's Quarterly Review.

Motion by Director Struck, seconded by Director Holland, to go into closed session in accordance with Iowa Code section 21.5(1)(i), for the purpose of evaluating the professional competency of individuals whose appointment, hiring, performance or discharge are being considered, when necessary to prevent needless and irreparable injury to those individuals' reputations and those individuals request a closed session.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

Directors entered into closed session at 7:37 p.m. Directors returned to open session at 8:36 p.m.

13. Adjournment.

Director Castro motion to adjourn the meeting at 8:36 p.m.

Gordon Staley, President

ATTEST:

Colleen Skolrood, Secretary