

# Board Policy

Code No. 805E1

## PROPOSED NAME FOR FACILITY

### APPLICATION

Board approval will be required for the naming or renaming of all District facilities including schools or distinct portions thereof, such as the library or auditorium.

This form will be used by persons proposing names for new or existing facilities or distinct portions of facilities. This form must be completed to be considered an official application and submitted to the Superintendent's Office.

Date of Submission: \_\_\_\_\_

Name of Requestor: \_\_\_\_\_

Requestor's Relationship with the District:  
\_\_\_\_\_

Contact Information: (please indicate preferred form of contact)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Identify the facility or portion of the facility to be named.

Check the boxes next to the type of facility to be named:

- Elementary School    Middle School                       High School  
 Districtwide Facility    New Facility                       Portion of Existing Facility

Property to be Named: \_\_\_\_\_

Current name of facility (if applicable): \_\_\_\_\_

Name for consideration: \_\_\_\_\_

Proposed Costs: \_\_\_\_\_ Proposed Funding: \_\_\_\_\_

Check applicable boxes if facility is to be named for a person or group.

The name to be considered is based on the following categories:

- The person has attained prominence locally, statewide, or nationally, based on contributions to the public in recognized fields such as education, science, medicine, law, art, government, business, justice, civil rights, human rights, or military achievement.
- In the naming of a facility the individual or group made a major capital donation to the District for the facility by donating the land for the facility or making a donation of at least \$5 million toward the cost of constructing the facility.
- In the naming of a portion of a facility the individual or group made a major capital donation to the District for the facility by donating the land for the facility or making a donation of at least \$1 million toward the cost of constructing the facility.
- The Board may consider naming facilities after an employee or Board member only if he or she has
  - provided a minimum of 20 years of service to the District and been retired for at least five years, or
  - provided 20 years of service and has been deceased for at least five years

Indicate years of service: \_\_\_\_\_

All submissions will be presented in writing; please attach additional pages in response to the questions below:

- 1) Biographical Data
- 2) Accomplishments/Contributions
- 3) Explanation of the extraordinary nature of these accomplishments and/or contributions and the measurable impact
- 4) What relationship exists between the individual(s) being proposed and the particular property?
- 5) Evidence of School and Community Support for the Recommendation (Two letters in support of the recommendation, as well as Form No. 805E2, a petition with a minimum of 50 Bettendorf Community School District registered voters, are required in addition to the completion of this form.)

Complete the following information to facilitate the dedication ceremony:

PERMISSION FROM FAMILY AND/OR NOMINEE

Please provide contact information for nominee's family:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

E-mail address \_\_\_\_\_

*Approved: November 21, 2011*

*Reapproved: February 19, 2013*